



Meeting Summary, June 9th, 2016
Meeting Location – Willow Lake WWTP, Salem, Oregon

OTAC Members			
<i>Dennis Wells</i>	<i>Chair, BSK Associates</i>	<i>2017</i>	<i>Present</i>
<i>Ken Yeomans</i>	<i>Apex Labs</i>	<i>2017</i>	<i>Not Present</i>
<i>Marsha Farooqui</i>	<i>Portland Water Bureau</i>	<i>2015</i>	<i>Present</i>
<i>Scott Dickman</i>	<i>Alexin Analytical</i>	<i>2015</i>	<i>Resigned 4/2016</i>
<i>Steve Thompson</i>	<i>Clean Water Services</i>	<i>2015</i>	<i>Present</i>
<i>Chuck Lytle</i>	<i>City of Portland</i>	<i>2016</i>	<i>Present</i>
<i>William Michalek</i>	<i>OELA</i>	<i>2016</i>	<i>Present</i>
<i>Darrell Auvil</i>	<i>Apex Labs, Secretary</i>	<i>2016</i>	<i>Present</i>
ORELAP STAFF:			
<i>John Fontana</i>	<i>Public Health Lab Director</i>	<i>Not Present</i>	
<i>Gary K. Ward</i>	<i>ORELAP Administrator</i>	<i>Not Present</i>	
<i>Stephanie Ringsage</i>	<i>Public Health Lab</i>	<i>Not Present</i>	
<i>Shannon Swantek</i>	<i>ORELAP</i>	<i>Not Present</i>	
<i>Elizabeth Garcia</i>	<i>ORELAP Assessor</i>	<i>Present</i>	
GUESTS:	<i>Kristen Thomas (City of Portland) ; Rory White (formerly of Analytical Labs)</i>		

1. **Welcome / Additions to Agenda:** Dennis called meeting to order @ 10:10
2. **Review of last meeting summary:** 2 small corrections noted, April minutes approved.
3. **Membership notes:** Rory White has been nominated for the open position vacated by Scott Dickman.

Motion made by Dennis to vote on Rory's addition to the ORELAP committee. Chuck backed the motion. Vote was made and unanimous approval. We will forward the motion for approval by the executive committee.

4. **ORELAP Implementation Report:** 2 late reports last month; Gary was in Fiji and Shannon was sick. COP was one of the late ones!!!. But otherwise, doing OK.

Elizabeth noted that the collision cell is NOT to be used for any compliance work regarding drinking water samples.

5. **Cannabis Update:** Only 1 lab has submitted application, lab from Bend area
 OLCC meeting June 10th regarding increased costs, surveillance, security, accreditation, LC/MS, etc.
 Testing will be required on every batch of 10lbs.

Labs must do the sampling, and will need accrediting....time is ticking down as October 1st is the deadline.

6. **TNI** update; Meeting is in August in Orange Co.

7. **NOTES:** Marsha at the PWB is buried in DW samples.

According to T3 DW doc, for Pb and Cu, homes should use 1L and schools are 250ml.

Joe Carlson requested a list of DW labs, Elizabeth had a list of 11 labs.

Trying to encourage field crew to attend meetings regarding upcoming NEFAP accreditation that is looming.

New Rule was approved for the increased fees for ORELAP.

NELAP audited ORELAP's audit of City of Portland. 4 findings from NELAP.

PT data entry/code errors now are a FAILURE.

8. **Next meeting:** → Hillsboro, Public Health Lab, Aug. 18th, 2016 10am.