



Quarterly ACMM Meeting Minutes

The mission of the Committee is to advise the Director, Oregon Health Authority (OHA) on the administrative aspects of the Oregon Medical Marijuana Program ACMM Meeting Minutes (OMMP), review current and proposed administrative rules of the program and provide annual input on the fee structure of the program.

Date: March 6th, 2014

Time: 10am-2:45pm

Location: Corvallis Child Welfare Office, 555 NW 5th, Corvallis, OR 97330

Attendees:

ACMM Attendees: Todd Dalotto, Sandee Burbank, Ben Mackaness, Gerry Lehrburger, Jim Klahr, Brian Michaels, Cheryl Smith, Sarah Bennett, Arthur Richards, and Alice Ivany

OMMP/OHA Staff: Aaron Cossel, David Leland, Tom Burns, Tracy Candela

Members of the Public as listed on the Sign in sheet: Catherine & Jody Morgan, Rhea Graham, Kristy Morrison, Ryan Hansen, and Peke with Mercy TV

Absent ACMM Members: Laird Funk

Summary of Meeting Action Items:

Action Item	Responsible Party
December 17 th , 2013 Meeting Minute final revisions and upon final approval by the new Chair, then post on the OMMP website.	Tracy Candela
Send State object codes to Mr. Mackaness for review and feedback.	Dave Leland
Initiate the process to request another fee reduction	ACMM
Horticulture Research & Safety Subcommittee will continue to look for new members.	Gerry Lehrburger and HR&S Subcommittee membership
Review the request for sending out an official announcement regarding the Eighth National Clinical Conference on Cannabis Therapeutics is sent to the media around the state.	Tawana Nichols
Respond to request that the OMMP be able to make simple changes to forms, so revisions can be made in a timely manner.	Tawana Nichols
Respond to Brian Michaels requested update on getting the names associated with codes represented on LEDS report	Tawana Nichols
Talk to Ms. O'Fallon regarding the 100% disabled language included in the proposed rule amendment and OMMP staff will update ACMM.	Dave Leland/Tracy Candela
Review proposed bylaw revisions and come prepared to June meeting to vote.	ACMM Members
Update ACMM documents and website information to reflect change in officers and membership.	Tracy Candela



Quarterly ACMM Meeting Minutes

Summary of Meeting Motions:

Proposed Motion	Proposed by	Outcome
Motion to accept 12-17-13 Meeting Minutes with agreed upon changes.	Todd Dalotto	Passed Unanimously
Motion for Todd Dalotto to continue to act as the MMD Liaison after the new ACMM Chair is elected.	Cheryl Smith	Passed Unanimously
Motion to create a new MMD subcommittee with Todd Dalotto as chair and Ben Mackaness and Sarah Bennett as members.	Todd Dalotto	Passed Unanimously
Motion to request that the OMMP post an announcement regarding <i>The Eighth National Conference on Cannabis Therapeutics Conference</i> as a Press Release.	Sandee Burbank	Passed Unanimously
Motion to request that the OMMP be allowed to update/change their own letters and forms and that the cover letter that is sent out with the cards be revised.	Sandee Burbank	Passed Unanimously
Motion for Gerry Lehrburger to become the chair of the Research subcommittee for Horticultural Research and Safety and for Todd Dalotto to continue to participate as a member.	Gerry Lehrburger	Passed Unanimously
Motion to reauthorize the Legislative Committee including Jim Klahr as Chair and with Anthony Taylor, Jim Greg, and Alice Ivany as members.	Jim Klahr	Passed Unanimously
Motion to reauthorize the Outreach Subcommittee with Sandee Burbank as Chair, Ben Mackaness, Cheryl Smith, Sarah Bennett, Kristen Gustafson, and Arthur Richardson as members.	Sandee Burbank	Passed Unanimously
Motion to accept ORS proposed amendment with the omission of the 100% disability requirement.	Cheryl Smith	Passed Unanimously
Motion to approve ACMM Bylaws with recommended amendments.	Todd Dalotto	Tabled until June meeting
Nomination of Ben Mackaness as the new Chair.	Sandee Burbank	Passed Unanimously
Nomination of Cheryl Smith as Vice Chair.	Alice Ivany	Passed Unanimously

