

Meeting

MINUTES

DECEMBER 17, 2013

10:00

PORTLAND STATE OFFICE
BUILDING
800 OREGON ST
ROOM 1D
PORTLAND, OR 97232

MEETING CALLED BY	Todd Dalotto, ACMM Chair
TYPE OF MEETING	The Oregon Medical Marijuana Program (OMMP) Advisory Committee on Medical Marijuana (ACMM) provides an opportunity for public to discuss administrative issues with the OMMP management.
NOTE TAKER	Roni Carroll, OMMP
TIMEKEEPER	Todd Dalotto, ACMM Chair
MEETING CALLED TO ORDER	10:00 AM
ATTENDEES	ACMM: Sarah Bennett, Ben Mackaness, Cheryl Smith, Todd Dalotto, Jim Klahr, Laird Funk, Arthur Richards, Alice Ivany, Brian Michaels, Sandee Burbank (via phone conference). Excused: Gerry Lehrburger OMMP Staff: Megan Lockwood, Aaron Cossel, Roni Carroll, Tawana Nichols
PRESENT AS LISTED ON THE SIGN-IN SHEET	Bryan Debney, Peter Kraymer, Kelly Paige (Guest Presenter), Jon McClaine (Guest Presenter)

Agenda topics

REVIEW OF SEPTEMBER 9, 2013 AND JULY SPECIAL MEETING MINUTES

ACMM CHAIR

ACTION ITEMS	PERSON RESPONSIBLE	OUTCOME
Motion: By Ms. Smith accept June 14, 2013 minutes with changes. Change chair to say co-chair on first page under action items. Second by Ms. Ivany.	Ms. Smith	Motion passed unanimously
Motion: By Ms. Smith to accept July 29, 2013 minutes. Second by Ms. Burbank.	Ms. Smith	Motion passed unanimously
Motion: By unknown to accept September 9, 2013 minutes with changes. Add outlaw to page three paragraph seven. Change facilitator to coordinator page three. Second by unknown.	Unknown	Motion passed unanimously

UNINTERRUPTED ADMINISTRATIVE REPORTS

OHA ADMINISTRATION

DISCUSSION
<p>Program Update: Ms. Nichols stated OMMP has 28 permanent employees. All vacant positions have been filled. There is now a Section Manager Assistant, Tracy Candela, who will be the contact for setting up meetings, accepting ACMM travel claims, and updating the OMMP web page. Megan Lockwood is now the OMMP Interim Unit Manager effective November 1, 2013. Mr. Dalotto asked if the OMMP still needs more staff. Ms. Nichols responded no and Joe Carlson is still working as Interim Unit Manager. Mr. Dalotto asked if temporary staff is needed. Ms. Nichols responded no. Mr. Mackaness asked about the overall satisfaction of OMMP employees.</p> <p>Statistics: Mr. Cossel stated that as of December 17, 2013, the current number of OMMP Patients is 59,489. The current number of unique OMMP caregivers is 30,142. The current number of unique OMMP growers is 45,595. The number of registrations where patients list themselves as the grower is 37,599 and the number of registrations where patients list someone else as the grower is 26,493. These numbers include patients who currently have a card and a renewal application pending. There are 1,568 physicians who currently have patients registered with the OMMP.</p> <p>There are 1,015 out-of-state Patients is, 432 out-of-state-Caregivers, and 470 out-of state Growers. The number of Patients with Severe Pain is 59,014. The number of Patients with spasms is 15,815. The number of Patients with Nausea is 9,050. The number of Patients with Cancer is 2,783. The number of Patients with Cachexia is 1,120. The number of Patients with HIV/AIDS is 987. The number of Patients with agitation due to Alzheimer's Disease is 75. The count for conditions will be higher than the patient count as each patient may check more than one condition.</p> <p>Mr. Richards asked if these are physicians signing cards. Mr. Cossel responded yes. Mr. Mackaness asked if there is a discredit due to people getting a card with Severe Pain, is it possible to have a category for multiple conditions rather than</p>

solely Severe Pain, out of the total the majority are saying they have severe pain. Mr. Mackaness stated the way conditions are reported needs to change.

