



Meeting Summary, April 10th, 2014
Meeting Location – TestAmerica Laboratory, Beaverton, Oregon

OTAC Members			
<i>Dennis Wells</i>	<i>Chair, BSK Associates</i>	2014	<i>Not Present</i>
<i>Ken Yeomans</i>	<i>TestAmerica Labs</i>	2014	<i>Present</i>
<i>Marsha Farooqui</i>	<i>Portland Water Bureau</i>	2015	<i>Present</i>
<i>Scott Dickman</i>	<i>Alexin Analytical</i>	2015	<i>Present</i>
<i>Steve Thompson</i>	<i>Clean Water Services</i>	2015	<i>Present</i>
<i>Chuck Lytle</i>	<i>City of Portland</i>	2015	<i>Present</i>
<i>William Michalek</i>	<i>OELA</i>	2015	<i>Present</i>
<i>Darrell Auvil</i>	<i>Apex Labs, Secretary</i>	2015	<i>Present</i>
ORELAP STAFF:			
<i>Greg Pettit</i>	<i>DEQ Lab Administrator</i>	<i>Not present</i>	
<i>Chris Redman</i>	<i>DEQ ORELAP Lead</i>	<i>Not present</i>	
<i>Michael Skeels</i>	<i>Public Health Laboratory Director</i>	<i>Not present</i>	
<i>Gary K. Ward</i>	<i>ORELAP Administrator</i>	<i>Present</i>	
<i>Rita Youell</i>	<i>Public Health Lab., Lab. Compliance</i>	<i>Not present</i>	
<i>Shannon Swantek</i>	<i>ORELAP</i>	<i>Present</i>	
GUESTS:	<i>Jennifer Shackelford (City of Portland)</i> <i>Keith Chapman (former City of Salem)</i> <i>Rory White (formerly with Analytical Labs, Eugene)</i>		

1. **Welcome / Additions to Agenda:** Steve filled in for the missing Dennis, called meeting to Order at 10am.
2. **Review of last meeting summary:** February Meeting Minutes were approved with a few minor changes.
3. **Membership Notes:** None.
4. **ORELAP Implementation Report:** Average of about 30 days for in-state labs regarding assessments. A couple of assessments were late due to the spike in assessments following the California certification fallout.
 The first on-site audits for California are coming in April. Lab audits are completed within 2 – 2 ½ years.
 About 31 total California labs now.
 California has a state only Secondary ELAP program.

CAPs → looking for an email to Shannon S regarding CAP responses. They are tracked on a spreadsheet.

- 4. ORELAP Implementation Report (cont'd):** Labs are invoiced 2 months ahead of their assessments, and then schedule the assessment about 1 month ahead.

Gary is still one of the few A/B for Cryptosporidium.

- 5. The NELAC Institute (TNI):** Shannon is on the Quality System and Field Activities committees and Gary is on the Chemistry and Advocacy committees. He is advocating for state required A/B.

New Module for calibration is in the works.

New MDL is also under discussion / review. And the debate continues.... Possibly going to not reporting MDLs anymore.

TNI Meeting is in August, in Washington DC.

Trying to avoid 5-200% control limits.

A letter went out to drinking water labs via the OHA regarding increasing the communication with the DW labs and OHA. Drinking water labs are asking more questions.

- 6. Short School Recap (Keith):** 2 ½ day program. Attendance was down, usually in the 500 range, but only 350-400 this time. Lab-wise, attendance was also down.

Scott H @ DEQ gave a presentation on how to build a QA manual to the wastewater world, seemed to be well-received.

Small labs have an issue in that it is difficult to follow the TNI template. It was noted that Virginia had an excellent templates for 1-2 person labs. For 3+ lab personnel, recommended to use the TNI template.

Gary will post the Virginia template on the ODIE website. (Sanitized version ☺).

BOD discussion went well.

Dennis gave a good presentation on Ethics, a shorter version right to the point with good examples. A request was made to put Dennis' presentation on OTAC website.

PNCWA has declining numbers. Secretary recently left.

Next year, hopefully a presentation on biofuel made from beer waste from Widmer, and a possible new process using Cherry waste.

There is still a good forum for information for Wastewater labs.

- 7. OELA Conference (Keith); May 21st, Wednesday @ Chemeketa Viticulture/EOLA**

Dennis to do an OTAC talk.

Gary to give an ORELAP and ODIE update and may bring his IT person to the meeting.

Tony Fields---Drinking Water program to speak to the labs.

Jerry Parr or substitute, to do a TNI talk.

Registration to be online soon.

Some discussion on vendors...

DEQ will talk about RPA and QLs

RPA→ appendix C was removed, so currently does not exist. Will it be fixed?

Sonja B and Perry from DEQ permit writing will be there to do a Q& A.

Brian Boling also scheduled to be present.

Chuck to talk about LOD/ DLs

- 8. OELA Conference (Keith): cont'd:**

Averaging about 80 people; commercial labs, ORELAP participants and a few Wastewater labs.

- 8. NOTES:** City of Portland has an analyst II opening, exam is difficult, should be filled by July.

City of Portland has had 2 papers accepted.

- 10. Next meeting:** → **Willow Lake WWTP, Salem, OR, June 12th.**