
Tanning Operator Training

Rules and Regulations for the Operation of Tanning
Devices & Facilities



Oregon
Health
Authority

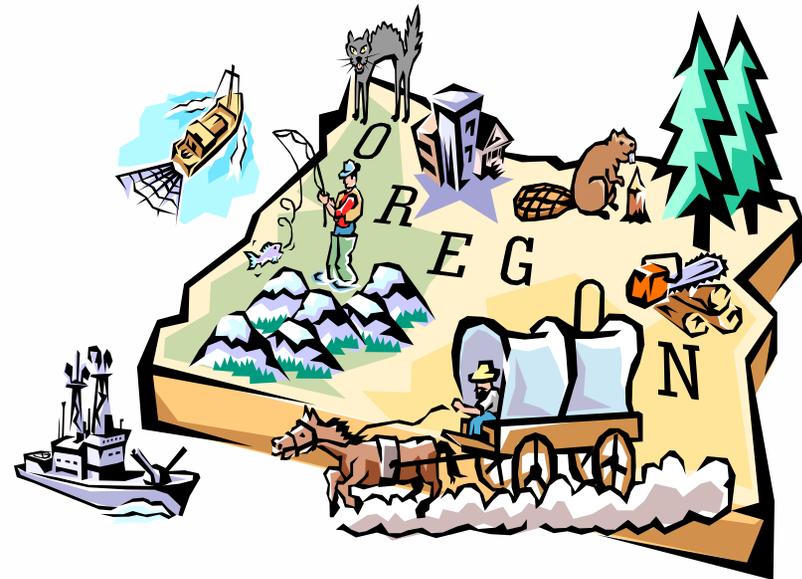
Today's Agenda

1. Purpose
2. Licensing & Registration
3. Administrative Responsibilities
4. Operation of Tanning Facility
5. Warning Statement
6. Warning Signage
7. Protective Eyewear
8. Training of Personnel
9. Protection of Consumers
10. Equipment/Lamp Disposal
11. Records and Reports
12. Advertising
13. Exemptions
14. Denial, Revocation & Termination
15. Civil Penalties
16. Quiz



Who are we?

- State Government
- Office of Environmental Public Health
 - Safe Drinking Water
 - Beach Monitoring
 - Lead Paint
 - ...
- Radiation Protection Services (RPS)
 - X-Ray machines
 - Radioactive Materials
 - Radon Gas



Team Tan



Erin DeSempole – Inspector (971) 673-0510

Molly Keller – Inspector (971) 673-0496

Matt Jaqua – Inspector (971) 673-0221

Sharon Ross – Registrar (971) 673-0509

David Howe – Operations Manager (971) 673-0505

Todd Carpenter – Licensing Manager (971) 673-0500

MAIN NUMBER: (971) 673-0490

Website: www.healthoregon.org/rps



Oregon Administrative Rules (OAR)

- Chapter 333
- Division 119
- Sections § 0001-0200



- Divisions that Apply to Tanning Operators

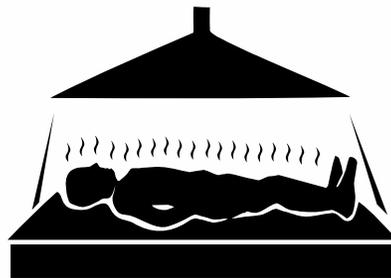
- 103 – Fees
- 111 – Inspections
- 119 – Registration of Tanning Facilities
- 124 – Civil Penalties



333-119 § 0001-0200



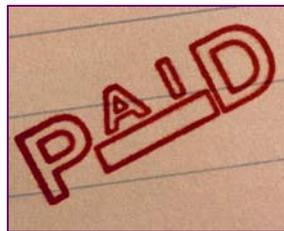
1. *The purpose of this Division is to regulate tanning facilities to minimize the risk associated with tanning by artificial ultraviolet light.*
2. *The requirements... apply to any tanning facility that operates any tanning devices. Physicians' phototherapy devices are exempt.*
3. *In addition... all registrants are subject to the applicable provisions of other parts of these rules.*



2. Licensing & Registration

333-119-0020

- Have you talked to the registrar?
- Fill out the [registration form](#) completely.
 - Device manufacturer
 - Device Model
 - Manufacture date
 - ...
- Licenses are **NON TRANSFERABLE**
- License fees are due January 1 of each year.
- Licenses are to be posted in public view
- Did you talk to the registrar?



You have 30 days to notify the agency of ownership or equipment change!

Sharon.e.ross@state.or.us

3. Administrative Responsibilities

333-119-0030

- A tanning device which does not meet the provisions of these rules shall not be operated.
- The registrant
 - shall ensure the tanning facility will comply with all applicable federal laws and regulations
 - is also subject to Divisions 103, 111, and 124
- Inspection reports shall be conspicuously posted in public view.
- **'Notice to the Public'** sign must be posted in public view



Notice to the Public

This facility is regulated by DHS Oregon Public Health Division under the Oregon Rules for the Control of Radiation, Oregon Administrative Rules, Chapter 333, Division 119.

The owner and operator of this facility is required to maintain the facility and all tanning devices in a clean and sanitary manner at all times for use by consumers. They are also required to comply with all other provisions of the above cited Rules.