Budget Review: Ms. Nichols stated the OMMP cash balance is \$7.3 million and the revenue for the total biennium is \$3.7 million. Expenses for the ACMM are a part of the service and supplies.

Mr. Mackaness stated there was a request to have Jeff Carlson present at the ACMM meeting. Ms. Nichols asked what the need is to have Jeff Carlson present. Mr. Dalotto responded there are certain questions Ms. Nichols has been unable to answer and it has been almost three years since there has been someone. Ms. Nichols responded she did raise some questions to the ACMM, was not receiving an answer, and can go back to look at notes to clarify if the same questions still exist. Mr. Dalotto responded there is a need for someone who can make projections regarding the OMMP budget. Mr. Mackaness responded there is a need for someone who can articulate specifically what we are looking for and can answer questions regarding the handout. Mr. Mackaness stated since he has been on the board the OMMP has never provided a balance sheet. Mr. Mackaness stated there have been several requests from the ACMM to the OMMP that have never been met and the budget handout is not easy to read. Ms. Nichols responded she is working on something that will meet needs of the ACMM. Mr. Mackaness responded he has never seen the OMMP produce a Standard and Detailed Profit and Loss sheet, a Standard and Detailed Balance Sheet, and there is no Accounting Standard. Ms. Bennett asked if the handout represented data from July 1st or 31st through October represented. Ms. Nichols clarified that the handout represented data from July 1st through October.

Ms. Smith expressed disappointment with the amount of money in the bank and how patients are being overcharged. Ms. Burbank agreed with Ms. Smith's statement. Mr. Dalotto stated two specific questions were asked during the last ACMM meeting with commitment from Dave Leland which were how did the balance get to \$7.3 million. Mr. Dalotto stated the other question was for a proposal for a fee reduction based on the current balance and projections. Ms. Nichols asked what Dave Leland committed to. Mr. Dalotto responded Dave Leland committed to having Jeff Carlson or an equivalently-qualified analyst present a financial report that includes projections & explanation of how the cash balance grew so high; to provide an analysis & proposal for fee adjustment, and to answer questions. Ms. Nichols stated she does not think legislature is going to look at that again.

Mr. Dalotto stated the need to benefit patients because they have been paying excessive fees for years. He stated OMMP should reduce fees or give free cards, and he does not want to see the balance go to the general fund again. Mr. Michaels stated people who do not like us say we are creating revenue so let us keep them and there are a lot of people who cannot afford to get a card. Mr. Michaels further stated there should be some provision for people to receive free cards, people who are sick benefit from this rather than other medicines.

Ms. Smith stated the discounts were done because they are easy to track, but people on disability cannot get a discount. She stated the fees are too high especially because so many doctors do not sign for cards, health insurance will not cover it, and it is hard for poor people to budget. Ms. Burbank stated people did not like us before, let them consider that money, and let it be legalized. Ms. Burbank further commented get away from the thought of stealing money from people, change fees and grower fees are hard on low income and bed ridden people who cannot afford to grow for themselves. That is not right, we need to take a stand on this, and OMMP cannot be a way to make money for the state. Ms. Ivany stated that she agrees with Mr. Michaels except asking the wrong income class to carry the burden. Ms. Ivany further stated it is a good example of why money should be taken out of politics, people on social security do not make enough to live on and are being asked to pay higher expenses. These people do not have a voice. Ms. Ivany further stated she lost a patient with epilepsy because her husband lost her job, to get fees reduced, and asking people to make these kinds of contributions is wrong.

Mr. Klahr commented on the auditing procedure and stated he does not see a great growth in the number of Patients. Mr. Klahr asked how the OMMP made so much when the patient number has not really gone up. Mr. Dalotto asked for that to be put on the questions list. Mr. Funk stated he is talking to Representative Buckley to see if they will be happy with less money.