Time	Agenda Topic	Person Responsible
10:00-10:10	Welcome and Introductions ➤ December 17, 2013 Meeting Minute Approval	ACMM Chair: Todd Dalotto
Summary of Discussion	<ul style="list-style-type: none"> Round table introductions of meeting attendees. Today is Todd Dalotto's last meeting as Chair. At the end of the meeting new officers will be elected or renewed. December 17, 2013 Meeting Minute Approval <ul style="list-style-type: none"> Discussed revisions to be made by administrative support December 17, 2013 Minutes approved upon the completion of changes discussed. 	
Action Items	<ul style="list-style-type: none"> Tracy Candela will make requested December 17, 2013 Meeting Minute changes and submit them to new Chair for final approval. Upon final approval, the aforementioned Meeting Minutes will be posted on the OMMP website. 	
Conclusion(s)	<ul style="list-style-type: none"> December 17, 2013 Meeting Minutes have been approved pending requested changes and new officers will be elected prior to the conclusion of today's meeting. 	



Quarterly ACMM Meeting Minutes

Meeting Minutes Part 1: OMMP Administrative Reports with ACMM discussion

Time	Agenda Topic	Person (s) Responsible
10:10-10:45	Uninterrupted Administrative Reports: <ul style="list-style-type: none"> ➤ Program Update ➤ Statistics ➤ Budget Review / Fee adjustment 	OHA Administration: Dave Leland and Aaron Cossel

Summary of Discussion

- **Program Update** *provided by Dave Leland*
 - Leadership Changes
 - Lillian Shirley is the new Public Health Director.
 - The next steps for filling open leadership positions is to fill the Administrator and Public Health Deputy Director spots which are currently in the recruitment phase.
 - In the next few months we should have permanent people in all the leadership roles.
 - This may be Mr. Leland’s last meeting with the ACMM.
 - Legislative Session
 - This session has been relatively active for Marijuana issues.
 - The session will be wrapping up this week.
 - A bill was proposed on issues relating to veterans which was amended to include discounts for veterans who want to obtain Medical Marijuana cards.
 - That aspect of the bill has now become a rule amendment and the OMMP would like the ACMM to act as the RAC for the proposed rule change during this meeting.*
 - At the bottom of page 2 on the OARS proposed rule amendment document, under subsection (3D) in the Application Fees Section, the following language was added:
*“(D)An applicant who falls within one of the categories listed in subparagraph (i) or (ii) of this paragraph and who provides a copy of the applicable determination from the United States Department of Veteran’s Affairs (VA), is entitled to a reduced application fee of \$20:
 (i)Receives service-connected compensation from the VA based on a finding by the VA of 100% service-connected disability; or (ii) Receives a pension from the VA based on a finding by the VA of indigency and disability.*
 - The language crossed out under subheading 3D (f) is out of date language that legal counsel, Shannon O’Fallon, Senior Assistant Attorney General, advised the OMMP to delete.
 - The Rules Advisory Committee (RAC) session was added to the agenda after the OMMP Program Update.

**The Proposed Rule amendment and the Statement of Need were included in the meeting packet.*



Quarterly ACMM Meeting Minutes

Time	Agenda Topic	Person (s) Responsible
10:10-10:45	Uninterrupted Administrative Reports Continued: <ul style="list-style-type: none"> ➤ Program Update ➤ Statistics ➤ Budget Review / Fee adjustment 	OHA Administration: Dave Leland and Aaron Cossel

Summary of Discussion Continued

- **Statistics provided by Aaron Cossel**
 - Number of current OMMP Patients: 57,455
 - Number of current (unique) OMMP caregivers: 29,155
 - Number of current (unique) OMMP growers: 44,528
 - Number of registrations where patients list themselves as grower: 36,144*
 - Number of registrations where patients list someone else as a grower: 23,570*
 - Number of physicians with a current patient on the OMMP: 1,539
 - Number of out-of-state participants:
 - Patients: 979
 - Caregivers: 416
 - Growers: 453
 - **Condition Count: ****
 - Severe Pain: 56,268
 - Spasms: 14,851
 - Nausea: 8,457
 - Cancer: 2,675
 - Seizures: 1,444
 - Cachexia: 1,054
 - HIV/AIDS: 674
 - Glaucoma: 931
 - PTSD: 270
 - Alzheimer’s Disease (agitation): 73
 - Severe Pain *only*: 35,313
 - PTSD *only*: 86

