**State of Oregon - Drinking Water Services**  
**Microbiological Analysis (Coliform) Reporting Form for Public Water Supplies (v3.3)**

**PWS# 41**
**PWS Name:**
**City, County:**
**Phone:**

**ORELAP #:**
**Lab Name:**
**Address:**
**Phone/Fax:**

**Sample Collected Date/Time:**
**Collected By:**
**DISTRIBUTION Sample Type:**
**Source ID:**
**Address:**
**Sample Type:**
**Address:**
**Sample Type:**
**Address:**

**LAB USE ONLY**

**Sample Received Date/Time:**
**Analysis Start Date/Time:**
**LAB USE ONLY**

**Source ID:**
**Source ID:**

**Test Results:**
**Total Coliforms:**
**E. Coli:**

**Sample Invalidation:**

**OHA USE ONLY**

**Reported By:**

For technical support and information, please call Data Management Coordinator  
(ph. 971-673-0405, M-F, 8am-5pm PT) or visit http://public.health.oregon.gov/HealthyEnvironments/DrinkingWater/Pages/labs.aspx
Microbiological Analysis (Coliform) Reporting Guide

- The water system is responsible for filling out the water system and sample site information. The laboratory is responsible for filling out the result information.

- Entering sample site information: Sample identification, and source name information can be found in a water system survey, or OHA-Drinking Water Services Data Online at: https://yourwater.oregon.gov/

  - **Distribution Samples:**
    - Use “Distribution” box.
  
  - **Source:**
    - Use “Source” box.
    - Enter source identification# and source name.
    - See example (right):

- **Sample Types**

  - **Distribution:**
    - Routine: Regularly scheduled Distribution samples.
    - Repeat: Distribution samples required after a total coliform or *E. coli* positive result from a routine sample.
    - Temporary Routines: Distribution samples required the month following an original total coliform or *E. coli* positive result from a routine sample.

  - **Source:**
    - Triggered: Source water sample required following a total coliform positive routine result.
    - Confirmation: Source water samples required following an initial *E.Coli* positive source water sample result.
    - Assessment: Regularly scheduled source water sample (typical schedules are either once monthly or once annually).

  - **Special:**
    - Any other non-compliance sample, typically not reported to the OHA-Drinking Water Services.

The results do not meet NELAC Standards because (check all that apply):

- Not received in lab-supplied bottle
- Not incubated at proper temperature
- Other reason: ________________________________________________________________