If you wish to report any concerns you have as a consumer regarding the operation of this facility in terms of health or safety issues, please contact

Radiation Protection Services at

971-673-0490

Or write to

Manager, Radiation Protection Services
800 NE Oregon Street, Suite 640
Portland, Oregon 97232

(OAR 333-119-00200(6))

← Facility is registered with the Agency

← The owner operator will comply

← The Agency contact information

4. Operation

333-119-0040

Physical Facility:

- Provide a maintained restroom
 - Operable toilet
 - Operable sink
- Tanning booth temperature must be below 100° F
- Facility must be maintained in accordance with City, County and State codes

- Tanning device and tanning goggles must be cleaned with an **APPROVED sanitizer**
 - Mix sanitizer to the proper concentration
- A clean paper or cloth towel shall be used each time





APPROVED TANNING DEVICE SANITIZERS
Department of Human Services | Radiation Protection Services
800 NE Oregon Street, Suite 640
Portland, OR 97232-2162
Voice: (971) 673-0490 | Fax: (971) 673-0553
<http://www.healthoregon.org/rps>

Make sure the sanitizer you are using to clean and sanitize your tanning device(s) is on the list below. It is important that the sanitizers are mixed to the appropriate concentration. All of the sanitizers are different.

Name	Parts Per Million	Test Kit
Australian Gold	400 ppm	QT-10
Blue Skies II	600 ppm	QUAT-Test
Cal Care Acryli-Safe	600 ppm	QUAT-Test
Crew Na	400 ppm	QT-10
Cuningham Tanning Bed Hygienic Cleaner	400 ppm	QT-10
Dimension II	600 ppm	QUAT-Test
Dimension III	600 ppm	QUAT-Test
End Bac	400 ppm	QT-10
Factor 128	400 ppm	QT-10
Forward DC	400 ppm	QT-10
Green Solutions Neutral Disinfectant Cleaner	850 ppm	QUAT-Test
HDQ Neutral	660 ppm	QUAT-Test
Hepacide Quat II	NA	NA
Hepacide Quat	600 ppm	QUAT-Test
HDQ	600 ppm	QUAT-Test
DMQ	600 ppm	QUAT-Test
J-80 Sanitizer	200 ppm	QT-10
Lemon Fields II	600 ppm	QUAT-Test
Lucasol	700 ppm	QUAT-Test
Medical Medallion Disinfectant	400 ppm	QT-10
Morning Mist	600 ppm	QUAT-Test
Perfect Lemon	515 ppm	QUAT-Test
Pine Mountain II	600 ppm	QUAT-Test
Puretan Sanitizer	400 ppm	QT-10
Quat Guard 1610	400 ppm	QT-10
Quatsyl 256	600 ppm	QUAT
Sani-Bed; C 2 It Sanitizer	600 ppm	QUAT
Summertime Sanitizer		
<i>(Note: must include FDA, EPA notice)</i>	400 ppm	QT-10
Sun Dry 44	450 ppm	QT-10
Sunquest Sanitizer	400 ppm	QT-10
Super HDQ Neutral	660 ppm	QUAT-Test
Tan America	400 ppm	QT-10
Ultra Clean	400 ppm	QT-10
Virex 128	400 ppm	QT-10
Virex 256	400 ppm	QT-10

Revised March 2010

Page 1 of 2

- Make sure the sanitizer you are using is on this list.
- Make sure you are mixing the sanitizer to the appropriate concentration listed on this list.

4. Operation

333-119-0040

- Cleaning & Maintenance:
- Towels (cloth or paper) must be provided
- Hamper or trash can provided
- **NO PETS OR ANIMALS**
 - Except service animals



5. Warning Statement

333-119-0050

OAR 333-119-0050: Warning not wearing the protective eyewear provided to each customer by the tanning facility may cause damage to the eyes; and overexposure to the tanning process may cause skin cancer or premature aging of the skin or both; and abnormal skin sensitivity or burning may result from the tanning process if the customer is also consuming or using certain foods, cosmetics, or medications such as tranquilizers, antibiotics, diuretics, high blood pressure medication, antineoplastics or birth control pills, and any person taking a prescription or over-the-counter drug should consult a physician before using a tanning device.

5. Warning Statement

333-119-0050

Breakdown:

- Not wearing goggles may cause eye damage
- Overexposure may cause burns
- Repeated exposure may cause skin cancer or premature aging of the skin
- Certain foods, cosmetics and medications may cause skin sensitivity or burns
- Persons taking prescriptions should consult a doctor before tanning



5. Warning Statement

333-119-0050

- Registrants must have a signed and dated warning statement for EACH tanning customer.
- Signatures must be updated once a year.
- **Records must be available for inspector review**



6. Warning Sign

333-119-0060

- The **Warning sign** is to be posted conspicuously within **1 meter** or **39.37 inches**, or approximately 3 feet of each tanning device



 **DANGER** 
**ULTRAVIOLET
RADIATION**

- Follow instructions.
- Avoid overexposure. As with natural sunlight, overexposure can cause eye and skin injury and allergic reactions. Repeated exposure may cause premature aging of the skin and/or skin cancer.
- Wear protective eyewear.