**Includes patients who have a current card and a renewal application pending.*



Quarterly ACMM Meeting Minutes

Time	Agenda Topic	Person (s) Responsible
10:10-10:45	Uninterrupted Administrative Reports Continued: <ul style="list-style-type: none"> ➤ Program Update ➤ Statistics ➤ Budget Review / Fee adjustment 	OHA Administration: Dave Leland and Aaron Cossel
Summary of Discussion Continued		
<ul style="list-style-type: none"> • Statistic Report Discussion: <ul style="list-style-type: none"> ▪ Arthur Richards asked for clarification regarding whether the Severe Pain category is delineated into subcategories or if it is recorded under a general pain category. Aaron Cossel responded that Attending Physician Statements provide thorough information regarding the type of pain experienced by the patient, but the OMMP does not categorize or track the specific type of pain in the database since there are so many variations of pain reported. ▪ Alice Ivany asked why the number of registered patients has dropped by over 2,000 patients. Mr. Cossel responded that the statistic report is a snap shot. The number of registered patients fluctuates due to many factors, including time of year, number of renewal applications processed in a day, etc. ▪ Todd Dalotto asked if the OMMP tracks pending applications to which Mr. Cossel responded in the affirmative. Mr. Cossel stated that pending applicants are not included in the count of patients listed in the March 5th, 2014 Statistics but are included in the ‘Number of registrations where patients list someone else as a grower count and in the Conditions Count breakdown. <ul style="list-style-type: none"> ○ Sandee Burbank asked if it was possible for the exclusion of pending patients to make a difference in the patient count. Mr. Cossel responded in the negative, explaining that pending patients are not included in the patient count unless indicated by an asterisk; therefore, they would not cause any variations in the patient data. ▪ Gerry Lehrburger asked for confirmation of his observation that the number of patients registered with severe pain as the qualifying condition for registration equals the number of patients in all of the other eligible conditions combined. Mr. Cossel confirmed his observation. ▪ Mr. Lehrburger also shared his observation that most of the eligible conditions are forms of physical pain rather than emotional or mental pain, with the exception of PTSD. <ul style="list-style-type: none"> ○ Ms. Burbank added that one of the arguments used to add Alzheimer’s disease to the qualifying conditions was based on the argument that it was a form of mental pain and that at that time it was considered the only condition that addressed mental pain. ○ Mr. Lehrburger asked how many of the patients registered with severe pain are experiencing mental versus physical pain. Mr. Cossel commented that they would mostly be attributed to physical pain. Mr. Lehrburger summarized the discussion by asserting that the lack of representation of mental/emotional forms of pain is a major truncation of the category of severe pain and that he would like to see funding move towards broadening the scope of the severe pain category and thanked Mr. Cossel for the statistics update. 		
Conclusion(s)	<ul style="list-style-type: none"> • Emotional and mental forms of pain are not represented in the qualifying conditions to the extent that forms of physical pain and distress are, which Mr. Lehrburger would like to work on correcting through moving funding in that direction. 	



Quarterly ACMM Meeting Minutes

Time	Agenda Topic	Person Responsible
10:10-10:45	Uninterrupted Administrative Reports Continued: <ul style="list-style-type: none"> ➤ Program Update ➤ Statistics ➤ Budget Review / Fee adjustment 	OHA Administration: Dave Leland and Aaron Cossel