Ms. Bennett stated the OMMP could take \$1 million from the excess revenue, apply that to the higher fees, and that could support four thousand patients. Ms. Bennett requested for Mr. Cossel to provide statistics on the breakdown of reduced fee applicants. Ms. Bennett asked if there is a reason Jeff Carlson is not present today. Mr. Nichols stated Dave Leland is the person who agreed Jeff Carlson would attend the meeting, she is working on a budget sheet to fit the needs of the ACMM, she has to finish cleaning up this biennium, receive queries pulled from Jeff Carlson to put the information there, and until we have the appropriate numbers it probably will be March before it is available. Ms. Bennett stated that it would be nice to know if Jeff Carlson is not going to be at the meeting so the ACMM can come better prepared. Mr. Mackaness stated to Mr. Dalotto to make the discussion of Jeff Carlson being present at the ACMM meetings an actual motion.

Mr. Dalotto stated that we need to do something about excess balance and it is irresponsible to let the balance get that high and the medical marijuana facility licensing program is severely limited with four full time employees which has a one hundred percent of chance of failing within the first month motioned to work with the legislature to do something during the

2014 short session to work on the fee reduction proposal and or transfer money to the medical marijuana facilities licensing program to provide additional staff and resources.

Cover Letter: Ms. Nichols stated changing the cover letter is not as easy as it sounds. The cover letters are bulk actions in the database and are updated and maintained by OIS. Ms. Nichols stated the sole OIS person has logged 48 total hours on the cover letter revisions. Ms. Nichols provided an overview of the requested changes to the cover letter. Ms. Nichols stated the IT person indicated the first draft of the cover letter has been completed and is almost ready for testing. Ms. Nichols stated when the revised letters are available she will review them to ensure the requested changes have been made. Ms. Nichols stated after all the changes are completed and the testing is successful, we will identify a date to deploy the code change to the OMMR Production platform. Ms. Nichols stated in the future it would be better to work on the much larger story to disengage OMMR from Crystal and create/use Word templates which would require more work and testing with a much longer process than having the revisions done by OIS which was done to fast track the requested letter revisions – once completed we would have the ability to make immediate template changes in house to the bulk action letters.

ACTION ITEMS	PERSON RESPONSIBLE	OUTCOME
Request by ACMM for OMMP to provide a statistics breakdown of Reduced Fee Applicants.	Mr. Cossel	Tabled for next ACMM meeting
Motion: by Mr. Mackness to receive a Standard and Detailed Profit and Loss sheet and Standard and Detailed Balance Sheet every meeting.	Ms. Nichols	Motion passed unanimously
Motion: by Mr. Dalotto for a commitment from OMMP to have Program Support Manager or designee to explain the budget, formulate projections, and answer questions present at three ACMM meetings per year. Second by unknown.	Ms. Nichols	Motion passed unanimously
Motion: by Mr. Dalotto to work with legislature on fee reduction proposal. Second by Mr. Funk.	Mr. Klahr	Motion passed unanimously
Motion: by Mr. Dalotto for transfer of funds to the Medical Marijuana Facilities Program to provide additional staff and resources. Second by Mr. Funk.	Mr. Dalotto	Motion did not pass

DIALOGUE BETWEEN ACMM AND ADMINISTRATION

TAWANA NICHOLS

DISCUSSION

LEDS Reporting: Mr. Michaels stated the LEDS report is annoying and asked if there is a way to define the codes. Mr. Cossel responded the OMMP does not have the code sheet, LEDS controls that, will not allow us; he can ask again. Mr. Michaels responded his assistant has the code and it is annoying for his assistant to have to do that all the time. Mr. Michaels motioned if LEDS does not allow the OMMP to have the codes then they do not get our information with a second by Mr. Mackness. The motion passed unanimously. Mr. Dalotto requested the LEDS report be provided to the ACMM in an Excel spreadsheet format. Ms. Nichols responded an Excel spreadsheet would be provided if Mr. Cossel can get it.

Updated Attending Physician’s Statement with PTSD Diagnosis: Ms. Nichols provided an overview of the new Attending Physician’s Statement listing the new approved PTSD condition that was emailed to the ACMM board members. Ms. Bennett asked why are physicians with over 450 patients required to submit additional medical documents. Mr. Cossel responded to ensure physicians are meeting the definition of attending physician. There is a formula that calculated how many patients would need to be seen in a year for someone to be considered an attending physician as defined by statute.

