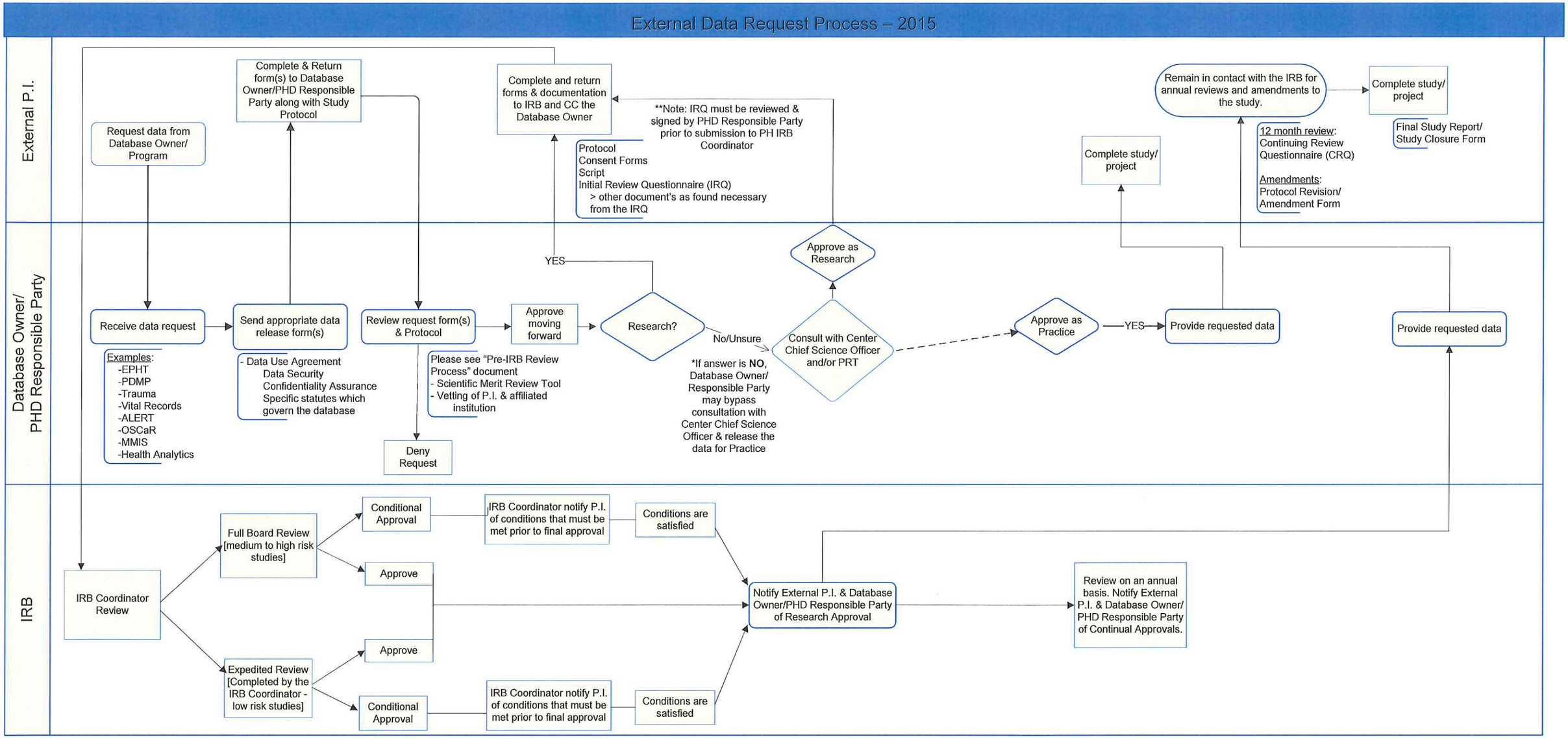External Data Request Process – 2015