Summary of Discussion Continued

- **Budget Review/Fee Adjustment provided by Dave Leland**
 - Dave Leland was happy to report the good news that the fee reductions requested by the ACMM had been implemented by legislature in October 2013.
 - Mr. Leland summarized the information outlined on the Budget Review handout he provided to the committee.
 - He mentioned that the program's revenue has decreased but it is too early to tell whether or not it has occurred due to the fee reduction or not.
 - Mr. Leland discussed the transfers made by the OMMP to other Public Health Programs.
 - There were no transfer payments made until January 2014 in which there was a significant transfer of \$2,575,839, which is for the months of July 2013 to January 2014.
 - This delay in the transfer of funds occurred due to difficulties in finalizing this biennium's budget because of the Public Health Division (PHD) reorganization, and it took some time for the necessary corrections and connections to be made in the aftermath.
 - There will be consistent transfers each month from now on.
 - Ben Mackaness asked if this was the new sweep, which Mr. Leland responded to in the negative, explaining that what administration means in terms of "sweeps" is that programs had money removed from them to plug holes in the general fund. Funds which are referred to as "allocated" in the context of the transfers being discussed, refer to funds that have been appropriated by legislature to other programs.

Public Health Program	Transfer amount	Cost allocation (estimate)	Total Transfer
EMS/ Trauma System	\$2,050,00	\$439,511	\$2,489,511
Drinking Water	\$3,000,000	\$671,169	\$3,671,169
School Based Health Centers	\$500,000	\$12,667	\$512,667
Contraceptive Care*	\$2,680,000	\$0	\$2,680,000
Midwives	\$30,000	\$0	\$30,000
WIC Seniors Farmers Market	\$5,000	\$0	\$5,000
Totals	\$8,265,000	\$1,123,347	\$9,388,347

*Includes 1-biennium increase of \$1.5m by 2013 legislature then will return to the standard transfer amount.



Quarterly ACMM Meeting Minutes

Time	Agenda Topic	Person Responsible
10:10-10:45	Uninterrupted Administrative Reports Continued: <ul style="list-style-type: none"> ➤ Program Update ➤ Statistics ➤ Budget Review / Fee adjustment 	OHA Administration: Dave Leland and Aaron Cossel

Summary of Discussion Continued

- **Budget Review/Fee Adjustment** *provided by Dave Leland continued*
 - The OMMP is a simple program as far as the budget- cash in/cash out program.
 - A substantial cash balance persists.
 - Ms. Burbank expressed her dissatisfaction with the taking money from patients and referred to the transfers as similar to funds being pulled for the general fund.
 - Mr. Leland explained that the legislature is responsible for the appropriation of OMMP funds.
 - Mr. Leland informed the committee that the Public Health Division is developing a budget tracking tool it but is not available for use at this time.
 - The goal of the budget tool will be to enter data into the system which may then be translated into useful information and reports.
 - Brian Michaels commented that employee wages do not account for very much of the program costs.
 - Mr. Leland explained that employee benefit packages are considered to account for approximately half of employees' salary which translates to the cost for the state for each employee is actually the amount listed for personal services multiplied by 1.54.
 - Mr. Michaels asked how many employees the OMMP has, to which Mr. Leland replied 27.
 - Cheryl Smith compared the Application Trend report to the budget commenting that applications and participants usually increase starting in January based on annual trends that she also witnesses in the clinic setting. She stated that a cash balance of over \$5 million dollars is too high and fees are still too high. Mr. Leland responded that it is difficult to predict revenue for the program but the program balance is not going to go to \$0.
 - Ms. Burbank asserted that more people will be registering due to facilities since they will not have to grow their own medicine, which she stated she was already seeing in the clinic setting.
 - Ben Mackaness requested a reason for not getting a detailed budget report, to which Mr. Leland responded that the report he provided to the committee is what Section Managers use to run their programs.
 - Mr. Mackaness requested details of OMMP spending, details on personnel costs, supply costs, etc. which he believes will help the committee to fulfill their advisory role more productively.
 - Mr. Leland stated that he would send Mr. Mackaness the 4,000 object codes so he better understand what management and administration are working with in terms of the budget as well as provide feedback.
 - If management finds something in the available budget reports that does not seem accurate, they investigate the matter further.