Schedule Next Meeting: Mr. Dalotto stated he has Michelle Sexton and someone else from the American Herbal Pharmacopoeia’s Cannabis Inflorescence Monograph tabled as guest speakers for the next ACMM meeting, if it is published it will be adopted into the rules as a technical reference for the dispensary program for laboratory testing, and Dave Leland approved their travel to be at the next meeting. Mr. Dalotto stated Roy cannot make it the second week of March, Michelle Sexton will not be available the 2nd week of March, she is leaving for spring break so the sixth of March is best for her, and the meeting is desired to be in the southern part of Corvallis the valley. Ms. Nichols responded the OMMP will look into availability. Mr. Dalotto stated the City Council Chambers above the fire station, library, or DHS office would be good.

Travel Claim: Ms. Nichols stated to make sure everyone is using the current version of the travel form. Ms. Nichols stated the PCA code is 51033 and the Index code is 50203 located at the top of the center. Ms. Nichols stated per diem for lodging in Portland is \$113; if that amount is exceeded we can only give what the per diem is. Ms. Nichols stated the per diem for meals is \$66 and no receipts for meals are needed, however, we do need receipts for the hotels. Ms. Nichols additionally stated if someone pays for parking or uses a cab receipts for that are needed, that those costs will be reimbursed, and to not forget we accept travel rewards. Ms. Ivany asked if it is important to submit travel claims by December 31st.

ACTION ITEMS	PERSON RESPONSIBLE	OUTCOME
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Motion: by Mr. Michaels that if LEDS does not allow the OMMP codes then they do not get OMMP information. Second by Mr. Mackaness.	Mr. Michaels	Motion passed unanimously.
ACTION ITEMS	PERSON RESPONSIBLE	OUTCOME
Request from Mr. Dalotto to provide LEDS report in an Excel spreadsheet format.	Mr. Cossel	Tabled for next ACMM meeting.
ACTION ITEMS	PERSON RESPONSIBLE	OUTCOME
OMMP to check availability for the next ACMM in the southern part of the valley.	Ms. Candela	Pending.

