



PUBLIC HEALTH DIVISION
Oregon Immunization Program

Kate Brown, Governor

Oregon
Health
Authority

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Date: October 24, 2016

To: School and Children's Facility Administrators
School Nurses

From: Aaron Dunn, Immunization Program Manager
Stacy de Assis Matthews, Immunization School Law Coordinator

Re: School and Children's Facility Immunization Packets for School Year 2016-2017

Administrators: Please make sure that appropriate staff receives this information

NEW THIS YEAR: All of these materials are available online at www.healthoregon.org/schoolpacket. The report forms are fillable. You can type in the information on the forms, save them, and email or print the forms to send to your local health department.

Here are the materials that you will need to complete the annual immunization report for your school or facility. Recycle old versions of these documents. This packet contains:

1. Immunization Primary Review Due Dates for 2017 (bright green)
2. "Parents, don't let your child get left behind!" flyer for school year 2016-2017 (white, English and Spanish) – **This flyer shows the immunization requirements this year. This flyer is also available in Russian and Vietnamese at www.healthoregon.org/schoolpacket**
3. Sharing your immunization rates (lavender) – **Information about requirements to share your immunization rates with parents.**
4. How to Claim a Nonmedical Exemption flyer (light blue) – **This flyer is also available in Spanish, Russian, Vietnamese and Chinese at www.healthoregon.org/vaccineexemption.**
5. ALERT Immunization Information System (peach) – **How to sign up for ALERT IIS and helpful tips.**

Explanations for Exclusion Orders (English and Spanish) – **These sheets are designed to help parents understand what the exclusion order is and what they should do to comply. You may find these helpful in communicating with parents.**

6. Exclusion Order for Incomplete/Insufficient Record explanation (White)
7. Exclusion Order for No Record explanation (Yellow)

Please put these next four documents in the “Annual Updates” section of your Immunization Law Handbook. The current 2014 Handbook is available online at:

<http://bit.ly/ORSchoollawhandbook>

You'll receive new copies of these documents for your Handbook each year.

8. Vaccine Brand Names, Acronyms and Common Abbreviations (orange)
9. List of Approved Computerized Assessment Systems, and Information for Sites Using Schoolmaster (bright blue)
10. Local Health Department Contact List (bright pink)
11. Immunization Primary Review Table (light green) – This table includes the phase-in schedule for the Hepatitis A immunization requirement.

Primary Review Summary forms

12. Page 1, Section A
13. Page 2, Sections B-D
14. Page 3, Sections E-G
15. Page 4, Section H

Fill out and send these forms to your local health department.

Do you use an approved computer system for immunization tracking and reporting?

If so, check to make sure your system prints sections A-B and sections E (child care and preK), F (kindergarten), G (grade 7) and H (grades K-12). Send in the printouts, and you don't have to fill out the paper Primary Review Summary forms!

16. Medical Exemption Review Summary form
17. Oregon Certificate of Immunization Status (CIS)

Thank you for keeping Oregon's children healthy. If you have any questions, please contact your local health department first. If you still need assistance, call this office at (971) 673-0300.