



## NOTICE OF ABATEMENT

Oregon Health Authority  
 Lead-Based Paint Program  
 800 NE Oregon Street, Ste 640  
 Portland, OR 97232-2162  
 Phone: (971) 673-0440  
 Fax (971) 673-0457

### 1. Type of Notification: (please print or type)

<input type="checkbox"/> Original 7 Day Notification	Start Date:	Time:	Stop Date:
<input type="checkbox"/> Cancellation	<input type="checkbox"/> Amendment (circle amendment number)	1	2 3 4 5
<input type="checkbox"/> Waiver Request (describe circumstance)			
<input type="checkbox"/> Emergency Notification	Date Authority Contacted:	Time:	Who:
Describe Emergency Situation:			

### 2. Applicant Information:

Abatement Firm Name:		Certification No.	
Business Address:		Business Phone ( )	
City:	State:	Zip Code:	
Supervisor Name:		Certification No.	Phone ( )
Supervisor Name:		Certification No.	Phone ( )

### 3. Project Information: (Lead-Based Paint Activity)

Project Address:		County:
City:	State:	Zip Code:
Current use of Property: (Check all that apply) <input type="checkbox"/> Occupied <input type="checkbox"/> Unoccupied <input type="checkbox"/> Unknown		
<input type="checkbox"/> Private Home <input type="checkbox"/> Multi-Complex <input type="checkbox"/> Child Care Facility <input type="checkbox"/> School <input type="checkbox"/> Other (specify)		

### 4. Abatement Methods:

Check applicable abatement surfaces and components. Briefly describe abatement methods (i.e.; encapsulate, enclosure, replacement or removal.) Estimate component numbers and/or linear or square feet.
<input type="checkbox"/> Trim Molding (baseboards, windows, doors, etc.)
<input type="checkbox"/> Interior Surfaces (doors, plaster/drywall, floors, etc.)
<input type="checkbox"/> Exterior Surfaces (siding, porches, soffits, etc.)
<input type="checkbox"/> Soil Removal
<input type="checkbox"/> Other (describe)



## NOTICE OF ABATEMENT INSTRUCTION GUIDE

The Oregon Administrative Rules Chapter 333 Division 69 requires that the Oregon Health Authority be notified at least seven-business days (not calendar days) before the start date of an abatement project. A “Notice of Abatement” form must be completed and submitted to the Authority to fulfill this requirement. The Notice of Abatement form shall be utilized to notify the Authority when regulated lead-based paint abatement activity is occurring. The Authority does not regulate interim controls. A Notice of Abatement should not be filed with the Authority for interim control work. A copy of the occupant protection program, if applicable, and the project scope should be available at the site during the inspection. The Authority may retain these documents as part of the project record.

**Please fill out the Notice of Abatement form in its entirety.** No section should be left blank. Instruction 1 corresponds to Section 1 in the Lead-Based Paint Notice of Abatement form.

1. The notification type must be checked.
  - An original notification must be received by the Authority seven working days (not calendar days) prior to the start of the lead-based paint abatement project. Indicate the approximate time of day the project is anticipated to start and when the lead-based paint project activities will be completed.
  - Please notify the Authority of cancellations at least twenty-four hours or more prior to the scheduled start date.
  - If the start date is delayed, an amendment should be submitted twenty-four hours prior to the scheduled original start date. An amendment is requested for any changes from the original notification and provided to the Authority no less than twenty-four hours prior to the change, including stop date changes. Please circle the amendment number each time a notification is revised and resubmitted.
  - In the event of an emergency, please notify the Authority as soon as practicable, but not later than the following day after the occurrence of the incident. Initial notification can be made by telephone, followed by a formal notification on the Authority’s Lead-Based Paint Notice of Abatement form with the circumstances involving the emergency event.
  - Waivers of the “seven working day” requirement will be considered and approved on an individual basis. The request must be in writing with the reason for the waiver request.
2. The firm’s name, address, phone number, and certification number must be provided. The project supervisor(s) must be stated, his/her certification number, and site phone number where the supervisor can be reached.
3. Provide the lead-abatement project site address. Check the current use of the property. Is it occupied? What type of dwelling is the property?
4. Check the types of surfaces and components that are to be abated. Briefly describe the method to be utilized in the abatement (i.e.; encapsulation, enclosure, replacement or removal). Estimate component numbers and/or linear or square feet to be abated.
5. Describe work practice and engineering controls, specific to the project, used to prevent contamination. Example: Wet scraping surfaces in conjunction with HEPA vacuuming.
6. Describe how lead-based paint waste, specific to the project, is handled to prevent lead-based paint contamination. Example: Wrapping windows with 6-mil poly and securing the wrapped windows in a lined roll-off.
7. The certification section requires a signature of the applicant along with the printed name, title, and date the Lead-Based Paint Notice of Abatement was signed.