

ORCHIDS-MDE Release Information

March 2, 2009

Why am I receiving this information?

A new version of ORCHIDS-MDE will be released in FamilyNet. We are making some improvements and fixing a few “bugs” in the data system. To access the new version, you do not have to do anything. FamilyNet will update itself automatically when you log in for the first time on or after Monday, March 2, 2009.

With each new release of ORCHIDS, you will receive this notice that describes new improvements and fixes in the system. Some of the improvements may have policy and practice implications and these impacts are identified under the section called “Policy/Practices Implications with System and Form Improvements”.

How is this information relevant to me?

Information addressed in these release notes will be relevant to all ORCHIDS Users because each user can obtain information from this document and apply the information to the ORCHIDS-MDE System or Nursing Practices.

The information in this document will be broken into sections and in each section items will be grouped, respectively, by “All Programs” or individual programs.

These sections are:

- Policy/Practice Implications with System and Form Improvements - This section includes policy/practice implications followed by any system and/or form improvements that are affected by a policy change. This section will be most relevant to the Nurses and Data Entry Clerks.
- System Improvements - This section addresses additional improvements in the system that was not directly affected by any policy changes. This section will be most relevant to the Data Entry Clerks.
- Form Improvements - This section addresses Form Improvements that were not specified in the Policy/Practice Implications or System Improvements’ section. This section will be most relevant to the Nurses and Data Entry Clerks.

If there is no information to address within the section, it will be noted with “NO INFORMATION TO REPORT” under the section.

Policy/Practice Implications with System and Form Improvements.

All Programs

1. “Unknown” race type is no longer an option in Client Primary Tab (also known as Client Master). Race is a required field. Users must gather this information from the client. When the information is not self-reported by a client, the provider must make her/his best estimate of

client race. As a result of this change, the Client Population Summary Report was modified and the “Unknown” race type has been removed from the Report.

2. Form Improvements:

The label “preferred” has been removed from the Spoken Language and Written Language fields. For spoken language, use the language in which the home visit was conducted. For written language use the language that the client reads and/or writes. “None” is also an option in both of these language fields. See Figure 1.

RACE (Check all that apply) <input type="checkbox"/> American Indian/Alaskan Native <input type="checkbox"/> Asian <input type="checkbox"/> Black or African American <input type="checkbox"/> Native Hawaiian/Pacific Islander <input type="checkbox"/> White			Middle Name	
ETHNICITY <input type="checkbox"/> No-Not Hispanic <input type="checkbox"/> Unknown <input type="checkbox"/> Yes-Hispanic			Guardian Type	
SPOKEN LANGUAGE	WRITTEN LANGUAGE	Medicaid No.		Deceased Date

Figure 1: Spoken and Written Language fields are located in the Client Primary Tab on all of the encounter forms.

Babies First!

1. New Case Closure Reason:

10-Transfer to CaCoon: Previously, cases that transferred to CaCoon were recorded as 90-Other. Begin recording 10-Transfer to CaCoon as the case closing reason whenever a client starts as a Babies First! client, but later becomes a CaCoon client.

Babies First! and CaCoon

1. New Child Development Intervention:

- a. **M-CHAT** has been added to the Child Development Intervention Section of the form. M-CHAT should be checked when the M-CHAT tool is implemented. M-CHAT is recommended for children at 16-30 months of age.
- b. Record the information on Visit Tab 2 of the ORCHIDS-MDE screen. See Figure 2.

The screenshot shows a software interface with tabs for Client Info, Babies First! Case, Visit Tab 1, Visit Tab 2, and Visit Tab 3. The 'Visit Tab 2' tab is active. At the top, there are fields for Visit Date (00/00/0000), Agency (Coos CHD), Home Visitor, and Visit Closed?*. Below these is a 'FastEntry' field. The main section is titled 'Child Development (CD)' and contains the following options:

- Has age-appropriate pattern of development
- Appropriate development progression for condition
- At risk for delayed development
- Delayed development
- Individual Teaching
- RDSI
- Vision
- Pain
- Case Management
- IMS
- Hearing
- H.O.M.E.
- Developmental Enhancement
- ASQ
- Reflexes
- M-CHAT

Figure 2: Visit Tab 2, Child Development IOI

2. Form Improvements:

- a. The word “Questionnaire” has been added to the hearing and vision interventions to clarify the meaning of those data elements. Check the Vision Questionnaire intervention and/or Hearing Questionnaire intervention when the screening questionnaires have been implemented. Data is not collected for hands-on vision screening interventions. All of your interventions including hands-on screening and assessments should be recorded in your client’s medical record. See Figure 3.

