

# **RADIATION ADVISORY COMMITTEE MEETING**

## **Minutes**

**October 12, 2011**

### Call to Order – Public Session

Paul Brown, PhD, chair, called the Radiation Advisory Committee (RAC) into public session on October 12, 2011, 10:30 a.m. in Conference Room 1E of the Portland State Office Building. Committee members and guests introduced themselves.

### Members Present:

Brown, PhD, Paul  
Chin, Peter-Jon  
Elting, Donald  
Franco, Janet

Gilbert, Theresa  
Reese, PhD, Steve  
Riggs, Edgar

### Members Absent:

Barnett, D.M.D., Douglas

### State Members Present:

Carpenter, Todd  
Grater, Connie  
Hess, Catherine  
Howe, David  
Jaqua, Matt

Lut, Margaret  
O’Fallon, J.D., Shannon  
Ross, Sharon  
Wahab, Emal  
Wendt, Rick

### Guests

Fletcher, Beryl – Oregon Dental Association

### Introductions

David Howe introduced Richard (Rick) Wendt as the new Operations/Emergency Response Manager. He also introduced RPS personnel who haven’t previously attended a Radiation Advisory Committee meeting. They are Health Physicists Catherine Hess, Matthew (Matt) Jaqua and Emal Wahab and tanning program registrar, Sharon Ross.

### Status of RPS Programs

David Howe, RPS Section Manager, reported the RPS budget is on track and we should have enough revenue to meet the needs during this biennium. RPS is a fee-based section so is not affected by general funds.

### Interagency Drill Presentation

Rick Wendt reported that RPS emergency response team participated in an interagency emergency drill entitled, “Columbia Crest”. Department of Energy, Civil Support Team, FBI, Portland Fire Hazmat, and Portland Police bomb team were also involved. The scenario, weapons of mass destruction – a dirty bomb,

took place at the Port of Portland Terminal 4. Rick did a presentation with the pictures he had taken during the exercise. Goals of the exercise were to work on interagency coordination; setting up an incident unified command; hazard recognition and establish public health safety lines, take air samples and monitoring, setting up portable monitors, and practice using equipment.

#### Review of Minutes

Minutes from the June 8, 2011 meeting were sent to the members for their review.

#### Motion

Peter-Jon Chin moved and Ed Riggs seconded the motion to approve the June 8, 2011 Radiation Advisory Committee minutes as written. The motion carried.

#### RAC Bylaws Revisions

David Howe reported that the Radiation Advisory Committee Bylaws adopted in February 2009 need to be revised to change Department of Human Services (DHS) to Oregon Health Authority (OHA). We will have the final product at the next meeting for approval.

#### Civil Penalty Updates

Rick Wendt reported that the Tanning Program has a civil penalty process in place for facilities that don't comply with registration payments or don't comply with inspection noncompliance issues. He described the process to the committee and noted the number that occurred in 2010. RPS is looking to moving this process into the X-ray and Radioactive Materials Licensing programs.

#### Five Year Rule Review

Todd Carpenter, RPS Emergency Preparedness, Licensing and Administration Unit Manager, reported that ORS 183.405 mandates that adopted Oregon Administrative Rules (OAR) must be reviewed every five years. The review is to see if the rule adoption had its intended effect; if the anticipated fiscal impact of the rule was underestimated/ overestimated; have subsequent changes in the law required this rule to be amended or repealed; and if there is a continued need for this rule. OAR Chapter 333, Divisions 109, 116, 120 and 122 were updated in June 2006. Thus, the five year rule review was due in June 2011. Todd completed the rule review and sent it to the Public Health Division rule coordinator for approval. He presented his report to the committee for their review (Attachment 1).

Todd continued to report that OAR Chapter 333, Division 123 was updated in October 2006, thus the five year rule review is due. He said Division 123 will thoroughly be reviewed within the next year by new RPS staff. He will ask for an extension for the five year rule review.

### Adjournment

Dr. Brown adjourned the Public Session at 11:50 a.m.

### Call to Order – Executive Session

Dr. Brown called the Radiation Advisory Committee (RAC) into executive session on October 12, 2011, 12:30 p.m.

### Adjournment

Dr. Brown adjourned the Executive Session at 1:25 p.m.

### Call to Order – Public Session

Paul Brown, PhD, chair, called the Radiation Advisory Committee (RAC) into public session on October 12, 2011 at 1:25 p.m.

## **OLD BUSINESS**

### Status Report on Inspection Procedures

David Howe reiterated that RPS has an internal Protocol Committee made up of the lead workers for Electronic Products and Radioactive Materials Programs and other personnel on a rotating basis as the protocols apply to their position. The committee meets on a monthly basis and once a protocol is finished it is submitted to the program manager and the RPS section for approval/signature. All internal protocols are reviewed annually. Some of the protocols the committee worked on at the last meetings are annual review of: 1) Process for issuing a validation certificate; 2) Process for approving out of state dental assistants; 3) Process for approving a variance request; 4) Process for receiving hazard materials; 5) Chain of custody; 6) Tanning inspection protocol to reflect operator training; 7) Incident Log documentation; and 8) Fixed and Portable gauge inspections. The committee also is working on a draft of the civil penalty protocol.

### Public Comment Session

Beryl Fletcher requested that agendas and meeting materials be available at the meeting for members of the public.

### Office of Environmental Public Health (OEPH) Update

David Howe reported that OEPH had received part of a CDC grant for emergency preparedness but the grant has been reduced and some positions have been cut.

David also reported Dr. Jean O'Connor has been hired by the Public Health Division for cross office initiatives and management of the public health emergency preparedness program. She will be coordinating efforts to develop a strategic plan through all sections responsible for emergency preparedness.

## **NEW BUSINESS**

### Future Rules

Todd Carpenter reported that with the recent rule revisions, our rules are now compatible with the Nuclear Regulatory Commission. The next rulemaking efforts will involve emerging technologies, cone CT/CT rules, laser uses, etc.

### CVT Rule Update

Margaret Lut reported that this came out of Oregon Board of Medical Imaging (OBMI) where a group asked the board for permission of cardiovascular technologists (CVT) to move C-arms for medical procedures. CVTs are not allowed to do that under current rules. RPS has met with OBMI to discuss the issue, but a decision has not been made yet.

### Members Term Expiration

Steve Reese and Janet Franco terms expire on December 31, 2011. David Howe will discuss with them after the meeting if they are interested and are available to serve another four-year term.

### Adjournment

The meeting adjourned at 2:30 p.m.

The next meeting for the Radiation Advisory Committee is scheduled for Wednesday, February 8, 2012.

Respectfully submitted,

Connie J. Grater