**FAILURE TO USE
PROTECTIVE EYEWEAR
MAY RESULT IN SEVERE
BURNS OR LONG-TERM
INJURY TO THE EYES.**

- Medications or cosmetics may increase your sensitivity to the Ultraviolet radiation. Consult a physician before using sunlamp or tanning device if you are using medications or have a history of skin problems or believe yourself to be especially sensitive to sunlight.
- If you do not tan in the sun, you are unlikely to tan from the use of this product.

Warning

Cancer premature ageing

Goggles

Medications, cosmetics foods

If you don't tan outside, you won't tan
inside

7. Eyewear

333-119-0070

- Provide protective eyewear to consumers
 - Sell eyewear
 - Sanitize and re-use
- Ensure consumers are wearing approved eyewear
- No goggles no tan
 - No, sunglasses will not work
 - No, a towel will not work



8. Training of Personnel

333-119-0080

SEPTEMBER 1, 2010 THIS RULE CHANGED

You have until July 1, 2011 to be in compliance with the new rule

8. Training of Personnel

333-119-0080

Old Rule

- You have one year to complete “Formal” on-site training
 - 1-4 devices, **1 person** needs to attend
 - 5 + devices, **2 people** need to attend
- All other employees must be trained by the individuals who have attended an on-site training

New Rule

- On or after July 1, 2011, all operator of registered tanning devices must successfully complete a Department approved tanning training course in the State of Oregon **prior to commencement of tanning operations.**



8. Training of Personnel

333-119-0080



Still Applicable:

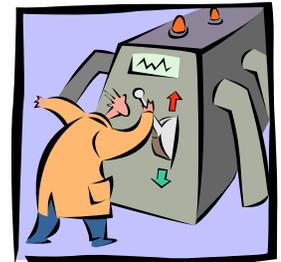
- Registrant will maintain documentation to verify that all tanning device operators are adequately trained in the following:
 - Rules of this division
 - Procedures for correct operation of facility/devices
 - Recognition of injury or overexposure
 - Device manufacturer's procedures for operation & maintenance of the tanning device
 - Determination of skin type of customers and appropriate duration of exposure
 - Emergency procedures in case of injury
 - Potential photosensitizing foods, cosmetic, and medications
- **The registrant shall ensure that tanning devices are operated only while an adequately trained operator is present at the tanning facility**

8. Training of Personnel

333-119-0080

The registrant shall ensure that tanning devices are operated only while an adequately trained operator is present at the tanning facility.

333-119-0010(10): "Operator" means the person who is an employee (defined by the Oregon Occupational Safety and Health Division, OAR 437-00-0011(2)) or contractor of the tanning facility who has received a certificate from an approved formal training course...



9. Consumers

333-119-0090

- Only 1 consumer per tanning room at a time
 - EXCEPT when a customer needs assistance. BOTH people are required to wear protective eyewear
- No consumer under age 18 is permitted to tan without parental consent
 - Parental consent must be provided in person and witnessed by tanning operator
- An **“Under 18”** sign shall be posted in public view



**PERSONS UNDER AGE 18
ARE REQUIRED
TO HAVE PARENT OR
LEGAL GUARDIAN
SIGN AUTHORIZATION
TO TAN IN THE
PRESENCE OF A TANNING
FACILITY OPERATOR.**

(OAR 333-119-0090(2))

9. Consumers

333-119-0090

- Each consumer shall be instructed on how to operate the tanning device
- **No infants or minors allowed in the tanning rooms.**
- Tanning time will be limited to the exposure time recommendation provided by the device manufacturer on the tanning device or in the manual.
- Maximum time shall not be exceeded in a 24-hour period
- A list of photosensitizing agents, **Medication List**, shall be provided for consumers.





MEDICATION LIST

Natural oils found in perfumes and colognes which contain furocoumarins, compounds from natural products such as plants and fruits, can sensitize the skin to sunlight. Food and fruit that contain photosensitizing agents: celery, carrots, lime, coriander, parsley, fennel, dill buttercup, mustard, and figs.

Some known *photosensitizing medications* are listed below by name:

