

## WCDHHS Gastroenteritis Case Log Instruction Sheet

Upon receiving the initial report of a cluster of residents and/or employees with acute gastroenteritis (AGE) at a LTCF request that the Gastroenteritis Case Log be used to document the initial cases of vomiting, diarrhea, or both. Report this information to ACDP when calling in with initial report of the outbreak.

Case log directions:

1. Complete name of county, full name of facility and outbreak number.
2. COMPLETE full name of ill resident or staff. (This is essential in getting lab results, etc.)
3. Provide age and gender of ill person. (This is important to characterize the outbreak)
4. Document Resident with room number or Staff with job duty code.
5. List date and time of onset.
6. Document all signs & symptoms with a checkmark.
7. Fill in duration of vomiting or diarrhea (which ever lasted longer). Indicate if ill person missed work (staff), was seen by a medical provider, in the ER or hospitalized overnight and if patient died (further information would be gathered to determine what role outbreak illness played in the case of a death).
8. Case log should be faxed to WCDHHS Environmental Health Program at 503-846-XXXX.

A facility may experience up to 50% of their population becoming ill. We are not requesting they keep a line listing of each case which could be 50, 100 or more residents. After the documentation of the initial cases instruct staff to use the case log sheet to report only symptomatic cases (residents and/or staff) with AGE who:

- **Have provided specimens of stool or vomitus;**
- **Seen a doctor, received treatment in the ED or have been hospitalized**
- **Died**