

**Oregon Self-Management Network Steering Committee Meeting Notes
January 21, 2016**

Attendees: Sarah Worthington, Laura Chisholm, Ron Swanson, Libby Kennard and Lauren Champagne

1. Review 2016 Goals:

a. Discussed 2016 goals- ownership

- #1 Supporting & advising the IT infrastructure for Oregon Self-Management Programs- no discussion or updates on this today.
- #2 Coordination of the Quarterly Network Calls- ownership lies with the whole steering committee.
- #3 Assists with Place Matters as a forum for Self-Management members to have opportunities to network & learn- Shira Pope & Jennifer Diallo are the two workforce capacity staff at OHA who worked together on Place Matters last time. This year it is October 4-6. It is likely that they are the leads on this conference planning. The Steering Committee will be part of the planning for the self-mgmt portion. Laura will update us. We will plan to use one of the quarterly calls as an invite for additional participation in planning this.

b. Action Items –

- Monthly Steering Committee call- some agenda items for next month will be to plan the quarterly call, welcome & meet new steering committee members
- Quarterly Network mtg- Discussed schedule for Quarterly Network Calls- (3rd Thursdays, 1-2:30pm) March 17th; June 16th; Sept 15th; December 15th. Laura sent meeting invitations. Libby will post this to the list serve.
- 1. Plan for March call- follow up on Portal training which will be finished before the March meeting. People might have questions & feedback. Laura will ask some of the staff from New York's Compass program to be available for this meeting. Update on steering committee members & goals.

c. Work Groups- 2015 summary & 2016 plans

- Leader Engagement Workgroup- Sarah organized the invites. Brenda Johnson & Lauren Champagne are coordinating February meeting. Workgroups in general have a dual purpose. One is to network & share ideas. The other is to accomplish specific.. Leader Engagement goals have been mostly achieved. Agenda item for next qtrly call could be asking the whole network about their comments on priorities for leader engagement group. OHA can provide some data for the meeting if this is requested in advance.
- Quality & Fidelity Workgroup has been on hold until the Portal is in place. This group may have a valuable role in some analysis of the portal & the value/usefulness of the data we are collecting. (Katrina & Tracy from Accumentra may have some input on this mid-year) This also might be valuable for a Qtrly Call. Also Q&F might take a look at updating Stanford's Fidelity Manual to match the current program as it has not been updated.

2. Recruitment for Steering Committee – 1:30 – 1:40

a. Current roster updates:

Libby will be the owner of the roster. Don Kain has declined to continue.

b. Action plan for recruitment

We can put things directly on the list serve. Follow the email link at the bottom of every list serve email. Laura reviews & approves those items. So we can put out a request there. Rochelle Hamilton & Delfina Hernandez are possibilities. Laura will get contact information to Ron. Libby will contact Candii Dana.

3. Bright Spots – 1:40 – 1:45

- a. *All 2015 data has come in for programs to OHA. About 200 workshops & 1800 participants. 9-10 is the average attendance.*
- b. *First Spanish diabetes program has taken place.*
- c. *Chronic Pain program is the quickest growing program.*
- d. *Sarah has had a good number of people enroll in their first diabetes program.*
- e. *There's a DPP leader training coming up on March 4th & 5th.*

4. Final Thoughts – 1:45 – 1:55

- a. *Disbursement of meeting notes. Libby will send out to Steering Committee & include in the list serve request so people can learn about what we're doing. Laura will place them on the website.*

5. Next Steps – 1:55 – 2:00

- a. *Next Steering Committee Meeting—Feb 18th 1-2pm*
- b. *Next Quarterly Network Meeting—March 17th at 1-2:30pm*