KELLY PAIGE, OLIVER VERA, BETSE THIELMAN

GUEST SPEAKER

DISCUSSION
<p>Cover Oregon/OHA's Office of Client and Community Services: Ms. Paige stated Oliver Vera and Betse Thielman were not available to attend the ACMM meeting. Ms. Paige introduced Jon McClaine who is also a regional outreach coordinator for the tri-county area. Ms. Paige stated community partner outreach is going really well and they have rolled over a lot of trainers from the Healthy Kids program; those people had a lot of contacts with community partners. Ms. Paige stated the OMMP community is in need of health care and wants to talk about why CoverOregon is necessary. Ms. Paige stated only sixteen stated did their own market for private healthcare; ours is the only one that does not have a working website as the shopping portion cannot be completed online. Ms. Paige stated plans can be browsed but cannot be purchased.</p> <p>Ms. Ivany asked if there are people to consult with. Ms. Paige responded yes, we are training application assistors – normally called application navigators. Ms. Paige stated they are working with the OMMP community to get that community signed up for the program and the only way people can get financial assistance is through CoverOregon. Ms. Paige stated Medicaid and Healthy Kids programs have been expanded, there is no a lottery system or waiting list. Ms. Paige stated CoverOregon is open to anyone whose family is 138% of income and that Healthy Kids is 100% free.</p> <p>Mr. Mackaness asked what the income criteria are. Ms. Paige responded for a single person is about \$42k and that when the website is working it will be great. Ms. Paige stated the good news about the affordable health care act is that anyone can get health insurance; people use to not be able to because they had some kind of condition. Ms. Paige stated every plan now has to have ten essential health benefits and when people talked about their plans getting cancelled it is because those plans did not have the ten essential health benefits which include a lot of financial help along with tax credits to help people afford their health insurance. Ms. Paige stated it is now required for everyone to have insurance. This is an idea that has gone back a lot of years that stems from the idea that if you go to the ER they have to take care of you and someone has been paying for that- who were people who had health insurance. Ms. Paige stated having everyone pay makes it so everyone can afford health insurance and if people do not get health insurance there is going to be a fee. Ms. Paige stated the ten essential health benefits must cover hospitalizations, pediatric vision care, ambulatory services, emergency services, laboratory services, prescriptions, mental and behavioral health, maternity and newborn care, prevention and wellness, and rehabilitative services. Ms. Paige explained for people who currently have Oregon Health Plan it is called OHP Standard and essentially once this becomes effective all of those plans become OHP Plus; no one has to do anything the benefits packages expand immediately. Ms. Paige stated deductibles go away in March also. Ms. Paige provided an overview of eligibility for financial help, stated families of 4 making up to #94k a year qualify for some sort of financial help and can make up to 400% of the poverty level and qualify for some sort of financial assistance.</p> <p>Ms. Paige stated people can go to CoverOreogn.com or call 1-855-Cover-OR where a community partner or agent is available to assist in enrollment. Mr. Klahr asked how this affects people on SSD or Blue Cross & Blue Shield. Ms. Paige responded Blue Cross elected to not be one of the carriers and Oregon has the most carriers out of all the states as well as the lowest monthly premiums in the country because there are 11 carriers competing. Mr. Richards asked if a doctor can opt out. Mr. McClaine responded if a person is already with a provided they are asked if they want to stay with that provider and if the providers already empanelled with the carrier there will be no change to that. Mr. Richards asked how tax credits work if someone is not eligible to pay taxes. Ms. Paige responded those people would probably qualify for OHP.</p> <p>Mr. Michaels asked about doctors who sign people up for medical marijuana and how this affects them. Ms. Ivany asked if the fact a person is on the medical marijuana program affects their ability to receive tax credits because then it will merge with the federal law. Mr. McClaine responded that will not change either and that those people will be able to get the subsidy.</p> <p>Ms. Burbank stated they want to help patients coming through to have access to CoverOregon and would like to have</p>

someone come in and train at their own expense and help people in the clinics sign up. Ms. Burbank asked if they made their space available could someone who is already trained to go to their location or if they have to produce their own people who need to be trained. Mr. McClaine responded they will research that and see what other community partners are already in Ms. Burbank's area. Ms. Burbank responded when having 30 people coming through the building that would be a good time to have someone there helping with enrollment. Mr. McClaine responded they will need to work with people in Ms. Burbank's area.

Ms. Paige spoke on the metal tiers in CoverOregon and stated as the metal goes lower, a person pays a lower monthly premium. Ms. Paige stated if someone chooses a gold package they will pay a lower co-pay than premium but the plan coverage remains the same depending on how people want to manage their health care dollars. Ms. Paige stated there is still a catastrophic plan available with a lower monthly premium but a much higher deductible. Ms. Paige stated October 2013 enrollment begins January 1, 2014 coverage begins and a paper application is available online that is fully functional. Ms. Paige stated they are finding about 50% of applications coming in are being left blank. Ms. Burbank stated a lot of people who qualify for OHP that cannot get their card because they do not make the lottery and a lot more people will receive OHP and qualify for the OMMP discount. Mr. McClaine responded 240,000 people will be eligible for OHP; they can apply and will receive a card which will prove they have coverage.

MEETING ADJOURNED FOR LUNCH: 12:15 pm

MEETING CALLED TO ORDER: 1:15 pm

SUBCOMMITTEE AND OTHER REPORTS

**TODD DALOTTO/
SANDEE BURBANK**

DISCUSSION

Horticulture Research & Safety Report: Mr. Dalotto stated he neglected to include the new legislative subcommittee on the agenda and did not prepare a written report for Horticulture Research & Safety as he has put in almost 200 hours for the Rules Advisory Committee.

ACMM Chair Report: Mr. Dalotto stated the ACMM Chair was busy with the Rules Advisory Committee.