Quarterly ACMM Meeting Minutes

Time	Agenda Topic	Person Responsible
10:10-10:45	Uninterrupted Administrative Reports Continued: <ul style="list-style-type: none"> ➤ Program Update ➤ Statistics ➤ Budget Review / Fee adjustment 	OHA Administration: Dave Leland and Aaron Cossel

Summary of Discussion Continued

- **Budget Review/Fee Adjustment provided by Dave Leland continued**
 - *Continuation of Mr. Mackaness request for more detailed budget reports*
 - Mr. Mackaness asked if administration would be able to provide a detailed report before the budget tool referred to by Mr. Leland is available. He requests a Detailed and Standard profit and loss sheet and a Standard and Detailed balance sheet, to which Mr. Leland responded that the program has neither Standard and Detailed balance sheets nor Standard and Detailed Profit and loss sheets.
 - Gerry Lehrburger recommended that Mr. Mackaness receive the object code information and report back to the committee.
 - Todd Dalotto expressed dissatisfaction with the Budget Report provided to the committee during the December 17, 2013 meeting. He asserted that one of the roles of the ACMM, which is not explicitly stated in the statutes, is to increase the transparency and accountability of the program and that transparency is necessary for the committee to do their job and advise the OMMP.
 - Mr. Dalotto also expressed dissatisfaction with the accumulating OMMP cash balance over the past several months which he asserted that another fee reduction was necessary because the last reduction was not steep enough and asked for Mr. Leland to commit to initiating another fee request.
 - Mr. Leland responded that he would need to discuss another fee reduction with the Director but that it would be highly unlikely for the Division to move forward with another fee reduction so soon after the most recent fee implementation.
 - Mr. Dalotto asserted that the recommendation to further reduce fees is not a political issue but an issue of responsibility to the most affected stakeholders, and to protect and serve sick patients. When the cash balance is seen to grow to several times the 6 month operating budget that is a sign or irresponsible money management.

Action Items	<ul style="list-style-type: none"> • Mr. Leland will send the object codes to Mr. Mackaness for review and feedback. • Mr. Dalotto recommends that the ACMM initiate the process to request another fee reduction.
Conclusion(s)	<ul style="list-style-type: none"> • The committee is still not satisfied with the Budget Review report provided to them and requested more detailed budget reports. • The committee is not satisfied with the previous fee reductions and would like further fee reductions to occur.



Quarterly ACMM Meeting Minutes

Time	Agenda Topic	Person Responsible
10:45-11:30	Medical Marijuana Facility Report	Pharmacy Program Director: Tom Burns

Summary of Discussion

- MMF program began accepting applications on March 3,14.
 - Approximately 290 were received, 250 within the first hour.
 - The MMF is required to begin approving applications as of today’s meeting date, March 6, 2014.
- With the initial review of application MMF staff were surprised by two things:
 - 1) The number of applications received where the proposed address is within 1000 feet of a school.
 - 2) The number of application received where the proposed address is within 1000 feet of another proposed facility.
 - Based on the initial raw data, approximately 1/3 of the facility applications will be rejected due to being either too close to a school or each other.
 - At this time, the MMF is uncertain of the outcome due to above mentioned issues, but applications will be processed on a first come/first serve basis.
 - Tom Burns anticipates that the MMF will begin issuing licenses late the week of March 17, 2014.
- The MMD encouraged facility applicants to waive the confidentiality provisions in order to post the list of approved facilities on the website.
 - Approximately 2/3 of applicants have agreed to waive the confidentiality provisions.
 - An online tool will be developed to allow members of the public to search for facilities based on zip code within a five mile radius.
 - At this point, Mr. Burns was not certain whether the approved facilities would be posted daily or weekly. He will have a better idea of the updating schedule once they begin processing applications.
- Legislature is close to completing its work on SB1531c.
 - Please follow the link to SB 1531c for more detailed information: <https://olis.leg.state.or.us/liz/2014R1/Measures/Overview/SB1531>
 - The most recent version authorizes cities and counties to impose a 12 month moratorium on facility regulation within their jurisdiction by May 1, 2014.
 - Mr. Michaels sought clarification regarding acquiring zoning data from local authorities.
 - Mr. Burns confirmed that zoning information does not need approval from local authorities and should be easily accessible. Individuals can use tools such as Portland Maps: <http://www.portlandmaps.com/> to obtain necessary zoning information as well.
 - Mr. Mackaness expressed concern regarding the vague language used to define the parameters for what constitutes a school and requested Mr. Burns to address the language as the bill goes through its final revision process.
 - Mr. Burns responded that schools are defined as physically located public or private schools that teach primary, secondary, or both primary and secondary grades.
 - Mr. Burns further clarified the what is not constituted as a school under the bill by stating that daycares that offer kindergarten are not considered schools unless they offer at least first grade.