- | | | |
|--------------------------------------|--|---|
| Acetohexamide (Dymelor) | Gold Salts | Sandalwood oil (perfume) |
| Acridine preparations (slight) | Grass (meadow) | Silver salts |
| Agave Lechuguilla (amaryllis) | Griseofulvin (Fulvicin) | Smartweed (tea) |
| Agrimony | Hematoporphyrin | Sparine |
| 9-Aminoacridine | Hexachlorophene (rare) | Stilbamidine Isethionate |
| Aminobenzoic Acid | Hydrochlorothiazide (Esidrix, HydroDiuril) | Sulfacetamide |
| Amitriptyline (Elavil, etc) | Imipramine HCL (Tofranil) | Sulfadiazine |
| Anesthetics (Procaine group) | Isothipencyl (Theruhistin) | Sulfadimethoxine |
| Angelica | Isothipendyl (Theruhistin) | Sulfaguanidine |
| Anthracene | L-Tryptophan | Sulfanilamide |
| Antimalarials | Lady's Thumb (tea) | Sulfamerazine |
| Arsenicals | Lantinin | Sulfamethazine |
| Barbiturates | Lavender oil | Sulfapyridine |
| Bavachi (corylifolia) | Lime oil | Sulfathiazole |
| Benzene | Meclothiazide (Enduron) | Sulfonamides |
| Benzopyrine | Mepazine (Pacatal) | Sulfosomidine (Elkosin) |
| Bergamot (perfume) | 9-Mercaptopurine | Sulfonylureas (antidiabetics) |
| Bithionol (Actamer, Lorothidol) | Methoxsalen (Meloxine, Oxsoraten) | Temaril |
| Blankophores (sulfa derivatives) | 5-Methoxypsoralen | Terramycin |
| Bulosemide (Jadit) | 8-Methoxypsoralen | Tetrachlorosalicylanilide (TCSA) |
| Bromchlorosalicylanilid | Monoglycerol | Tetracyclines |
| 4-Butyl-4-Chlorosalicylanilide | para-aminobenzoate | Thiazides (Diuril, HydroDiuril, etc.) |
| Carbamazepine (Tegretol) | Mustards | Thiophene |
| Carbinoxamine d-form (Twiston R-A) | Nalidixic Acid (NegGram) | Thiopropazate Dihydrochloride (Dartal) |
| Carbutamide (Nadisan) | Naphthalene | Thorazine |
| Cedar Oil | Neuroleptics | Tolbutamide (Orinase) |
| Celery | Nortriptyline (Aventyl) | Toluene |
| Chlorophyll | Orinase | Tribromosalicylanilide (TBS) |
| Chloroquine | Oxytetracycline (Terramycin) | Trichlormethiazide (Metahydrin) |
| Chlorothiazide (Diuril) | Para-dimethylaminoazobenzene | Tridione |
| Chlorpromazine (Thorazine) | Paraphenylenediamine | Trilafon |
| Chlorpropamide (Diabinese) | Parsley | Triethylene Melamine (TEM) |
| Chlortetracycline (Aureomycin) | Parsnips | Trifluorpromazine Hydrochloride (Vesprin) |
| Citron Oil | Penicillin derivatives (Griseofulvin) | Trimeprazine Tartrate (Temaril) |
| Citrus Fruits | Periline | Trimethadione (Tridione) |
| Clover | Perphenazine (Trilaton) | Tripryrazazine |
| Coal Tar | Phenanthrene Phenazine dyes | Trypaflavine |
| Compazine | Phenolic compounds | Trypan Blue |
| Contraceptives, Oral | Phenothiazines (dyes) | Vanilla Oils |
| Demeclocycline (Declomycin) | Phenoxazine Phenylbutazone (Butazolidin) | Water Ash |
| Demethylchlortetracycline | Phenytoln (Dilantin) | Xylene |
| Desipramine | Porphyris | Yarrow |
| (Norpramin, Pertofrane) | Premarin | |
| Diabinese | Profriptyline (Vivactil) | |
| Dibenzopyran derivatives | Promazine Hydrochloride (Sparine) | |
| Dicyanin-A | Promethazine Hydrochloride (Phenergan) | |
| Diethylstilbestrol | Psoralens | |
| Digaloyl trioleate (sunscreen) | Pyrazinazine Hydrochloride (Pyrrolazote) | |
| Dilantin | Pyridine | |
| Dill | Quinethazone (Hydromax) | |
| Diuril | Quinine | |
| Doxycycline | Rue | |
| Estrone | Salicylanilides | |
| 5-Fluorouracil | Salicylates | |
| Glyceryl P-Aminobenzoate (sunscreen) | | |

This is not a complete List

If there are any questions from customers, remember, you are not a doctor.

10. Equipment

333-119-0100

- All devices must have acrylic covering for the lamps. NO WIRE COVERINGS
- Stand up units:
 - Need to have a handrail on the inside
 - Need to be sturdy
- Labels need to be on the beds
- All persons hired for servicing tanning devices must be a current Oregon Licensed electrician.
- All burned out lamps must be replaced with the same lamp or an approved equivalent.
- **Lamp Certification** is required for after market lamps
- ***NOTE: Keep for inspector review***



DISTRIBUTED BY

5507 Kuoger Drive, Jonesboro, AR 72401
 PHONE: 877-785-5287, 870-268-1187 FAX: 870-268-1202

USER INSTRUCTIONS

THE FOLLOWING ARE IN COMPLIANCE WITH APPLICABLE PROVISIONS OF 21 CFR 1040.20 FOR SUNLAMP PRODUCTS. The list of equivalent lamps was generated by VOLTARC TECHNOLOGIES, INC. (VTI), and VTI assumes all responsibility for the accuracy of this list.

**Sunlamp - DANGER - Ultraviolet Radiation. Follow instructions.
 Use ONLY in fixture equipped with a timer.**

Hg - LAMP CONTAINS MERCURY

Manage in Accord with Disposal Laws, see www.lamprecycle.org or call 1-888-865-8272

DANGER - Ultraviolet radiation. Follow instructions. Avoid overexposure. As with natural sunlight, overexposure can cause eye and skin injury and allergic reactions. Repeated exposure may cause premature aging of the skin and skin cancer. WEAR PROTECTIVE EYEWEAR. FAILURE TO MAY RESULT IN SEVERE BURNS OR LONG-TERM INJURY TO THE EYES. Medications or cosmetics may increase your sensitivity to the ultraviolet radiation. Consult physician before using sunlamps if you are using medications or have a history of skin problems or believe yourself especially sensitive to sunlight. If you do not tan in the sun, you are unlikely to tan from use of this product.

