

😊 Job Aid: Family Summary Screen Codes

Chapter 3: Client Processes

Section 11: Family Summary Screen

Lesson: Family Summary Screen

Status Codes

This is the status of the current certification period:

- EN = Enrolled
- IC = Incomplete Certification
- TM = Terminated
- If the field is blank, there is no current cert period for the participant.

Issuance Month Reason Codes

Codes that indicate why benefit issuance was limited to less than 3 months.

- BP = Breast Pump Overdue
- CUST = Custody
- FORM = Formula Trial
- FOST = Foster Child
- HIGH = High Risk
- HOME = Homeless
- LACT = Lactina Breast Pump Issued
- MCHA = Missed Mid-cert Health Assessment
- MIGR = Migrant
- NE = Missed Nutrition Education Appointment
- PROG = Program Abuse
- OTHR = Other

Bars

- A solid black bar shows when a participant becomes categorically ineligible.
- A hollow bar shows when the participant's current certification ends.

Food Benefits (FB) Codes

- Checked box = Food benefits available to issue
- Unchecked box = User has unselected the box so will not issue food benefits
- No Checkbox = No benefits assigned on "Food Package Assignment" screen

Codes in the FB field will give the reason Checked FB boxes are not available.

- R = Medical documentation required
- E = Eligibility Pending
- BI = Benefits have been issued
- M = Mismatched category or designation between mom and baby