



Meeting Summary, April 18th, 2013
Meeting Location – TestAmerica, Beaverton, Oregon

OTAC Members			
<i>Dennis Wells</i>	<i>Chair, BSK Associates</i>	2014	<i>present</i>
<i>Ken Yeomans</i>	<i>TestAmerica Labs</i>	2014	<i>present</i>
<i>Marsha Farooqui</i>	<i>Portland Water Bureau</i>	2015	<i>Not present</i>
<i>Scott Dickman</i>	<i>Alexin Analytical</i>	2015	<i>present</i>
<i>Steve Thompson</i>	<i>Clean Water Services</i>	2015	<i>present</i>
<i>Chuck Lytle</i>	<i>City of Portland</i>	2013	<i>present</i>
<i>William Michalek</i>	<i>OELA</i>	2013	<i>present</i>
<i>Darrell Auvil</i>	<i>Apex Labs, Secretary</i>	2013	<i>present</i>
ORELAP STAFF:			
<i>Greg Pettit</i>	<i>DEQ Lab Administrator</i>	<i>Not present</i>	
<i>Chris Redman</i>	<i>DEQ ORELAP Lead</i>	<i>Not present</i>	
<i>Michael Skeels</i>	<i>Public Health Laboratory Director</i>	<i>Not present</i>	
<i>Gary K. Ward</i>	<i>ORELAP Administrator</i>	<i>Present</i>	
<i>Rita Youell</i>	<i>Public Health Lab., Lab. Compliance</i>	<i>Not present</i>	
GUESTS:			
<i>Renee Chauvin (PWB)</i>			
<i>Kent Patton (Apex Labs)</i>			

1. **Welcome / Additions to Agenda:** Dennis Wells called meeting to order at 10am.
2. **Review of last meeting summary:** February minutes were approved. AWQA is wrong acronym, should be ACWA.
3. **Membership Notes:** None.
4. **ORELAP Implementation Report:**

Gary Ward provided a chart showing that laboratories are getting their assessment reports within 30 days of the assessment. One exception; TestAmerica had slight delay, (people do need vacations....) This is a significant improvement over historical due in part to operational changes implemented over the past year.

Microbiological assessments are in good shape.

Gary proposed the use of a survey to labs in the form of a questionnaire in the effort to improve consistency between assessors. The survey will determine inconsistencies over the last few years. ORELAP plans to make a standard interpretation and then post it on the website.

NEFAP--- National Environmental Field Activities Program
 Shannon Swantek is making a checklist, QA Manual and taking the lead for ORELAP

to move forward as an accrediting body for NEFAP

ORELAP is almost cryptosporidium and giardia Accrediting Body.

5. **OELA May 16, Chemeketa CC site.**
Agenda was completed, on the web site
Gary will be attending and presenting on ORELAP and ODIE.
NEFAP will also be on the agenda
Dennis will do presentation on OTAC
6. **Budget Update:** No budget update.
7. **Short School was in March:** poor turnout. DMR talk was too dry.
Poor support in the lab sessions, operators don't want to do the lab, low interest.
Noted that the operators culture just does not include lab/labwork. Why? A lot of "tribal knowledge" goes on. This is the way I was told to do this....and so forth.
8. **City of Portland has 2 analyst openings.**
9. **Next Meeting Salem WWTP, June 13th, 10am**