Quarterly ACMM Meeting Minutes

Time	Agenda Topic	Person Responsible
10:45-11:30	Medical Marijuana Facility Report Continued	Pharmacy Program Director: Tom Burns
Summary of Discussion Continued		
<ul style="list-style-type: none"> Future Rules Advisory Committee (RAC) participate makeup was discussed between Mr. Burns and committee. <ul style="list-style-type: none"> Mr. Burns insisted that law enforcement must be included in the RAC. Mr. Dalotto requested that more women be included in future RAC meetings, and that at least one medical professional and at least one patient participate. A new work group will be created in the future to work on improving the Oregon Medical Marijuana Act (OMMA) to reconcile conflicts/ issues between OMMP and MMF laws so they work better together. <ul style="list-style-type: none"> Mr. Burns will encourage ACMM members to participate. 		
Conclusion(s)	<ul style="list-style-type: none"> MMF program is accepting applications and will begin approving facilities as of today's meeting date, March 6, 2014. Legislature will soon complete SB 1531c. The most recent version allows cities and counties to authorize a moratorium on facility regulation until May 1, 2014. A work group will be initiated in the future to work to improve the OMMA, and ACMM members will be encouraged to participate. 	

Meeting Minutes Part 2: Guest Speaker

Time	Agenda Topic	Person Responsible
11:30-12:10	Guest Speaker: <i>AHP Cannabis Monograph</i>	Dr. Michelle Sexton
<ul style="list-style-type: none"> PowerPoint was sent out with initial email or is available upon request through OMMP administrative support. * <p><i>*Email Tracy Candela if you would like a copy of the PowerPoint presented by Dr. Sexton.</i></p>		



Quarterly ACMM Meeting Minutes

Meeting Minutes Part 3: Committee Business

Time	Agenda Topic	Person Responsible
1:30-1:45	Subcommittee and Other Reports: <ul style="list-style-type: none"> ▪ Horticulture Research & Safety Report ▪ ACMM Chair Report ▪ Outreach Report ▪ Legislative Liaison Report ▪ Subcommittee Member Nominations 	ACMM Chair, Subcommittee Chairs: Todd Dalotto, Sandee Burbank and Jim Klahr

Summary of Discussion

- **Horticulture Research & Safety Report** *provided by Todd Dalotto*
 - Mr. Dalotto has been working on lab testing requirements.
- **Chair Report** *provided by Todd Dalotto*
 - Mr. Dalotto has served on the RAC for the facility program and has served as the committee Liaison to the MMF.
 - He expressed to the committee that he has enjoyed his time serving on the committee and as Chair despite the many challenges and rejections that the committee has faced during his tenure.
 - The ACMM's scope is to advise the Director of the Oregon Health Authority regarding administrative aspects of the OMMA which informs both the OMMP and the MMD.
 - The next Chair will want to continue to communicate with Mr. Burns.
 - He has two years left to serve as a committee member.
 - Cheryl put forth a motion for Mr. Dalotto to continue to act as the MMF Liaison. Motion was seconded and passed unanimously.
 - Mr. Dalotto put forth a motion to create an MMF Subcommittee with himself as Chair and Ben Mackaness as a member. Motion was seconded and passed unanimously.



Quarterly ACMM Meeting Minutes

Time	Agenda Topic	Person Responsible
1:30-1:45pm	Subcommittee and Other Reports Continued: <ul style="list-style-type: none"> ▪ Horticulture Research & Safety Report ▪ ACMM Chair Report ▪ Outreach Report ▪ Legislative Liaison Report ▪ Subcommittee Member Nominations 	ACMM Chair, Subcommittee Chairs: Todd Dalotto, Sandee Burbank and Jim Klahr