- b. Registered and copyrighted trademark symbols have been added to some interventions to clarify which interventions are registered or copy righted tools. Examples: Promoting First Relationships© and ASQ®. See Figure 3.

Parenting (PA)		*Impaired parenting: the inability of the parent or primary caregiver to create, maintain, or regain an environment that promotes optimum growth and development of the child.		
<input type="radio"/> Readiness for enhanced parenting	<input type="checkbox"/> Individual Teaching	<input type="checkbox"/> Case Management	<input type="checkbox"/> Promoting First Relationships©	
<input type="radio"/> At risk for impaired attachment	<input type="checkbox"/> Attachment Promotion	<input type="checkbox"/> NCAST®	<input type="checkbox"/> H.O.M.E.®	
<input type="radio"/> Impaired parenting*				
Child Development (CD)		<input type="checkbox"/> Individual Teaching	<input type="checkbox"/> Case Management	<input type="checkbox"/> Developmental Enhancement
<input type="radio"/> Has age-appropriate pattern of development	<input type="checkbox"/> RDSI®	<input type="checkbox"/> IMS®	<input type="checkbox"/> ASQ®	
<input checked="" type="radio"/> Appropriate development progression for condition	<input type="checkbox"/> Vision Questionnaire	<input type="checkbox"/> Hearing Questionnaire	<input type="checkbox"/> Reflexes	
<input type="radio"/> At risk for delayed development	<input checked="" type="checkbox"/> Pain	<input type="checkbox"/> H.O.M.E.®	<input type="checkbox"/> M-CHAT®	
<input type="radio"/> Delayed development				

Figure 3: The word “Questionnaire” and copy righted tools are located in Visit Tab 2 of the Babies First! and CaCoon encounter forms.

CaCoon

Definitions for the CaCoon tiers were modified in the CaCoon Manual but modifications were not made to the System. Forms were updated to reflect the CaCoon Tiers as 0, 1, 2, 3, 9. See Figure 4. Please refer to the CaCoon Program manual to determine how to assign a tier level to a child.

The definitions are listed below for each tier:

- 0- Used to designate a one time service where the nurse did not assign a tier level. If the PHN plans to see the child more than one time, a tier level of 1, 2, 3 or 9 should be assigned.
- 1- Minimal need for care coordination
- 2- Moderate need for care coordination
- 3- High need for care coordination
- 9- Used to designate a teenager and their family that the nurse is providing guidance around adolescent transition for.

CaCoon Case Tab	CASE START DATE	CASE MANAGER		
	Who referred client to this program?	Date referred	Risk Factors / / / / /	
	<input type="checkbox"/> 1-WIC <input type="checkbox"/> 2-Babies First! <input type="checkbox"/> 3-CaCoon <input type="checkbox"/> 4-OMC <input type="checkbox"/> 5-MCM		CaCoon Tier <input type="checkbox"/> 0 <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 9	
	<input type="checkbox"/> 6-PH Other <input type="checkbox"/> 7-Healthy Start <input type="checkbox"/> 8-SafeNet <input type="checkbox"/> 9-NFP <input type="checkbox"/> 11-Hospital		Does client have Early Intervention? <input type="checkbox"/> Yes <input type="checkbox"/> No	

Figure 4: CaCoon Tiers are located in the Case Tab of the CaCoon encounter form.

MCM/MOP

1. A bug in the system was corrected such that a user cannot save a checkmark in the “Lost to Follow-Up” checkbox unless a date is entered in the “Date Case Closed” field. Therefore, a client lost to follow-up will not have an open case in the system and data will also be captured on numbers of clients lost to follow-up.

- a. In the event that you accidentally click in the “Lost to Follow-Up” checkbox without entering a date in the “Date Case Closed” Field, you will be prompted with the following message. See Figure 5.



Figure 5: Lost to Follow-Up checkbox

2. The wording of the “Alcohol Use/Substance Abuse” IOI was corrected on the screen so there is consistency across the data entry screens, the “Issue(s)” report filters and on some reports. This addresses the circumstance that during the time that a woman is aware of her pregnancy any alcohol use needs to be addressed during MCM services. See Figure 6.

