

Program Element #07 – Section 4: HIV Prevention Services

- 4. Certain limitations on use of financial assistance awarded for HIV Prevention Services.** Funds awarded for HIV Prevention Services may only be used to support the following activities during the period for which the funds are awarded:
- a.** Programs defined and described in the current Oregon Jurisdictional HIV Prevention Plan available at *healthoregon.org/hivprevention*.
 - b.** Networking, collaborating, and building relationships with other agencies working with the targeted populations. This may include attending meetings and giving presentations at said agencies;
 - c.** Other supporting activities such as advertising and promotion of activities;
 - d.** Travel costs incurred conducting services;
 - e.** Incentives for participation in services, as approved by OHA. Prior to the purchasing of incentives, contractors must submit to OHA for approval documentation of cash or incentive handling procedures, a justification for the purchase, and a description of how incentives will be tracked;
 - f.** Purchase and/or production of program materials;
 - g.** Necessary office equipment and/or supplies to conduct activities, excluding furniture unless approved by OHA;
 - h.** Training and/or conferences for staff and/or supervisors that is relevant to the intervention and/or working with the target populations. This includes monitoring and evaluation trainings;
 - i.** Paperwork, meetings, and preparation related to conducting programs;
 - j.** Supervision, data collection and review, participation in planning and networking groups, and/or other related activities directly related to the delivery of HIV prevention services included in the LPHA HIV Prevention Program Plan and Report Workbook, which has been approved by the OHA.