

Action Planning Form- Beginning your Community Assessment

List Action Steps for Selected Objective	Evidence of Success	Person Responsible to Guide/Monitor	Notes
First Action Step:			
Next Action Step:			
Next Action Step:			
Next Action Step:			

Other Considerations: 1. Resources needed (people, money, materials and equipment)? 2. Research needed? 3. Potential barriers and solutions? 4. Meetings scheduled and dates 5. Action step completion dates