ALWAYS FOLLOW INSTRUCTIONS ACCOMPANYING THE SUNLAMP PRODUCT TO AVOID AND MINIMIZE POTENTIAL INJURY! ALWAYS WEAR PROTECTIVE EYEWEAR

REMINDER - ALWAYS RETAIN THESE USER INSTRUCTIONS FOR FUTURE REFERENCE AND LAMP COMPATIBILITY INFORMATION

LAMP MODEL:	PART NO:	EQUIVALENT TO:
GENESIS 200W SHRX FR72-T12-SHRX-200W	MS-038-58057	GENESIS 170W VHS FR72T12MHG-170W GENESIS 200W SHR FR72T12-SHR-200W LSI BEACH SUN 85 FR72T12-BL-140 LSI FR72T12BLA140V5.0 LSI MORNING SUN 2.6 FR72T12-BL-140 LSI SUN ENGLOINE GENESIS 200W SHRX FR72-T12-SHRX-200W
GENESIS 200SHRX V-HI FR72T12-BP- 200W SHRX	MS-029-46732	COSMORCO COSMOLUX V-HI 200W 1623P169W LSI EPOCLINE V-HI 8 TURBO POWER D-4268P LSI SIGNATURE SERIES FR72V-HI-200W LSI SUNSET PROFESSIONAL 108, 180W UVASCAN FRODEPHTX WOLFF SYSTEM BRONZING SUN 8579-T12-180W V8-R
		GENESIS 170W VHS FR72-T12MHG-170WHS STBY VOLTARC FR72SIX 210 PLUS R3DC LSI DUAL SUN FR72T12-BL-140 LSI GENESIS 86 (70W) FR72T12-170WCF LSI PURITAN SPECTRALARKUM V-HI-170 WOLFF SYSTEM SOLARIUM XL7 SOL72-24-T12-160W
		GENESIS 170W VHS FR72-T12MHG-170WHS STBY VOLTARC FR72T2PTX 210 PLUS R3RDC LSI FR72T12BLA1402.8 LSI MIDDAY SUN 5.6 FR72T12-BL-140 LSI SIGNATURE SERIES PLUS FR72V-HI-R WOLFF SYSTEM SOLARIUM ALR SUN72-T12-160W
		CO SURECO COSMOLUX V-HI 200W 1623P169W LSI GENESIS 200 SHRX FR72-T12-SHRX-2 LSI SIGNATURE SERIES PLUS FR72V-HI-R 2M ROYAL SUN FOCUS PRISMATOR DUAL SWFL 190W REFL UVASCAN SPIR D DUO 200W FR72BL3-2.08ST WOLFF SYSTEM BRONZING SUN GOLD 86375-T12-200W V8-R
		FOCUS MACHPS FR79560 HPS 200W REFL LSI SIGNATURE SERIES FR72V-HI-180W LSI SOLTRON V-HI 8 TURBO 2 METER UVASCAN DUO FACIAL FR72BL3-0-2.8SP 190W UVASPEED DUO LONGIFE FR72V-CMB 3.0-2.8SP 180W200W220W

10. Equipment

333-119-0100

- You must provide a room, screen, shield, or curtain for tanning devices.
- Dispose of burned out tanning lamps properly



lamps contain mercury vapor

Mercury

Mercury is a toxic metal that can accumulate in living tissue and cause adverse health effects. Businesses and governments in Oregon discard several million lamps each year, making these lamps the largest source of mercury in our solid waste-stream

Contact your local waste recycling company for proper disposal



Mercury

- Excessive exposure can result in:
- tremors
- loss of sensation in extremities
- vision and hearing loss
- developmental and behavioral abnormalities
- Mercury is especially harmful to fetuses and to small children.
- Women of childbearing age are at special risk



10. Equipment

333-119-0100

- Each device must have a timer
- Each timer must not exceed manufacturer's maximum exposure time.
- Device timers shall
 - Be controlled by a trained operator
 - Be a remote timer
 - Be accurate within + or – 10%
- Each timers must be checked annually.
- Record each test on the '**Timer Test Record**'



Timer Test Record for Tanning Devices

Timer tests are required to be done **once a year on each tanning device** and recorded. Timers must be accurate within + or - 10%. If timers are not accurate within the + or - 10% take the device out of service until the timer can be fixed.

Keep the record for inspector review.

Date	Bed/Room #	Employee	Set Time	Pass Fail	Recorded Time	Corrective Action
<i>mm/dd/yy</i>	<i>Rm 1</i>	<i>First / Last</i>	<i>5 min</i>	<i>P</i>	<i>5:03 min</i>	<i>None</i>

Include

- **Date** – mm/dd/yy
- **Bed# or room#**
- **Employee** performing the test
- **Set time**, how long did you set the bed for?
- **Pass/Fail**
- **Recorded time**, how long did it actually run for? Use a stop watch
- **Corrective action**



11. Record Keeping

333-119-0110

- Maintain record of consumers
- Include the following:
 - Total # of tanning visits
 - Dates of visits
 - Duration of visits
 - Signature and Date acknowledging they understand the potential risks
 - Parental consent signature and date
- **Client Cards** contain all of this information



Sample Client Card

Tanning Client Data & Consent Record

Name: _____ **Birth Date:** _____
Address: _____
City: _____ **State:** _____ **Zip:** _____
Home Phone: _____ **Work Phone:** _____

