

Drinking Water Services - Operator Certification
Instructions for Completing the Exam Application

Read Rules for Operator Certification (OAR 333-061-0205). Certification is meant for operators with hands-on experience and those making direct decisions affecting water quality and/or water quantity. Substitute credit can be given for duties other than those for the certification you require. See Rules (OAR 333-061-0245 6.b) When you compile your documentation, review the minimum experience and education requirements for the exam being sure you have documented sufficient education and/or experience to meet these requirements. All experience must be met by the application signaute date to qualify to sit for the exam. Mail your application early! If you have submitted a copy of your high school diploma or GED with a previous application, you do not need to submit another. All previous applications and affidavits remain in our files.

Applications may be received at any time. Applications will be reviewed based on date received. All exams are now computer exams and are held throughout the state and offered at *any* time. However, applications will not be reviewed during the renewal period, November, December and January. Applicants will have 90 days from approval date to schedule and take the exam. If the applicant does not take the exam in the 90 day window, they will forfeit their application and fees.

Your application must include the correct Application Fee amount. (see below). When you schedule your exam with AMP, you will pay the Exam Fee directly to AMP. The current **AMP Exam Fee is \$95.00.**

FEES: Application review fee is non refundable

Make check payable to: Oregon Health Authority

Mail application & fee to: Cashier, P.O. Box 14260, Portland, OR 97293-0260

Level 1 = \$90 Level 2 = \$125

Level 3 = \$160 Level 4 = \$195

FE = \$90

Exam Application Includes:

- Copy of high school diploma or GED (scores) (unless already on file) OR 2 year AA degree (Water/wastewater technology), or 4-5 year college degree
- Copy of college transcript or CEUs (when needed for desired level)
- Affidavit(s) of employment from each relevant place of employment
- Application review fee

Oregon Drinking Water Program, Operator Certification (8am-5pm PT, M-F),
ph. 971-673-0413; visit www.healthoregon.org/opcert