

Oregon Vital Events Registration System

REFER TO MEDICAL EXAMINER

The [Refer to Medical Examiner](#) screen allows you to electronically refer a death certificate to a Medical Examiner for review.

First, the Funeral Director selects [Death Registration Menu -> Other Links -> Refer to Medical Examiner](#).

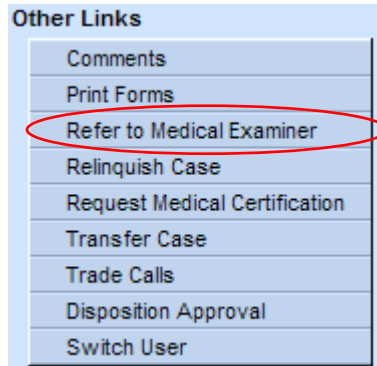


Figure 1: Menu link for Referring case to Medical Examiner

The [Refer to Medical Examiner](#) search tool looks like the image shown below:

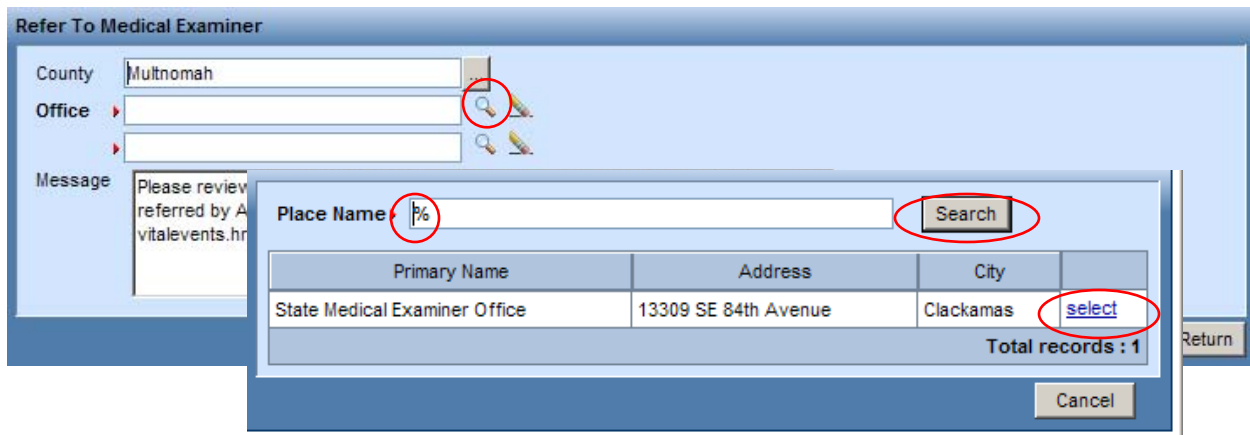
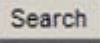



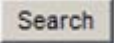
Figure 2: The Refer to Medical Examiner search tool