Summary of Discussion Continued

- **Outreach Report provided by Sandee Burbank**
 - Ms. Burbank expressed disappointment that the Cover Letter has not yet been updated. It still does not provide a link to the OMMP website nor does it contain pertinent legal information.
 - Ms. Burbank recognized that the Cover Letter has been revised but is still not in use.
 - Ms. Burbank put forth a motion for the Cover Letter change to be implemented and for the OMMP to be allowed to edit letters in house. The motion was seconded and unanimously passed.
 - Ms. Burbank gave an update on the Eighth National Clinical Conference on Cannabis Therapeutics scheduled for May 9-10.*
 - OHA is paying for a luncheon at which staff will speak.
 - Tom Burns will be speaking and Tawana Nichols was asked to speak.
 - Kelly Paige will be at the conference, Mr. Dalotto, Michelle Sexton, and Ms. Burbank's daughter will be presenting at the conference as well.
 - Ms. Burbank would like the OMMP to put out an announcement regarding the conference. Link to the Conference information has already been posted on the OMMP website home page.
 - The conference will provide Continuing Education credit opportunities through the University of California, San Francisco.
 - Leland Berger is holding a CLE for attorneys on May 8 and Mr. Dalotto will be presenting on expert witness issues.
 - American Cannabis Nursing Association is holding a basic cannabis education seminar for nurses on May 8 as well with potential CE opportunities.**
- **Legislative Liaison Report provided by Jim Klahr**
 - Jim Klahr wants to put in suggestions for revisions to legislature not just as an ACMM representative but as a representative of the OMMP. The Legislative Liaison committee needs to work with the OMMP/ OHA to make this happen.
 - Mr. Klahr believes that there are currently legislative representative who will listen to the recommendations the committee/OMMP put forth.
 - Dave Leland recognized that the ACMM has had some success and have proven that advisory committees can influence positive change.

*Patients Out of Time Website: <http://www.medicalcannabis.com/>

**Link to Core Curriculum in Cannabis Nursing Seminar information: <http://www.cannabisnurse.org/>



Quarterly ACMM Meeting Minutes

Time	Agenda Topic	Person Responsible
1:30-1:45pm	Subcommittee and Other Reports Continued: <ul style="list-style-type: none"> ▪ Horticulture Research & Safety Report ▪ ACMM Chair Report ▪ Outreach Report ▪ Legislative Liaison Report ▪ Subcommittee Member Nominations 	ACMM Chair, Subcommittee Chairs: Todd Dalotto, Sandee Burbank and Jim Klahr
Summary of Discussion Continued		
<ul style="list-style-type: none"> • Subcommittee Member Nominations <ul style="list-style-type: none"> ▪ Mr. Klahr proposed a motion to reauthorize the Legislative Committee including Mr. Klahr as Chair and with Anthony Taylor, Jim Grieg, and Alice Ivany as members. The motion was seconded. Mr. Klahr will email a list of members to Ms. Candela to add to meeting minutes. The motion passed unanimously. ▪ Ms. Burbank proposed the reauthorization of the Outreach Committee with herself as Chair, and Ben Mackaness, Cheryl Smith, Sarah Bennett, Kristen Gustafson, and Arthur Richardson as members. The motion passed unanimously. ▪ Gerry Lehrburger volunteered to lead the Horticulture Research & Safety subcommittee and put a motion forward to become the chair and for Mr. Dalotto to continue on as a member. The motion was seconded and passed unanimously. <ul style="list-style-type: none"> ○ The subcommittee will continue to look for members around the state and will add members officially during the June meeting. Anyone who would like to participate may do so prior to the June meeting and members do not have to be residents of Oregon. 		
Action Items	<ul style="list-style-type: none"> • Horticulture Research & Safety Subcommittee will continue to look for new members. • Request for OMMP to send out an official announcement regarding the Eighth National Clinical Conference on Cannabis Therapeutics be sent to the media around the state. • OMMP to respond to request that the OMMP be able to make simple changes to forms, so revisions can be made in a timely manner. 	
Conclusion(s)	<ul style="list-style-type: none"> • Motion was passed for the OMMP Registration Card Cover Letter revisions to be put into use and for the OMMP to be allowed to revise their own letters. • Motion was passed to reauthorize the Legislative Committee including Mr. Klahr as Chair and with Anthony Taylor, Jim Grieg, and Alice Ivany as members. • Motion was passed for Mr. Dalotto to continue to act as the MMF Liaison. • Motion was passed to create an MMF Subcommittee with Mr. Dalotto as Chair with Ben Mackaness, Jim Klahr, Brian Michaels, and Sarah Bennett as members. • Motion was passed for Gerry Lehrburger to become the new Chair of the Horticulture Research & Safety Subcommittee and for Todd Dalotto to continue to participate as a member. 	