Please answer the following questions honestly to help our technicians evaluate your skin type and design your tanning program properly. **Skin Type:** _____

1. Are you currently taking any medications (prescription or over-the-counter)?
 Y/N
 If YES please consult the Medication List and/or your physician!
2. Are you currently taking any photosensitizing medications? Y/N
 If yes, please consult the medication list and/or your physician!
3. What is your natural hair color? _____
 Do you color your hair? Y/N
4. What is your natural eye color? _____
 (Note: Contact lenses should be removed while tanning to prevent eye injury!)
5. Have you ever suffered a major sunburn? Y/N
 If so, how long ago did this occur? _____
6. Do you normally tan easily? Y/N
7. Has a doctor ever told you to stay out of the sun? Y/N
8. Do you usually freckle when exposed to sunlight? Y/N
9. Are you pregnant? Y/N
10. Do you use sun block lotion for lip and skin protection while outside? Y/N
 (Note: Lips should always be protected from exposure while tanning)
11. What are your average hours of exposure to sunlight per day? _____

Warning Statement (OAR 333-119-0050): Not wearing the protective eyewear provided to each customer by the tanning facility may cause damage to the eyes. Overexposure to the tanning process may cause burns. Repeated exposure to the tanning process may cause skin cancer or premature aging of the skin or both. Abnormal skin sensitivity or burning may result from the tanning process if the customer is also consuming or using certain foods, cosmetics, or medications such as tranquilizers, antibiotics, diuretics, high blood pressure medication, antineoplastics or birth control pills. Any person taking a prescription or over-the-counter drug should consult a physician before using a tanning device.

Liability Disclaimer: *(Insert your liability disclaimer)*

Signature: _____ **Date:** _____
 (If under 18, parent or legal guardian must also sign consenting to the above)

Signature: _____ **Date:** _____

NAME: _____

Client Initials	Goggles Y/N	Date+ Year	Exposure Time	Client Initials	Goggles Y/N	Date+ Year	Exposure Time
1.				23.			
2.				24.			
3.				25.			
4.				26.			
5.				27.			
6.				28.			
7.				29.			
8.				30.			
9.				31.			
10.				32.			
11.				33.			
12.				34.			
13.				35.			
14.				36.			
15.				37.			
16.				38.			
17.				39.			
18.				40.			
19.				41.			
20.				42.			
21.				43.			
22.				44.			



Skin Typing Chart

Client Questionnaire for Determination of Skin Sensitivity						
A) Determination based on your hereditary disposition	0	1	2	3	4	Points
1. What is the natural color of your eyes?	Light blue, gray or green	Blue, gray, or green	Blue	Dark brown	Brownish black	
2. What is the natural color of your hair?	Sandy red	Blond	Chestnut dark blond	Dark brown	Black	
3. What is the color of your non-irradiated skin?	Reddish	Very pale	Pale with beige tint	Light brown	Dark brown	
4. Are there freckles on your non-irradiated skin?	Many	Several	Few	Incidental	None	
B) Determination based on your own experience with sunbathing (exposed skin)	0	1	2	3	4	-----
1. What happens when you stay too long in the sun?	Painful redness, peeling, blistering	Burns regularly with peeling	Burns sometimes with peeling	Burns rarely	Never burns	
2. To what degree do you turn brown?	Hardly or not at all	Tans a little, a light color	Tans reasonably	Tans very easily	Quickly turns dark brown	
3. Do you turn gray-brown directly after sunbathing (within several hours)?	Never	Hardly ever	Sometimes	Often	Always	
4. How does your face react to the sun?	Very sensitive	Sensitive	Normal	Very resistant	Never a problem	
C) Your tanning habits	0	1	2	3	4	-----
1. When sunbathing, do you try to tan your whole body?	Never	Hardly ever	Sometimes	Often	Always	
2. When did you last sunbathe (even under a sunlamp)?	More than 3 months ago	2-3 months ago	1-2 months ago	Less than a month ago	Less than 16 days ago	
Total						
[Type I (0-7) Very sensitive // Type II (8-16) Sensitive // Type III (17-25) Average // Type IV (>25) Very resistant]						
Page 1 of 2						

11. Record Keeping

333-119-0110

Reporting an injury

- Was there medical attention required? If yes you must:
 - Submit a record of injury to the State within 5 working days after occurrence
- The report must include:
 - Name, address & phone # of injured person
 - Name, address, & phone # of tanning facility
 - Nature of actual or alleged injury
 - Information relevant to actual or alleged injury.



11. Record Keeping

333-119-0110

- All required records shall be maintained until inspected by the Agency and shall be so filed as to be readily available for review.
- This means whomever is working has access to ALL of the required records.

Tip: *Keep a binder (up to date) with all of the required records, label it Tanning Inspection*



12. Advertising

333-119-0120

- Do not claim tanning device is safe, free from risk, or that using the device will result in medical or health benefits. **ONLY COSMETIC CLAIMS CAN BE PROMOTED.**
- Do not refer to your facility as being registered with the agency
- No person or facility shall advertise or promote tanning packages labeled as “unlimited”.



