Chair Ray Johnson called the meeting to order at 10:00 am. He welcomed all attendees.

2. Introductions - Board members and Attendees
The Chair noted that there were five Board members present and two Alternates and that constitutes a quorum. The Board and other attendees introduced themselves.

3. Additions to the Agenda
There were no additions.

4. Approval of Previous Minutes
The February 17, 2010 minutes were approved as written.
5. DHS Reports

(1.) Board Chair and Board Member Steve West
Tuesday Michael Perry received an email from Steve West who retired from EWEB this year. He will not be able to be the CCAB Chair for 2010 and is also resigning from the Board. Steve will be missed by this Board and the industry as a whole. He did mention that he may be able to help in the future. Steve will remain a Board member for a week or so until we can fill his position. Steve suggested Mike Briesemeister (his Alternate) as a replacement for his position representing Instructors. Michael Perry has talked to Mike Briesemeister and Mike would be glad to serve on the Board. Michael Perry feels that Mike would be a great Board Member. We will handle this like we did for Ed Yancoskie in February. Michael Perry will send out emails to existing Board members and if the majority concurs, Mike Briesemeister will be an active Board Member the August meeting.

(2.) Board Vice Chair
Michael Perry suggests the current Board suspend the Board By-laws that apply to the term of office for the Chair for the remainder of 2010, and have Ray Johnson continue for the remainder of 2010. Ray is serving as an acting Chair today and that would mean a new chair would be in place for just two meeting. Ray was fine with this. Ray has also agreed to fill Steve's position on DWAC. Michael included a copy of the bylaws for reference. The Board agreed with this. The Board had previously chosen Ray as the Vice Chair for 2010. With Ray being the Chair for 2010, that leaves the Vice Chair position open. The Board choose Mike Briesemeister as Vice Chair for the remainder of 2010.

(3.) CCAB Alternates
With Steve West stepping down that leaves only one Board Member, Mary Howell, with an Alternate. Kate Mattimore is Mary's Alternate. Monica has discussed with Michael Perry some unique situation for an Alternate for the Engineers. Michael Perry would urge the other Board Members to choose Alternates, so we can insure a quorum at all Cross Connection Board Meetings.

(4.) Annual Summary Report
   a. The DWP has received 217 ASRs from large system. For this use, large systems are defined as 300 or more connections. This is out of 240 large systems which is 90%.
   b. We have received 401 ASRs from small systems. This is out of 625 small systems which is 64.2%.

(5.) Annual Fee Invoices
96% of community water systems have paid their annual fee. If these 4% of water systems had paid on time, they would have been only 1.7% of the total funds due. There is now $570.00 more due in late fees.

(6.) Testers & Specialties
The counts of Testers and Specialists as of May 24, 2010 are:

<table>
<thead>
<tr>
<th></th>
<th>May 2010</th>
<th>Feb 2009</th>
<th>Nov 2009</th>
<th>Additions</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tester</td>
<td>1,006</td>
<td>935</td>
<td>901</td>
<td>+71</td>
</tr>
<tr>
<td>Specialist</td>
<td>330</td>
<td>319</td>
<td>311</td>
<td>+11</td>
</tr>
<tr>
<td>Combination</td>
<td>146</td>
<td>140</td>
<td>137</td>
<td>+6</td>
</tr>
<tr>
<td>Totals</td>
<td>1,482</td>
<td>1,394</td>
<td>1,349</td>
<td>+88</td>
</tr>
</tbody>
</table>
(7.) Plumbing Board Meeting
The meetings for the last six months have been mainly about Studor v. Oregon. This is over the use of air admittance valves. This has been necessitated by the ongoing legal processes and changes and additions to the Plumbers Board members. The most recent situation has been that the Plumbing Board allowed a limited number of applications as a trial for two years. At that time there will be another report on these uses and the Board will then decide on continued and broader use of air admittance valves or removal of the approval of these devices. There is also a subcommittee working on updates from the model plumbing codes to the Oregon Plumbing code.

(8.) DWP Personnel
a. Retirees
   [1.] Ron Hall, Manager of the Protection, Planning and Certification, retired in December 2009.
   [2.] Kurt Putman retired in March after more than 30 years in water and health services for parts of Public Health. Kurt most recently worked on writing and interpreting rules, water testing methods and rules and many other jobs.
   [3.] Roberto Reyes-Colon retired in May. He has managed the lending, qualifying and coordinating of over one hundred million dollars in the Revolving Loan Fund. DWP "gave out" $43,000,000 in 2009. That was $15,000,000 in revolving loan fund monies and $28,000,000 in stimulus money. Oregon was one of the first states to combine loans and stimulus money in order to help more water systems and be fair to past and future loan recipients. Oregon was the first state to distribute all their federal stimulus funds with all the proper paperwork and we looked very good on our federal audit. He also was able to have Tony Fields, Debra Lambeth and some field staff do capacity assessments before the initial round of federally required paperwork, so we and the water systems would meet all federal deadlines.
   b. Our new Program Coordinator for the State Revolving Loan Fund is Cedric White. Cedric White started May 17, 2010. He is most recently from OHSU. He has also worked for the city of Vancouver and the Portland Development Commission.

