CROSS CONNECTION ADVISORY BOARD MINUTES

Thirteenth Public Meeting

Wednesday May 19, 2009
10:00 am to 12:00
Portland State Office Building
800 NE Oregon
Portland OR 97232
971-673-1220 Michael Perry

Board Members in Attendance
1. Monica Anderson, PE, LEED - Balzhiser & Hubbard Engineers - (Engineers)
2. Mary Howell - Backflow Management Inc. - (Cross Connection Specialists)
3. Chair Ray Johnson - City of The Dalles - (Water Suppliers)
4. Joe McNelly - City of Hillsboro - (Oregon Plumbing Inspectors)
5. Steven West - Eugene Water & Electric Board - (Certified Instructors)

Board Members Not in Attendance
1. Elmer Ostling - (Backflow Assembly Testers)
2. Ronald Robertson - Union Local 290 - (Oregon Licensed Plumbers)
   Jerry was represented by Becky Ternan
4. Vacant - (General Public)

Other Attendees & Staff
* Dave Barrigan - Portland Water Bureau
* Mike Briesemeister - EWEB
* Arlo Langford - City of the Dalles
* Kate Mattimore - Backflow Management Inc.
* J. Michael Perry - CC/BP Coordinator

1. Call to Order / Welcome
Chair Ray Johnson called the meeting to order at 10:00 am. He welcomed all attendees.

2. Introductions - Board members and Attendees
The Board and other attendees introduced themselves. The Chair noted that there were five Board members present and that constitutes a quorum

3. Additions to the Agenda
There were no additions.

4. Approval of November Minutes
The November 19, 2008 minutes were approved as written.

5. DHS Reports
(1.) Thanks to Monica Anderson our outgoing Chair. Thanks also to Ray Johnson, Mary Howell and Monica Anderson for signing on for another three years on the CCAB Board.

(2.) Annual Summary Reports as of 5-14-2009:

   [1.] Large Systems 210 turned in [down by 2 from 2007]
   [2.] Large Systems devices & assemblies 245,776  [up from 223,749 - 22,027]
   [3.] Large Systems tested 217,760  [up from 195,312 - 22,448]
   [4.] Large Systems tested 88.6%  [up from 87.2%]
   [5.] Small Systems 388 turned in [down from 389]

Full report and enter small systems after August

(3.) Tester & Specialist Data as of 5-19-2009:

   5-19-09    vs.              2-18-09
   1,070   Testers      982  Testers
   352   Specialist       338  Specialists
   166   Combination Tester & Specialist   156  Combination
   1,588  Total Persons              1,476  Total

(4.) Plumber's Board Meeting April 2009

In past meetings the Board passed rules for harvesting and using rainwater, and reusing "grey" water. The Board had intentionally eliminated apartments and building with schools or daycare. The Building Codes Division proposed to now include these groups. Ken Carlson, Board Chair, and Michael Perry voted against including apartments mainly on maintenance and because of lack of choice for residents. This caused the proposal to be rejected. The BCD's proposal to include schools and day care was also opposed by Michael Perry and Ken Carlson mainly because of potential negative press if children were involved, and considering the total potential business there. This was also defeated.

(5.) Landscaper Contractors Board

They have taken a tentative position that their required surety bond (minimum 3,000) and liability insurance (minimum 100,000) apply when their members are repairing a backflow assembly, but NOT when testing. We believe that they have to add this to their rules as an item their folks can do. They had a claim on a Tester who allegedly turned on a customer's exterior water after being off for the winter. He did not bleed air from the system or otherwise allow for the air/pressure and allegedly the water hammer damaged some sprinkler heads. Does anyone remember the history the history of the Landscapers allowance to repair?

6. Old Business

(1.) The CCAB would like the Drinking Water Program to provide the Board with the data that the DWP used to approve the IAPMO Tester Course and Stu Asay as a Certified Instructor. The Board is concerned that the existing rules be followed in order to maintain the uniformity and integrity of the Cross Connection/Backflow Prevention Program.

7. New Business

The following three Bylaws were passed:
Proposed Bylaw Changes:

The bylaws of the Cross Connection Advisory Board can be changed by the Board if they choose and if they give at least 14 days notice. This is a notice and it is filed on August 18, 2008. In order to give ample notice, Ron Hall would like to discuss this at today's meeting and then vote on it at the November meeting. The possible changes could be discussed at the August 20, 2008 CCAB meeting. Michael Perry would like the Board to consider changing the following three items:

1. Michael Perry would like to suggest a change in the section (3.5). It states, in part, that "A board member may not serve more than two consecutive terms." Michael would like to eliminate this sentence. Although we all understand the need for "new blood", with the history of turnover in the recent past; our more urgent need at this time may be continuity and cooperation. As with all bylaw changes, the Board makes the final decision.

2. Michael Perry would like to suggest the Board eliminate a sentence in (3.6). He would like to eliminate "Officers shall be eligible for no more than two terms in the same office." The rational is similar to (a.). We would still only allow one consecutive term for either position.

3. Michael Perry would also suggest the Board adapt one of the features of the DWAC. The Drinking Water Advisory Committee allows members to have an appointed "Alternate". This is not someone who gets stuck in at the last minute. With CCAB's permission each board member could pick a formal Alternate. This person would have the same authority as a Board Member for one meeting. They would have the right to vote on issues. Per Oregon rules for Boards and Committees, as things exist now, in order for an item to pass The CCAB, it would need to have 5 votes. This is with 5, 6, 7, 8, or 9 Board members present. We have not had a quorum in three of the last five meetings. I don't believe this will be used as a device to skip meetings. We have Board Members with considerable mileage issues. We can have weather issues. We all have very busy schedules and this could help us have a quorum at all our meetings. Any Board member may choose to not have an Alternate. In order to achieve this, Michael would suggest that the following be added to the bylaws:

   (3.6) (f) Every elected or appointed Cross Connection Advisory Board member may choose an "Alternate". This Board Alternate will have all the rights of the elected or appointed Board member if the Board member is unable to attend one meeting. This is granted for one meeting at a time. The Alternate would participate when the permanent Board member may not attend. Notice will be given to the Board Chair or the Cross Connection/Backflow Prevention Program Coordinator in advance.

8. Correspondence - None

9. Public Comment - None

10. Adjournment

Next Meeting:
August 26, 2009 (Wednesday) 10:00 am    Backflow Management Inc
                                          17752 NE San Rafeal
                                          Portland Oregon 97230