12. Advertising

333-119-0120

Do not advertise or promote tanning packages as “unlimited”

This includes all forms of advertising:

Signs

Windows

Flyers

Newspapers

Television

Radio

Email

Websites

Craig's list

MySpace

Twitter

Facebook

13. Exemptions

333-119-0130

- Phototherapy devices used by the direct supervision of a physician
- Individuals who own a tanning device EXCLUSIVELY for personal use.
- Devices in Storage
 - Must have the power supply physically disconnected
 - Lamps removed



14. Denial, Revocation, or Termination of Registration

333-119-0140

Reasons for Denial, Revocation, or Termination:

- Any false statement on application
- Operation of facility that causes or threatens a hazard to public health or safety
- Failure to allow authorized representative of Agency to enter
- Failure to observe any of the terms and conditions of the rules



NOTICE TO THE PUBLIC

BY AUTHORITY OF THE OREGON HEALTH DIVISION

THIS TANNING DEVICE MAY NOT BE OPERATED UNTIL THE ITEMS OF NONCOMPLIANCE LISTED BELOW HAVE BEEN FULLY CORRECTED AND A WRITTEN RELEASE TO OPERATE THIS DEVICE IS RECEIVED FROM THE OREGON HEALTH DIVISION. REFERENCES: OAR 333-119-020(11) AND OAR 333-119-030(2).

1. Due to non payment of license fees
2. Use of Unauthorized Lamps
3. Failure to observe the terms and conditions of the rules

! WARNING !

This unit is "OUT OF SERVICE" until this Notice is removed by Division inspectors or after owner receives written authorization for removal from the Oregon Health Division. Service personnel are authorized to temporarily remove and replace this notice for required service work to correct device noncompliance(s).

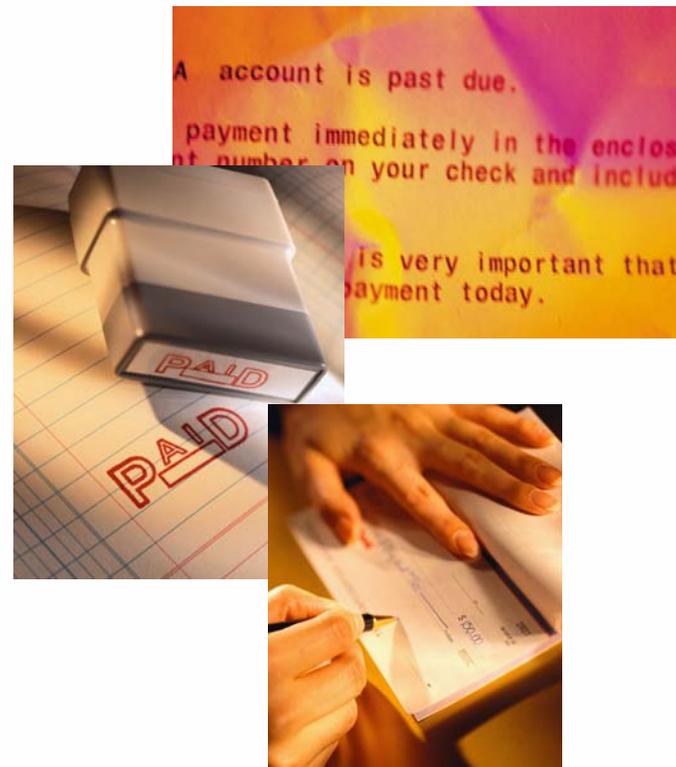
Civil Penalties may be imposed for unauthorized removal of this Notice pursuant to ORS 431.950 and 431.990.

0270-7001.001 12/01/2013 02:28

Placed on tanning devices to tag them out of service.

15. Civil Penalty 333-124-0010(8)

- Division 124 was filed February 16, 2010
- Division 124 covers civil penalties for non-payment of registration fees, and failure to respond to inspection findings.



15. Civil Penalty

333-124-0010(8)

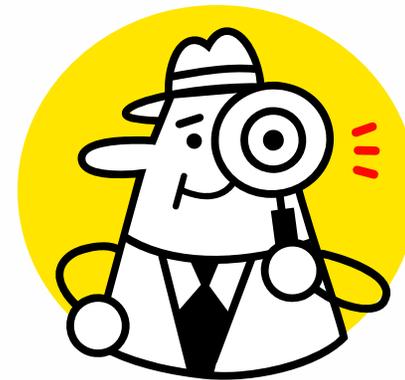
Days	% of total fee owed	Civil Penalty Owed	Registration Fee + Civil Penalty
30	3%	\$3 x 30 days = \$90	\$190
60	5%	\$5 x 30 days = \$150	\$340
90	10%	\$10 x 30 days = \$300	\$640
120	10%	\$10 x 30 days = \$300	\$940

Example for 1 tanning device

15. Civil Penalty

333-124-0010(8)

- Inspection civil penalty
- Inspectors will leave you with a list of citations and their severity level.
- YOU HAVE **30 DAYS** FROM THE DATE OF THE INSPECTION TO CORRECT ALL OF THE ITEMS LISTED.
- If we do not hear from you in 30 days, the file is forwarded on to management to assess a civil penalty.