(9.) Enabling Authority or Enabling Ordinance or "Condition of Service"
Among water suppliers there has been a growing trend to have backflow and cross connection requirements in their "Condition of Service" documents instead of an Enabling Authority or Enabling Ordinance or. It has been suggested in CC/BP programs, but will probably be done more often in the future. The good point is that it is sometimes much easier to get necessary rules in Conditions of Service. The bad point is that it is also easier to remove. There are so many types of government and rules, this may speed things up in some water systems.

(10.) Email
As is evident from Michael Perry's emails regarding the minutes of the last meeting, DHS does have some email problems. The state of Oregon is changing to Microsoft Outlook. It will be replacing Groupwise. The transition is from February 2010 to June 2010 - hopefully. We will not be getting "fixes" on Groupwise. The state hopes this will all be for the best when it is completed. Michael said that he can forget enough attachments without help from my computer.
(11.) Board Rules
The Drinking Water Program will be getting rules from the Attorney General's office, by way of the Department of Commerce and the Building Codes Division, regarding rules for all Oregon Boards and Committees. It is regarding the proper way to enter items on board agendas and rules for having executive sessions. The Plumbing Board has had executive sessions over law suits and BCD funds and liability. After a closed session, the board has had all people return and the final decision or action is done in open meetings except for personnel issues.

(12.) Enforcement
Enforcement in the past has been difficult and will be more so in the future. Only two situations have been formally addressed in about the last two years. On those Ron Hall had the Tester come in to the office. They discussed what DWP believes the facts to be. If the Tester did not question the facts or had only small disagreement, then Ron gave them the choice of giving up their certification or go thru a long and expensive formal hearing. They both turned in their certification and have not chosen to renew.

We have had reports of questionable Test Reports from Portland and problems at three other water systems. One was solved by having a Tester renew and redo tests that were done while uncertified. In one case a water system "suspended" the right of a Tester to do tests in their system and then reinstated him after six months. The water system then notified DWP about 3 months later. This "bad" Tester was reported to DWP by two separate Testers from two different companies and their stories indicated bad tests on different customers. There are calls about twice a month in the spring and early summer from home owners about drive by tests, but they almost never give Michael any information like their name and address or even the water system name.

There has been a growing emphasis on only doing what the OARs or ORSs clearly spell out. Narrowing our focus is being pushed as a cost cutting program. Within DWP there is a trend to not have individual programs do enforcement and have our Enforcement Coordinator do the work. Besides the volume of existing work, this makes this person have to learn a lot about different programs like Cross Connection. The Enforcement process is very detailed with lots of notices and reply times. I am not sure where this is going to end up. They are most likely going to start with fee collection. The Oregon Department of Revenue has not collected any $45.00 fees in the past for CC/BP. I do have one person that has his fees, his late fees and collection fees now total about $1,000.00. We have been told he will be contacted by the Department of Revenue.

There is also a difficulty in forcing individuals to give up their certifications. Department of Human Services was intentionally told to have rules that allow people with licenses and certifications to be able to get these back. This is typically for the very next time period. This makes it very possible to have these folks back in a few months.

In most cases, Cross Connection will be turning over enforcement to our one Enforcement Coordinator. No one is sure how this will affect Tester problems. Every water system has the right to enforce their and our rules. We have many systems that already restrict who tests within their system. Some have to do with prior problems or honesty. Some simply chose a reasonable number of Testers based on the water system size and then only allow them to test. Some choose a reasonable number of Testers and make their own list. Some of these do allow other Testers, some do not. The bottom line may be that local control is more practical at this time.

Dave McDonald of the Portland Water Bureau said that they believed that only DHS could pursue enforcement on Testers. This is not the case. Many systems already
restrict who may test and other issues. Several systems require retesting if Backflow Test Reports are not in within the required 10 business days. There are other examples of individual water systems require items in specific ways.

6. Old Business

**USC’s 10th Edition of Manuel of Cross-Connection Control.** As discussed last meeting, the 10th is over 500 pages and the test procedures are 121 pages. The ninth edition was 17 years ago. No one has had time to read the entire manual and list all the changes and additions. Michael’s biggest concern is about the newest test procedures. He wants the Oregon schools to agree on what the 10th edition says, how Oregon can have one method for all schools, when we have the new procedures in the full Tester course and how the renewal courses teach new methods and have everyone on the same page. There are many questions and concerns. The Board suggested that since it will be the responsibility of the schools to teach this that we see if the schools would come up with new methods for the new assemblies and items that are necessary for uniform procedures. Michael thought this was a great idea and will contact the schools. It was also said that the DHS rules don’t say that it is necessary to agree with or adopt everything from the 10th.

7. New Business

The August 18, 2010 meeting was moved from Portland to The Dalles. More information will be forwarded to Board members.

8. Correspondence

There was no correspondence.

9. Public Comment

Public comments were taken during specific issues. There were no other comments.

10. Adjournment

The meeting was adjourned at 12:10

**Future Meeting Dates:**

- **August 18, 2010** (Wednesday) Discovery Center The Dalles 10:00 am
- **November 17, 2010** (Wednesday) Portland State Office Building Rm 612 10:00 am
- **February 16, 2011** (Wednesday) Portland State Office Building Rm 612 10:00 am
- **May 18, 2011** (Wednesday) Portland State Office Building Rm 612 10:00 am