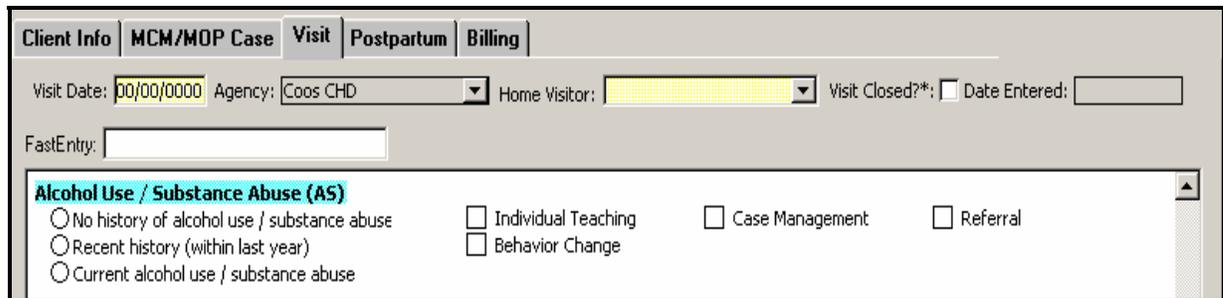


Figure 6: Visit Tab, Alcohol Use / Substance Abuse IOI

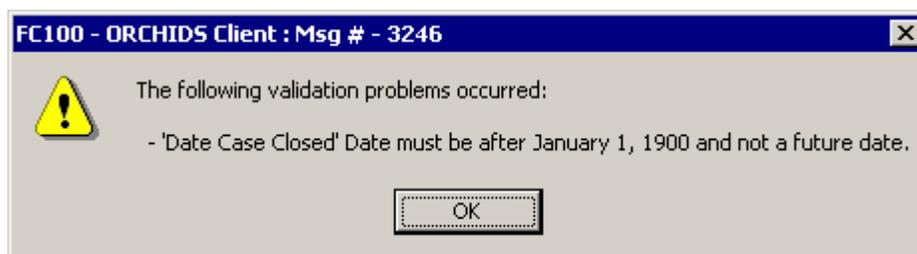
System Improvements...

All Programs:

The Case Manager and the Home Visitor Fields currently display employees who are no longer employed in your agency or no longer participate in ORCHIDS. If you wish to discontinue displaying those staff in the Case Manager and the Home Visitor field, please call or send an e-mail to App-Support. In your email, please specify your agency, the staff name and the termination date.

MCM/MOP:

On the Billing Tab, a fix was applied to the “Date Case Closed*” field to validate dates entered in this field. If a user accidentally enters an invalid date such as a future date, the system will prompt with the following validation message. When you are prompted with this message, click “OK” and reenter a valid date. See Figure 7.



See Figure 7: Date Case Closed Validation Message

Forms Improvements...

Billing Name has been added to the form. The fields were added to the screen in the 2-4-08 release. The Billing Name fields can be found in the section “Client Info. Tab” of the encounter forms and in ORCHIDS-MDE. See Figure 8.

Client Info Tab	State ID	Income	Interval <input type="checkbox"/> Week <input type="checkbox"/> Bimonthly <input type="checkbox"/> Month <input type="checkbox"/> Annual	Family Size	Concurrent Program Enrollment <input type="checkbox"/> Healthy Start <input type="checkbox"/> WIC <input type="checkbox"/> NFP <input type="checkbox"/> Babies First <input type="checkbox"/> MCM <input type="checkbox"/> CaCoon	
	Insurance Status at Intake (Check all that apply)					SSI?
	<input type="checkbox"/> OHP Standard <input type="checkbox"/> OHP Plus <input type="checkbox"/> CAWEM <input type="checkbox"/> Indian Health Service <input type="checkbox"/> Other <input type="checkbox"/> None					<input type="checkbox"/> Yes <input type="checkbox"/> No
Billing Name - First			Billing Name - Last			

Figure 8: Billing Name Fields are located in the Client Info Tab on all of the encounter forms.

Known Issues in the System...

- Issue 1:** What is listed in Client Primary Tab for Spoken and Written Language seems to be incorrectly displaying on the MIMIC Reports.
- Solution 1:** Both of the MIMIC Reports (Client and Case) are incorrectly displaying the Spoken and Written Language. What is entered in the Spoken Language field of Client Primary will appear in the Written Language fields of the MIMIC Reports. Also, what is appearing in the Written Language field of Client Primary will appear in the Spoken Language field of the MIMIC Reports. This bug has been identified and will be fixed in the next release.

For more information on Previous Release Note or to download the latest forms, please refer to the ORCHIDS website at <http://www.oregon.gov/DHS/ph/ch/orchids.shtml>

Have questions or need more information? Contact ORCHIDS Application Support, (971) 673-0382 or orchids.app-support@state.or.us