15. Civil Penalty

333-124-0010(8)



- Level 1 Violation
 - \$200
 - \$350
 - \$500
- **Examples:**
 - Tanning devices not properly registered
 - Removal of out-of-service sign
 - Protective eyewear not provided to customer
 - Operators training certificates not available
 - Trained operator not present at facility
 - More than one person in an exposure area
 - Minor permitted to tan w/o parental consent.
- Infant or minor in exposure area
- Operator not limiting exposure to manufacturer schedule
- Token timer.
- Device does not meet 21 CFR 1040.20 (FDA rules)
- No filter plate on facial lamps
- Unauthorized tanning lamps installed
- Operator allowing customer to exceed manufacturers recommended exposure time
- No emergency shut off mechanism ON DEVICE
- Timer not accurate to + or – 10%
- Facility not reporting injuries within 5 days

15. Civil Penalty 333-124-0010(8)

- Level 2 Violation

- \$150
- \$200
- \$250



- Examples

- State ID sticker removed or defaced (This is the yellow sticker we put on each of the devices)
- Tanning device does not meet UL or ETL
- General areas or device not sanitary, **cracked pillows or acrylics**
- **Device or eyewear not sanitized properly**
- Protective eyewear does not meet requirements

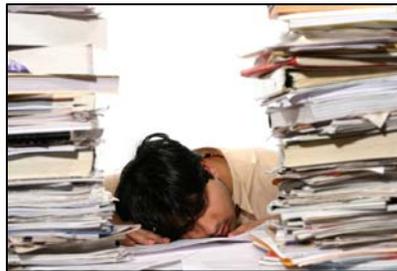
- Operators not ensuring eyewear is being used.
- Operators not formally trained by deadline
- **Informal training records not adequate**
- Parental consent sign not posted in public view
- Consumers not instructed on use of devices
- Medication list not available
- Timer not in compliance with 21 CFR 1040
- The max time exceeds manufacturers maximum time
- **Timer not checked for accuracy once a year**

15. Civil Penalty

333-124-0010(8)

- Level 3 Violation

- \$100
- \$150
- \$200



- **Example**

- Tanning lamps w/o acrylic covers
- Unauthorized service person used (If electrical work is being done, must be a Oregon Licensed electrician)
- Used lamps improperly disposed of

- No protective wall screen or curtain around device
- Device not being maintained to manufacturers minimum requirements
- No record of timer test
- No exposure schedule available
- No maintenance records
- Records not available for inspector review
- Improper use of promotions
- Use of Unlimited

15. Civil Penalty

333-124-0010(8)

- Level 4 Violation

- \$75
- \$100
- \$125

- **Examples**

- Emergency contacts not posted in public view (i.e. “In Case of Emergency Dial 911”) (Yes it has always been in rule)
- Stand up units not equipped with handrail
- Stand up unit not adequately braced
- Stand up units do not have outward opening doors

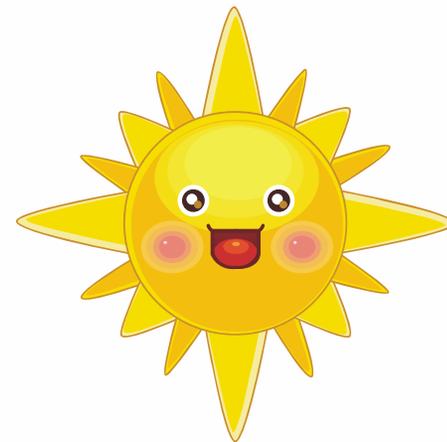


- Exposure position not labeled or no warning label for eye protection (sticker on bed)
- Non OEM parts used in service
- **Lamp equivalency certification missing**
- No hour meter on device
- Missing consumer records (date and exposure time)
- Missing signature of photosensitizing med list
- **No operators manual available**
- Missing records of receipt transfer or repair
- Device designated as storage not properly disconnected from power w/ lamps removed.

15. Civil Penalty

333-124-0010(8)

- Level 5 Violation
 - \$50
 - \$75
 - \$100
- Examples
 - Licenses not posted in public view



Summary

- Machines must be registered
 - Signs must be posted
 - Training records must be kept and up to date
 - Maintenance records must be kept and up to date
 - Timer tests completed for EACH bed once a year
 - Eye wear used by anyone tanning
 - Skin typing of each new customer
- Questions or concerns about what you are supposed to do?
 - Call or email we can clarify!



Team Tan



Erin DeSempole – Inspector **(971) 673-0510**

Molly Keller – Inspector **(971) 673-0496**

Matt Jaqua – Inspector **(971) 673-0221**

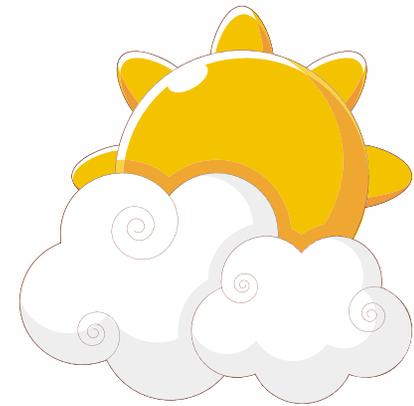
Sharon Ross – Registrar **(971) 673-0509**

David Howe – Operations Manager **(971) 673-0505**

Todd Carpenter – Licensing Manager **(971) 673-0500**

MAIN NUMBER: (971) 673-0490

Website: www.healthoregon.org/rps



Questions?



Oregon
Health
Authority