Outreach Report: Ms. Burbank stated the Outreach Committee is working with patient groups therapeutic and has been talking with everybody. Ms. Burbank stated she would like to see something up on the OMMP website.

Ms. Burbank stated the cover letter for the ID card still has not been changed and she will write it up and send it for review.

Ms. Burbank stated the committee has been trying to identify where the clinics were, thinking they could reach out to them but that is more challenging than originally thought. Ms. Burbank stated emails to about six thousand people telling them to come in and let CoverOregon help them have been sent and are encouraging all who have groups the more we can do to educate the better.

Ms. Burbank spoke on marijuana grow site requirements, stated it seems like we need to do something about that fairly soon, and asked if under the new program facilities were going to be called mmd's or mmf's. Mr. Dalotto responded the rule change is going to include "if any" for the grow site and under new rules patients are not going to be required to list a grow site if they do not have one. Mr. Dalotto asked if the OMMP has statutory authority to do that, or if they believed it was just a good idea, and referenced the OMMP's previous position of refusing to make this change claiming lack of statutory authority to do so. Mr. Mackaness spoke about attempting to identify all the doctors' offices that work with medical marijuana patients and stated he spent more time attempting to talk to cities such as Wood Village, Gresham, Troutdale, and Fairview.

Mr. Dalotto asked the OMMP administrative who would we talk to regarding the conference that will be in Portland on the 8th, 9th, and 10th as we need to get the word out to physicians, health care givers, and politicians to hear this; there will be researchers from all over the world at the conference. Mr. Dalotto will be presenting at the conference as well. In response to Ms. Burbank's question, Mr. Cossel stated the Oregon Health Authority's stance is that people no longer need to list a grow site and grower. We know a number of people are going to list dispensaries as their grow site, so this will alleviate that issue; it will be put in place prior to March. Ms. Nichols stated that is already outlined in the action plan and the application form reflecting that has been drafted.

DISCUSSION

Mr. Burns stated 108 unique people have commented on the rules regarding medical marijuana facilities and the process has been more difficult than originally thought. Mr. Burns stated HB 3460 was very poorly written; it is a great idea but no one thought about what that meant and we have identified the gaps in the bill. Mr. Burns stated the problem is the other bill does not contemplate growers and what growers will develop; the law says to test pesticides or mildews and asked how to enforce testing to ensure clients are receiving a safe product. Mr. Burns stated there are issues around the bill that assumed the person responsible for the facility is one in the same with the owner and there was a problem because developing a process was difficult. Mr. Burns stated a number of people wanted to see the employees licensed themselves. Mr. Burns stated there are zoning issues and the law does not preempt zoning laws. Mr. Burns stated it was decided they do not have the authority to tell a city they have to have a dispensary and as far as labs that will do testing there is nothing in the law saying what a lab is or what it looks like it just says what has to be tested; there are no clear identifiable standards for labs to test product. The decision regarding on-site consumption was made by the OHA and no consumption on-site will be permitted with the exception of employees who need to use it – something opened next door is ok. Mr. Burns stated there are conflicts between OMMP law and this bill and there will have to be technical changes to OMMP OAR's to make HB 3460 work; confidentiality rules conflict between rules and OMMP law. Mr. Burns stated there cannot be medical marijuana facilities within 1000 feet of a school where the majority of students are minors; there is no source to identify private schools and private preschools. Mr. Burns stated preschool through kindergarten will not be considered a school. Mr. Burns stated there is no authority to license how edible products are made and edible issues need addressed. The Oregon Health Authority will propose changes to the bill in 2015 and Mr. Burns will keep Mr. Dalotto and other ACMM board members updated. Mr. Burns stated he is not aware of any bill in the 2015 session for this.

Mr. Burns stated the rules can be found on the web page. Mr. Burns stated they are taking Mr. Dalotto's suggestions for testing of pesticides and adopting the American Herbal Pharmacopoeia's Cannabis Inflorescence Monograph as the technical reference for fungal contaminant limits and valid testing methodology which will be in the final version. Shannon O'Fallon needs to review this and there may be small tweaks. Mr. Burns stated the process is going on right now. Mr. Burns stated this will be put in as temporary rules. Mr. Leland responded that if there are going to be temporary rules, there will be no hearing and temporary rules are good for 180 days – by then the department must file permanent rules.

