

Drinking Water Operator Certification 2017-2018 Renewal for A-K

The renewal application and fee payment must be completed by December 31, 2016

Late renewals will be subject to an additional \$50 reinstatement fee.

1. **Operator Name:** _____
Certification number: _____ **Level:** _____
Home Phone #: _____ **Work Phone #:** _____
Email Address: _____
Employer(s): _____
 Retired or not working
2. **Fee:** One certification \$140.00 Two certifications \$210.00 (There is no renewal for the FE)
Paid by: Applicant Employer
 - a. **Pay by credit card:** Pay by credit card online at: bit.ly/opcertpayment
Mail the original renewal application and CEU Self-Certification form to:
DWS – OpCert; PO Box 14450; Portland, OR 97293
 - b. **Pay by check:** Make checks payable to: **OHA Cashier**. Mail the original renewal application
and CEU Self-Certification form to: OHA Cashier; PO Box 14260; Portland, OR 97293
3. Complete the CEU Self-Certification form
4. I am a new certified operator in 2016. *(Do not complete the Self-Certification form).

5. I certify that I have completed the required 2 CEUs in accordance with OAR 333-061-0260 and have attached the completed CEU self-certification form.*

Printed Name: _____ **Date:** _____

Signature: _____

Drinking Water Operator Certification 2016-2017 RENEWAL for A-K

This 2 year renewal cycle is for those whose last name initial begins with A though K.

The renewal application and fee payment must be completed by December 31, 2016

NEW CEU PROCESS

Operators are required to maintain their knowledge and skills by completing 2 continuing education units, or CEUs, for professional development within each renewal cycle.

You will no longer be submitting Continuing Education Unit (CEU) documentation with your renewal. You will submit the attached CEU self-certification form. By signing the renewal application and checking the box on step 5, plus sign and date the self-certification form, you agree that you have completed 2.0 CEUs within the 2 year certification period.

In March of each year, up to 25% of certified operators will be selected for audit of their CEUs. Selected operators will receive notice and will then have 30 days to submit their training documentation for review. Acceptable documentation includes completion certificates, or agendas and attendance along with receipts for registration and payment at short schools and similar training events.

The renewal application and fee payment must be completed by December 31, 2016