



Immunize Oregon Grant Guidelines

Grant Goals

Immunize Oregon grants are designed to support immunization projects and activities in Oregon. The grant awards are relatively small and are created for activities/projects that can be completed within a four to six month timeframe. The grant program is designed to help support Immunize Oregon's mission of creating sustainable partnerships to support a healthier Oregon through collaboration and education.

Guiding Principles

Immunize Oregon is a part of the Oregon Health Authority (OHA) within the Oregon Immunization Program. We share OHA's strategic plans, values, goals and objectives.

- We work to strengthen public health capacity to improve health outcomes by developing and maintaining public and private partnerships that improve community health.
- We assist the Oregon Health Authority in achieving the triple aim; better health, better care and lower costs, through partnerships, leadership and innovation.
- We seek to listen to and collaborate with partners and stakeholders across diverse communities.

Grant Details

Immunize Oregon grant project usually awards about 10 – 12 sites each grant cycle, grant cycle is typically annually, depending on funding. The average award is \$4,000 and the award range is \$400 to \$4000. **Grant application deadline is December 7, 2016 by 5 PM (PST) and grant application review team decisions will be made in January.**

Please visit the Immunize Oregon website at www.healthoregon.org/immunizeoregon for application and additional guidance.

Nondiscrimination Policy

Immunize Oregon is committed to equitable treatment of all Oregonians. Immunize Oregon does not discriminate against any group on any basis, including: racial, tribal, or ethnic identification, non-English language speakers, political or religious affiliation (or lack thereof), education or literacy level, income, gender or gender identity, sexual orientation, age, geographic location, unlawful status or criminal history, documentation or citizenship status, disability, health insurance status, or any other group. Applicants for the Immunize Oregon grants must hold similar standards in the provision of services.

Funding Focus

Projects will be awarded funds to support the development and enhancement of local immunization efforts. Grant proposal must be adapted to at least one of the five focus categories listed below. Category descriptions are only examples. Applicants are free and encouraged to propose projects not listed below as long as project falls into one of the five focus categories.

Focus Category	Description
Education for staff/training	Conference registration, purchase of Continuing Education Credit opportunities, training materials, etc.
Community outreach and education	Provide direct services to the community, work to reduce immunization related health disparities, create educational materials for use in the community, promote the concept of immunization, and/or craft social media campaigns. Perform vaccination reminder/recall projects, etc.
Vaccination equipment and technology	Vaccine storage units, vaccination supplies, storage technology improvements, temperature monitoring devices, etc.
Health equity and partnerships	Identify policy, system and environmental changes and craft strategies to increase health equity and reduce immunization related health disparities. Plan, facilitate, develop a workgroup/coalition/taskforce expand resources to achieve a common goal.
ALERT Immunization Registry	Support clinical operations in using, expanding, or beginning use of the ALERT IIS for clients. Upgrade computer equipment to better access ALERT IIS, target patient reminder/recalls, data clean-up for quality improvement projects.

Restrictions

Grants funds may NOT be used for the following activities/purchases/projects:

- Research projects
- Legislative/lobby activities
- Ongoing operations costs (rent, normal staffing, liability coverage, etc.)

Grant Submission Instructions

Grant applications can be submitted one of the following ways:

Web-form interface [HERE](#)

- This option is the preferred method of submission.
- Web-form submission allow direct document uploads. Document uploads are not required but accepted to support grant application. Suggested documents to upload include, grant proposal narrative, projected budget and partner letter/support statement from any named partnership in grant proposal.
- Web-form cannot be saved while in progress.
- Incomplete applications will not be reviewed.

PDF fillable form [HERE](#)

- This option must be submitted via email to alison.dent@state.or.us. Any supporting documents must be sent as attachments in one email with the grant application.
- PDF can be saved to computer while in progress.
- Incomplete application will not be reviewed.

If web-form or PDF form is not opening on your computer, try using a different browser such as Internet Explorer, Google Chrome, Firefox, etc.

Creating a Strong Proposal

Every year we receive more grant proposals than we are able to fund. Below are elements that make grant proposals competitive.

Project qualities

- Description of need is clearly defined. Proposal outlines, the population served by grant, describes the clients of the organization and shows why the identified population depends on the organization. Please provide data and statistics to support statements.
- Addresses gaps in immunization related services, education and technology.
- Good planning is evident in the project timeline and goals.
- Grant proposal budget specifics how each dollar will be spent by June 30, 2017. Budget document includes anticipated line items and costs.
- Any proposed collaboration or partnerships with other organizations has been formalized.
- In-kind donations from applying organization or other partners involved, such as, matching grant funds.
- Increases health equity and reduces immunization related health disparities – due to geography, income, race/ethnicity, age, gender, sexual orientation, etc.

Application scoring

- Proposed activity description/narrative: 40%
- Demonstration of reducing immunization related health disparities and working toward health equity: 20 %
- Project budget and evidence of other resources: 10%
- Demonstration of community engagement/partnerships/in-kind: 20%
- Selection of defined focus category: 5%
- Evaluation of proposed activity/purchase/activity: 5%



Immunize Oregon Grant Contact

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