CCARE CITIZENSHIP AND IDENTITY DOCUMENT CHECKLIST

<table>
<thead>
<tr>
<th>TIER 1</th>
<th>PROOF OF CITIZENSHIP AND IDENTITY</th>
<th>(one document only)</th>
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<tbody>
<tr>
<td>□ Current US passport</td>
<td>□ Certificate of United States Citizenship (Form N-600)</td>
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<tr>
<td>□ Expired US passport (issued without limitation)</td>
<td>□ Certificate of Naturalization (Form N-550)</td>
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<tr>
<td>□ American Indian tribal enrollment card or certification of degree of Indian blood. Must be for a tribe located within the U.S.</td>
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If no Tier 1 document is available, collect one citizenship document and one identity document.

One PROOF OF CITIZENSHIP Document
Documents must be from highest tier possible and show date and U.S. place of birth
Documents must be certified originals or official agency-certified copies

TIER 2
- Birth Certificate (recorded before age 5) in the U.S. or territories
  (PR, VI, Samoa, Guam, NMI, TTP, Swain’s Island)
- Report of Birth Abroad of a Citizen of the U.S. (Form FS-240)
- Northern Marianas Card (Form I-873)
- American Indian Card (Form I-872, with classification KIC and citizenship testimonial)
- Evidence of civil service employment by the U.S. government before June 1, 1976

TIER 3 — Document must have been created at least 5 years before the CCare application date
- Official hospital record established at the time of person’s birth or extract of record on official letterhead — do not accept hospital souvenir “birth certificates”
- Life or health insurance record established within 5 years of application date for an adult and soon after birth for a minor showing biographical information
- Official religious record made within 3 months of person’s birth – must show U.S. place of birth and include DOB or person’s age at time record was made (e.g., baptismal certificate)
- Early school record – must show person’s name, date of admission, DOB or person’s age at time the record was made, U.S. place of birth, and parent(s) names(s) and places of birth

TIER 4 — Document must have been created at least 5 years before application date
- Federal or State Census Record (U.S. Census Form BC-600) showing age
- Delayed U.S. public birth record that was recorded more than 5 years after person’s birth
- U.S. State Vital Statistics official notification of birth registration
- Admission papers from a nursing home, skilled care facility or other institution showing biographical information and U.S. place of birth
- Statement signed by a physician or midwife in attendance at time of birth
- Medical (clinic, doctor, hospital) record showing biographical information and U.S. place of birth (not an Immunization Record)
- Seneca Indian census record
- BIA Navaho census record
- Roll of Alaska Natives (1971)

Homeless, amnesia victim or mentally impaired clients who cannot provide any of the above documents need these affidavits:
- Affidavit by the client or other knowledgeable individual explaining why the documentary evidence cannot be readily attained
- Affidavits from at least two individuals (one not related to client) who have personal knowledge of the event(s) establishing U.S. citizenship, explaining why documents are unavailable. Persons making these affidavits must have proven their own citizenship and identity.

One PROOF OF IDENTITY Document
With photo or physical description
- State driver’s license with photo or identifying information
- Federal, state, or local ID card with the same information as a driver’s license
- School ID card with photograph
- U.S. military card or draft record
- Military dependent’s ID card
- U.S. Coast Guard Merchant Mariner Card
- Native American tribal documents / Certificate of degree of Indian Blood

With Tier 2 or 3 citizenship documents only, any THREE of the following:
- Employer ID card
- Accredited high school or college diploma
- Marriage Certificate
- Divorce Decree
- Property title or deed

Documents must corroborate one another

For children under 16 who cannot produce any of the documents listed above, one of the following is required:
- Daycare, school, clinic, doctor, or hospital record showing date and place of U.S. birth
- Affidavit signed by child’s parent, guardian, or caretaker relative attesting to child’s identity (may NOT be used if affidavit was provided for proof of citizenship)

Section C – Exhibit 3
2013