Quarterly ACMM Meeting Minutes

Time	Agenda Topic	Person Responsible
1:45-2:00	Rules Advisory Committee Session : Veteran Discount	ACMM Members: All present

Summary of Discussion

- Ms. Burbank did not initially support the Veteran discount rule amendment because she believed that other groups have a greater need for discounts based on financial need such as individuals on SSD.
 - The reason she was given for not allowing individuals with SSD a discount is because financial need could not be proven.
- Alice Ivany concurred with Ms. Burbank that it was wrong that the discount for veterans was not based on financial need.
- Sarah Bennett asserted that she does support the rule amendment because from her view it is better to help some individuals than none.
- Mr. Dalotto pointed out that the second part of the rule amendment does support income-based need and that he would support the rule amendment.
- Ms. Ivany withdrew her objection to the rule amendment and Mr. Mackaness asserted that he supported the amendment.
- Cheryl Smith put forth a motion for the committee support the proposed rule change with the recommendation that the 100% disability status be omitted. The motion was seconded and passed unanimously.
- Dave Leland stated that he was unclear as to why the 100% disability requirement was part of the amendment and said he would talk the MS. O’Fallon regarding the language.

Action Items	<ul style="list-style-type: none"> • Dave Leland will talk to Ms. O’Fallon regarding the 100% disabled language included in the proposed rule amendment.
Conclusion(s)	<ul style="list-style-type: none"> • Motion passed for the committee to support the proposed rule change with the recommendation that the 100% disability status be omitted.

Time	Agenda Topic	Person Responsible
2:00-2:15	Clinic Oversight	Cheryl Smith

Summary of Discussion

- Ms. Smith asserted that the OMMA rules are being violated in order for individuals to get cards and would like the OMMP to provide oversight.
- Ms. Smith stated that the clinics are not regulated and that the OMMP should be involved in regulating clinics.
 - Mr. Dalotto stated that if clinics are not working within the parameters of the law, the Board of Medical Examiners is the appropriate entity to contact.
 - Mr. Dalotto asserted that the Board of Medical Examiners is very diligent about discipline and responding to

Conclusion(s)	<ul style="list-style-type: none"> • Contact the Board of Medical Examiners if you would like to report clinics for practicing outside the parameters of the law.
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Quarterly ACMM Meeting Minutes

Time	Agenda Topic	Person Responsible
2:15-2:30	12/6/2012 Bylaw Amendments	ACMM Members: All Present
Summary of Discussion		
<ul style="list-style-type: none"> Ms. Smith requested that the Bylaws amendment approval process be tabled until next meeting. Mr. Dalotto asked that everyone read through the Bylaws for the next meeting. 		
Action Items	<ul style="list-style-type: none"> ACMM members review proposed bylaw revisions and come prepared to June meeting to vote. 	
Conclusion(s)	<ul style="list-style-type: none"> ACMM members will make an informed decision regarding the proposed amendments to the Bylaws at the June meeting. 	

Time	Agenda Topic	Person Responsible
2:30-2:45	ACMM Office Elections	ACMM Members: All Present
Summary of Discussion		
<ul style="list-style-type: none"> Ms. Burbank put forth a motion to nominate Ben Mackaness as Chair. Motion was seconded and passed unanimously. Ms. Ivany put forth a motion to nominate Cheryl Smith as Vice Chair. Motion was seconded and passed unanimously. 		
Action Items	<ul style="list-style-type: none"> Tracy Candela will update ACMM documents and ensure website information reflects changes in officers and membership. 	
Conclusion(s)	<ul style="list-style-type: none"> Motion passed for Ben Mackaness to become the new Chair. Motion passed for Cheryl Smith to become the new Vice Chair. 	

Time	Agenda Topic	Person Responsible
2:45-3:00	Public Announcements and Comments	Members of the Public: