



Meeting Summary, October 10th, 2013
Meeting Location – City of Salem, Windsor Is. WWTP, Salem Oregon

OTAC Members			
<i>Dennis Wells</i>	<i>Chair, BSK Associates</i>	2014	<i>present</i>
<i>Ken Yeomans</i>	<i>TestAmerica Labs</i>	2014	<i>present</i>
<i>Marsha Farooqui</i>	<i>Portland Water Bureau</i>	2015	<i>present</i>
<i>Scott Dickman</i>	<i>Alexin Analytical</i>	2015	<i>present</i>
<i>Steve Thompson</i>	<i>Clean Water Services</i>	2015	<i>present</i>
<i>Chuck Lytle</i>	<i>City of Portland</i>	2013	<i>present</i>
<i>William Michalek</i>	<i>OELA</i>	2013	<i>present</i>
<i>Darrell Auvil</i>	<i>Apex Labs, Secretary</i>	2013	<i>present</i>
ORELAP STAFF:			
<i>Greg Pettit</i>	<i>DEQ Lab Administrator</i>	<i>Not present</i>	
<i>Chris Redman</i>	<i>DEQ ORELAP Lead</i>	<i>Not present</i>	
<i>Michael Skeels</i>	<i>Public Health Laboratory Director</i>	<i>Not present</i>	
<i>Gary K. Ward</i>	<i>ORELAP Administrator</i>	<i>Present</i>	
<i>Rita Youell</i>	<i>Public Health Lab., Lab. Compliance</i>	<i>Not present</i>	
GUESTS:	<i>Jennifer Shackelford (City of Portland)</i> <i>Keith Chapman (former City of Salem)</i>		

1. **Welcome / Additions to Agenda:** Dennis called meeting to order at about 10am.
2. **Review of last meeting summary:** August minutes were approved with 2 noted changes; Keith Chapman was not present, but marked present. And also the change in date of the meeting which was the 14th, not on the 15th.
3. **Membership Notes:** Chuck, Bill and Darrell have expiring memberships. All 3 wanted to continue. Steve T. motioned to approve, Scott D. seconded the motion. Gary will need to get final approval.
4. **ORELAP Implementation Report:** ORELAP has 126 labs; 70 are primary accreditation, and 56 are secondary. Oregon labs are primary accreditation and out of state labs are secondary acc. Out of state lab fees help offset in-state lab fees.

Assessments are on time. Every 2 years.

Some responses to CAPs are late if there are challenges to the findings. Back and forth exchanges slow things a bit.

Gary will do drop in assessments and recently did so with Umpqua and Edge. He is checking if CAPs are implemented.

4. ORELAP Implementation Report: (cont'd): Oregon is cryptosporidium accrediting body now.

Currently 4 that accredit: NH, Minn, FLA and OR.

Florida still subcontracting most A/B work, but is making final approvals.
Increase in southern California accrediting requests. Florida is not a popular option with the distance.

Gary feels the culture of A/Bs should be to help labs, act as partners.

Gary will be purchasing "mint miner" program that will help check manual integrations done in the lab. Oregon labs will be fine, but out of state labs could have some problems.

Shannon Swantek assessed 2 Korean labs; Air Force Base and U. of Korea Drinking Water lab. Fees paid for by Korea.

Shannon has been hired full time by Public Health Lab.

Gary has control of the assessment report database now.

5. ODIE: Demo has not gone well, still working on it.

6. The NELAC Institute: Gary is on chemistry committee and also the advocacy committee on EPA requirement to have labs get accredited.

Shannon is ISO 17025 accredited. Maybe able to do ISO/Nelap combination accreditation at some point. ISO accreditation is document oriented. TNI/Nelac more quality oriented.

PT providers, some are behind on method updates, just send Gary an email and he will provide input.

City of Portland Audit is done, had a "Pre-audit" done that Chuck noted was very helpful for the final audit. 32 months....start to finish...whew!

Talk of some new calibration approval? Veto'd by Gary. No changes yet. Maybe 2-3 months out.

7. Notes

Helium shortage topic was brought up. Drinking water methods have no variance for use of substitutes for helium. Most environmental methods can use hydrogen in place of helium.

Argon also only has a single, Canadian supplier.

March is the Clackamas Short School. Ideas? Small lab guidance?

AQWA NOT receptive to accreditation. Upwards of 100 labs, only 5 accredited.

8. Next meeting: 10am December 12th, 2013 Beaverton, Oregon, next to TestAmerica Lab.