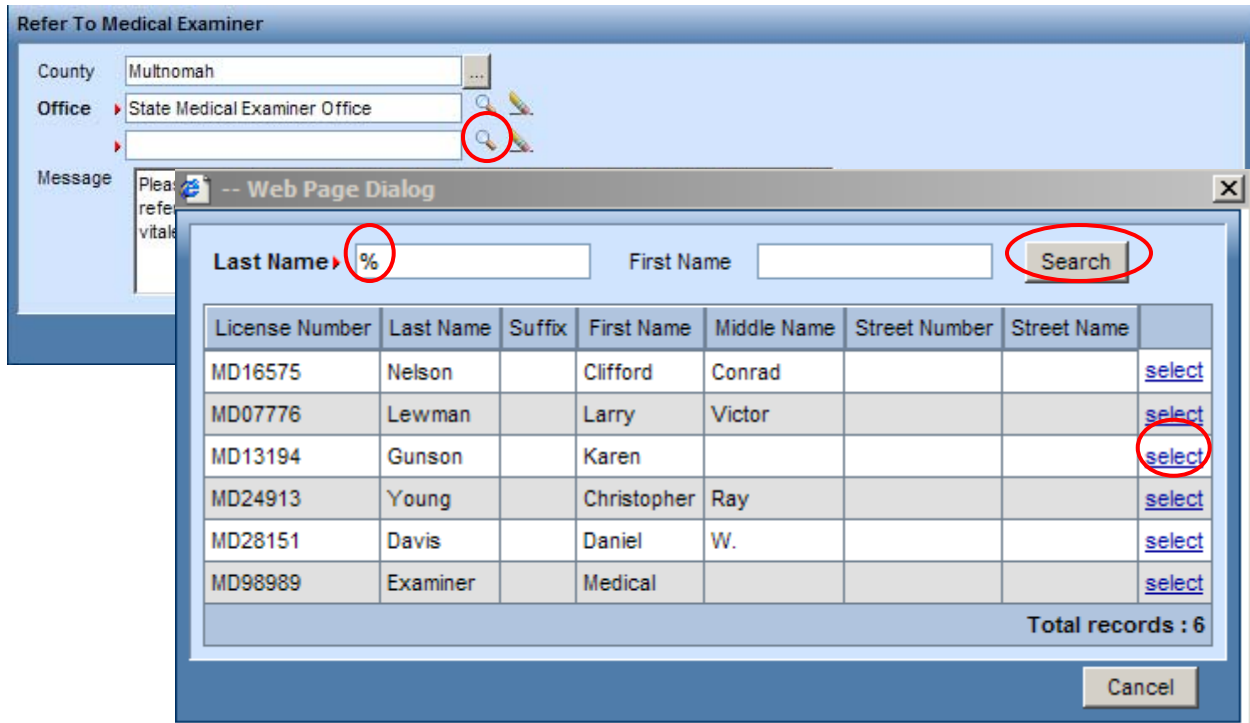
To select a certifier, click on the [looking glass icon](#) () next to the office dialogue box and when the search field appears, type a percent sign (%) in the place name.

Click the Search button (). Click the [select](#) link next to the office name that appears in the search window.

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Now you must select a Medical Examiner that is associated to the office.

To select the Medical Examiner's name, click on the **looking glass icon** () associated with the last of the three dialogue boxes and when the search field appears, type ONLY a % sign in the **place name** dialogue box, then click the search button ().



Refer To Medical Examiner

County: Multnomah

Office: State Medical Examiner Office

Message: Please refer to vital

-- Web Page Dialog

Last Name: % First Name: Search



License Number	Last Name	Suffix	First Name	Middle Name	Street Number	Street Name	
MD16575	Nelson		Clifford	Conrad			select
MD07776	Lewman		Larry	Victor			select
MD13194	Gunson		Karen				select
MD24913	Young		Christopher	Ray			select
MD28151	Davis		Daniel	W.			select
MD98989	Examiner		Medical				select

Total records : 6

Cancel

Figure 3: Medical Examiner name search

A list of Medical Examiners associated with the selected ME office will appear. Select one of the Medical Examiners from the list by clicking on the corresponding **select** link. The search window will close and the office name you selected will now appear on the Refer to Medical Examiner page.

Once the Medical Examiner's name and office have been entered you must select the **Save** () button to send the Request to the Medical Examiner. Note that there is a Message box that contains a prefilled message which requests that the Certifier complete the Certification for the Case/Record. **Do not** edit the prefilled message, doing so will hinder the Certifier's ability to access the Record from the message. You may however add information to the message if you have information about the Record that you want to share with the Medical Certifier. Add your comments to the end of the prefilled message and be sure to add them before selecting the **Save** () button

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because once the Save button is selected you are no longer able to make changes to the page.

The screenshot shows a web form titled "Refer To Medical Examiner". It contains the following elements:

- County:** A dropdown menu with "Multnomah" selected.
- Office:** A dropdown menu with "State Medical Examiner Office" selected, and a sub-menu with "Karen Gunson" selected.
- Message:** A text area containing the message: "Please review Case Id: 176567 - Peep Chick, Date of Death: MAR-12-2010 referred by Aasum-Dufour Funeral Home. <https://or-vitalevents.hr.state.or.us/OVERS/>".
- Buttons:** "Clear", "Save", and "Return" buttons are located at the bottom right. The "Save" button is circled in red.

Figure 4: Referral is ready to send to the Medical Examiner.