

## **Caseload Report**

The Caseload Report lists any client that was seen by your agency's staff within the date range. Clients are grouped according to the home visitor that has seen the client.

The report includes some basic information about each client, such as the client's name, date of birth, state id. number, and local id. number. All visit dates that occurred within the report's date range are listed for each client, along with the age or corrected age of the client on each visit date. In addition, the report shows the issues and any county codes recorded for each visit.

The following two pages show a Caseload report. The report displays in full on the first page. The second page shows the same report marked up with descriptions of what each field on the report means.

# Babies First! Caseload Report

Agency: Deschutes CHD

Visits From: 1/1/1930 To: 6/30/1931

Staff: Nurse2, Betty

Total Clients: 1  
Total Visits: 7

Date of Birth	Name	State ID	Local ID	Visit Date	Age or Corrected Age	Issues	County Code
5/7/1930	BabiesFirst, Client4	3467642					
				5/11/1930	35 Weeks	NU, NI, PA, CD, WC, WU, IS, TO	
				5/15/1930	36 Weeks	NU, CD,	
				6/23/1930	41 Weeks	NU, PA, CD, WU,	
				8/7/1930	1 Months	NU, PA, CD, WC, WU, IS,	
				9/17/1930	3 Months	NU, IN, PA, CD, WC, WU, IS,	04
				1/21/1931	7 Months	NU, IN, PA, CD, WC, WU, IS,	03, 07
				5/19/1931	11 Months	NU, IN, PA, CD, WC, WU, IS, OH, TO	

# Babies First! Caseload Report

Agency: Deschutes CHD  
 Visits From: 1/1/1930 To: 6/30/1931  
 Staff: Nurse2, Betty

Total Clients: This report includes data about 1 client.

Total Visits: The 1 client received 7 visits during the date range of this report.

Total Clients: 1  
 Total Visits: 7

Date of Birth	Name	State ID	Local ID	Visit Date	Age or Corrected Age	Issues	County Code
5/7/1930	BabiesFirst, Client4	3467642		5/11/1930 5/15/1930 6/23/1930 8/7/1930 9/17/1930 1/21/1931 5/19/1931	35 Weeks 36 Weeks 41 Weeks 1 Months 3 Months 7 Months 11 Months	NU, NI, PA, CD, WC, WU, IS, TO NU, CD, NU, PA, CD, WU, NU, PA, CD, WC, WU, IS, NU, IN, PA, CD, WC, WU, IS, NU, IN, PA, CD, WC, WU, IS, NU, IN, PA, CD, WC, WU, IS, OH, TO	04 03, 07

This field shows the client's state id. no. (unique identifier in FamilyNet).

This field shows the client's id. no. (unique identifier) in a database maintained by the local agency. This client does not have a Local ID recorded in FamilyNet.

The client received visits on each of these dates. Only visits that occurred during the report's date range are included.

This column displays the client's age at each visit listed on the report. Wherever appropriate, the age will be a corrected age. Otherwise, the chronological age displays. Corrected ages are displaying for all of this premature client's visit dates.

The "Issues" column lists the topics that the home visitor assessed or addressed on each visit. The topics refer to the broad categories from the "Issues, Outcomes, and Interventions" section (IOIs) of FamilyNet ORCHIDS. These categories do not indicate how or why an issue was addressed.

Any county codes that were recorded on each visit display in this column.  
  
County codes are used by some agencies to record specific pieces of data about clients, cases, or visits. The meaning is assigned at each local agency.

Report reflects all data entry completed as of the previous day.

Report Created On: 1/7/2011 Page 1 of 1