Mr. Michaels asked what was meant by "bumps". Mr. Burns responded the law states that medical marijuana facilities cannot be within 1000 feet of another facility. Confidentiality bumps refer to if 2 people apply and their facilities are within 1000 feet of each other, the person being denied cannot be told the address of another applicant's facility or the reason for denial. Mr. Mackaness asked if someone with a business license can receive an application. Mr. Burns responded no, there are many jurisdictions that do not issue a business license. Ms. Burbank asked if the application fee is nonrefundable. Mr. Burns responded there is a \$500 application fee and a \$3500 investigation fee. Ms. Burbank asked if someone applies and another facility is within 1000 feet, do they lose the money when they have no way of knowing if another facility exists. Mr. Burns responded they lose \$500.

Mr. Mackaness asked if there is an online application process. Mr. Mackaness stated if it is online only with under funding and no staff it is a guarantee no one will have a license March 1st; people have invested a lot of money. Mr. Mackaness asked Mr. Burns if he feels he does not have the power for paper applications. Mr. Burns responded no; go live as of March 1st – yes, think there is potential for glitches – yes, planning for glitches – yes. Mr. Burns additionally responded he cannot see going to a paper process because of the 1000 feet of another facility law because it will need to be measured who's application was received first; everyone who comes in on the first day will receive a license then we will start the inspection process – anyone who does not have issues will move forward.

Mr. Richards asked they push the button and will be able to pay at that time. Mr. Burns responded yes; they will pay the full \$4,000 and if not granted a license will be refunded the \$3500. Mr. Burns additionally stated they cannot find a clearly identifiable way to define what a lab is that tests cannabis; they went to the Department of Agriculture – they do not know what to inspect for because what they know of is there is no pesticide that is used on cannabis. Mr. Burns stated there needs to be a lab that meets those requirements and there is no reason why everyone could not qualify for that goal is to get the program up and operating to watch what happens.

Mr. Klahr asked if the finger printing will be done electronically. Mr. Burns responded they are still working through that; all we need is an application with a name, address, phone number and then an applicant has 5 business days to submit a security plan with finger print cards. Mr. Burns stated electronic finger printing will not be enforced and the Oregon State Police are not sure how to run that yet; there will be a 5 digit code that will tell OSP to send finger print results to the facilities program. Mr. Burns stated they will be issuing provisional licenses that will say you do not have to have security set up within 5 business days – just the plan.

Mr. Michaels asked if the labs used for marijuana testing are DEA approved – the ones he uses are DEA approved. Mr. Burns responded no one has explained that to him. Mr. Michaels stated if they do testing under this program they may lose DEA approval and asked if the medical marijuana facilities program anticipating that labs will be required to have a DEA license, stated there is a \$75 fee for finger prints, and it takes longer than 5 days to run finger prints. Mr. Burns stated Oregon State Police said they do finger printing within 5 days.

DECEMBER 6, 2012 BYLAW AMENDMENTS

TAWANA NICHOLS

DISCUSSION		
Mr. Dalotto reviewed the December 6, 2012 Bylaw amendments. Mr. Mackaness responded and made a motion to not accept the bylaws until the ACMM has received an adequate financial report, a budget, and standard sheet. Mr. Mackaness stated he only sees a benefit to the program with the bylaw revisions.		
ACTION ITEMS	PERSON RESPONSIBLE	OUTCOME
Motion: by Mr. Mackaness to not accept the bylaws until financial reports are received from the OMMP. The motion was not seconded.	Mr. Mackaness	Motion Passed not unanimously

PUBLIC ANNOUNCEMENTS AND COMMENT

PUBLIC - ACMM

DISCUSSION
Ms. Burbank apologized for not being at the meeting and wished everyone a happy holiday.
Mr. Kraymer of Mercy Center wished everyone a happy holiday.

MEETING AJOURNED	2:30
MINUTES SUBMITTED BY	Roni Carroll