



Meeting Summary, December 10th, 2015
Meeting Location – Oregon Public Health Lab, Hillsboro, Oregon

OTAC Members			
<i>Dennis Wells</i>	<i>Chair, BSK Associates</i>	<i>2017</i>	<i>Present (remotely)</i>
<i>Ken Yeomans</i>	<i>ChemHistory</i>	<i>2017</i>	<i>Present</i>
<i>Marsha Farooqui</i>	<i>Portland Water Bureau</i>	<i>2018</i>	<i>Present</i>
<i>Scott Dickman</i>	<i>Alexin Analytical</i>	<i>2018</i>	<i>Present</i>
<i>Steve Thompson</i>	<i>Clean Water Services</i>	<i>2018</i>	<i>Present</i>
<i>Chuck Lytle</i>	<i>City of Portland</i>	<i>2016</i>	<i>Not Present</i>
<i>William Michalek</i>	<i>OELA</i>	<i>2016</i>	<i>Present</i>
<i>Darrell Auvil</i>	<i>Apex Labs, Secretary</i>	<i>2016</i>	<i>Present</i>
ORELAP STAFF:			
<i>John Fontana</i>	<i>Public Health Lab Director</i>	<i>Not present</i>	
<i>Gary K. Ward</i>	<i>ORELAP Administrator</i>	<i>Not Present</i>	
<i>Stephanie Ringsage</i>	<i>Public Health Lab</i>	<i>Present</i>	
<i>Shannon Swantek</i>	<i>ORELAP</i>	<i>Present</i>	
GUESTS:			
<i>Elizabeth Garcia</i>	<i>(ORELAP Assessor)</i>		
<i>Rory White</i>	<i>OELA</i>		
<i>Keith Chapman</i>	<i>Retired</i>		

1. **Welcome / Additions to Agenda:** Dennis (via remote, speaker phone) called meeting to order @ 10:10
2. **Review of last meeting summary:** The minutes from the last meeting were accepted without change.
3. **Membership Notes:** None.
4. **ORELAP Implementation Report:**
 TATs were all less than 30 days for assessment responses, going well.
 Some discussion regarding sampling procedures for Cannabis, but was too complex for a rule, it will be a guideline.
 There will be requirements for temperature control and glass containers.
 Cannabis labs will be required to do own sampling. They also will be required to supply a QA manual that is ISO/TNI compliant.
5. **TNI Update:** will be in Tulsa, late January. Discussion over class “A” volumetric labware that is plastic. But states that class A volumetrics are a certain borosilicate glass, so the plastic labware cannot be A class.
6. **Cannabis Update:** Regarding Microbiological testing and PCR samples, are Cannabis samples going to be blind? With No identification?
 “seed to sale” tracking will be required. OLCC will be tracking the metrics, but data will be

lagging?

6. **Cannabis Update (cont'd)** Methods will be performance based. A 2nd source will be required. As well as surrogate and spike compounds. Cannabis labs treated somewhat like a food lab. So this means AOAC methods for food like products should be followed. 13 labs have applied, possibly up to 20 have interest in accreditation. PT samples will be dilute and shoot. Pesticide and microbial analysis PTs may use spiked Hops from Phenova as a surrogate for Cannabis. Solvent testing will be a headspace spiked sample. A "water activity" test measuring bioavailable moisture will be required for any cured Cannabis product.

7. **ORELAP rule changes pending**---Shannon supplied a sheet with some proposed fee structure changes. Fees need to be based more accurately to the levels of technology. Some background: due to the increased complexity of some analyses assessments are now taking longer than the original intent. It started with the 2 day cryptosporidium. Out of state labs still paying higher relative fees, and are subsidizing the Oregon labs. For example, Cannabis on -site assessment it about \$2500. Question posed, "is ORELAP supporting the Cannabis labs?" Shannon noted there is now a billing code for Cannabis Labs.

Shannon and ORELAP would like OTAC to craft a letter in support for the ORELAP program and an increase in lab assessment fees.

Some concern on the OELA representation regarding the fee increase. But noted from the OTAC perspective, would support rule change and subsequent fee increase.

Darrell motioned for OTAC to draft a letter in support of ORELAP, Steve seconded the motion. Vote was 6 for and 0 against, with 1 abstention.

Dennis will draft a letter in support of the combined ORELAP program fee increases for Cannabis and out of state labs endorsing the rule change, in part, due to higher technical accreditation levels.

A letter dated 12/22/2015 was included in a memo sent by Dennis to ORELAP on behalf of the OTAC committee.

8. **Letter to ORELAP from OTAC regarding accounting:**
We should re-assess the letter sent to ORELAP/OHL, Gary and Shannon may broach the topic again?
OTAC would like an accounting statement and / or report.
Maybe draft a letter asking for their response or possibly go another route to get the accounting info.

9. **Next meeting: → Willow Lake WWTP, Salem, OR, February 11th, 2016**