

Providing Form SSA-2853 EAB Receipts to Parents

The hospital or birthing center representative should provide Form SSA-2853 (Message From Social Security) to parents applying for SSNs for their newborns as proof that they have elected that an SSN be assigned to their child through the EAB process. In addition to proving that an SSN has been requested, Form SSA-2853 provides a suggested time frame within which the parent should expect to receive the card for the child. The form is available in both English and Spanish.

There are five versions of each form, with the only difference in the language being the length of time (as appropriate for the individual state) that it takes to get the card.

The different versions of SSA-2853 are as follows:

<u>English Version</u>	<u>Spanish Version</u>	<u>Weeks</u>
SSA-2853 OP2	SSA-2853 OP2 SP	3 weeks
SSA-2853 OP1	SSA-2853 OP1 SP	4 weeks
SSA-2853	SSA-2853 SP	5 weeks
SSA-2853 OP3	SSA-2853 OP3 SP	6 weeks
SSA-2853 OP4	SSA-2853 OP4 SP	10 weeks

To determine which version of the Form SSA-2853 is appropriate:

- Hospitals and birthing centers can find the SSN processing time for their state at Social Security Online: www.ssa.gov/ssnumber/.
- Click on "Questions about Your Social Security Number Card," "Cards for Newborns/Children," and Go to the question, "How long does it take to get a Social Security card for a new born?"
- Hospitals and birthing centers should use the appropriate version of the SSA-2853 based on the processing time of their state. In doing so, the parents are provided with a realistic timeframe as to when to expect delivery of their child's SSN card.

To order the correct version of the Form SSA-2853 applicable for use in their state, a medical facility or a Vital Statistics office can send a FAX on official letterhead to (410) 965-2037. Include the following information:

- The name and telephone number of a personal contact
- Mailing address
- The name and version number of the form (e.g., Form SSA-2853 OP2, Message from Social Security) and
- The number of "UNITS" being requested. (The forms are mailed in units of 100, so an order of 10 units will yield 1,000 forms.)
- Form SSA-2853 may also be requested through local Social Security offices.