

AGENCY REVIEW

BENTON COUNTY HEALTH DEPARTMENT

February 2 – March 5, 2015

**Prepared by
Oregon Health Authority
Public Health Division**

**Ronit Zusman, JD
Public Health Technical Consultant**

BENTON COUNTY HEALTH DEPARTMENT	
COMPLIANCE FINDINGS	TIME LINE FOR CHANGE
<p>OFFICE OF THE STATE PUBLIC HEALTH DIRECTOR COMMUNITY LIAISON ADMINISTRATION</p> <p>The LPHA must ensure that written performance evaluations are conducted annually or according to county policy.</p> <ul style="list-style-type: none"> o As agreed, a written plan for BCHD to catch up on overdue evaluations will be provided within 90 days from date of site visit. <p>The LPHA must ensure that records retention policy and practice are compliant with the most current rules prescribed by the State Archives. OAR 166-150-0065-0075</p> <ul style="list-style-type: none"> o As agreed, a signed updated Policy Retention Schedule will be provided within 90 days from date of site review. <p>The LPHA must ensure that there are written policies and procedures for drug dispensing, storage, security and accountability, signed by the health officer. OAR 855-043-0130</p> <ul style="list-style-type: none"> o Policies for this section are as follows: Family Planning Pharmacy, Dispensing Medications and Use of Formulary and Drug Control. Agreed that signed and dated policies will be provided within 90 days of date of site review. <p>For more detailed information, please see the completed program review tool in section 2.</p>	<p>5/4/2015 Resolved: 2/23/2015</p> <p>5/4/2015 Resolved: 3/3/2015</p> <p>5/4/2015 Resolved: 2/11/2015</p>
REVIEWER: Ronit Zusman	RESPONDENTS: Charlie Fautin

BENTON COUNTY HEALTH DEPARTMENT

COMPLIANCE FINDINGS

**TIMELINE
FOR
CHANGE**

CENTER FOR PREVENTION AND HEALTH PROMOTION

BABIES FIRST! PROGRAM

The LPHA is in compliance with all program requirements.

For more detailed information, please see completed review tool in section 3.

REVIEWERS: Francine Goodrich, Anna Stiefvater

RESPONDENTS: MiaKia Moua, Jan Liebeskind, Dawn Daniels, Kelly Volkmann, Charlie Fautin

BENTON COUNTY HEALTH DEPARTMENT	
COMPLIANCE FINDINGS	TIME LINE FOR CHANGE
OFFICE OF THE STATE PUBLIC HEALTH DIRECTOR COMMUNITY LIAISON CIVIL RIGHTS The LPHA is in compliance with all program requirements. For more detailed information, please see the completed program review tool in section 4.	
REVIEWER: Ronit Zusman	RESPONDENTS: Charlie Fautin

BENTON COUNTY HEALTH DEPARTMENT

COMPLIANCE FINDINGS

**TIMELINE
FOR
CHANGE**

CENTER FOR PUBLIC HEALTH PRACTICE

ACUTE AND COMMUNICABLE DISEASE PROGRAM

The BBP was not updated annually. Last update was 2011.

5/11/2015

For more detailed information, please see the completed program review tool in section 5.

REVIEWER: Tasha Poissant

RESPONDENT: Charlie Fautin

BENTON COUNTY HEALTH DEPARTMENT

COMPLIANCE FINDINGS

**TIME
LINE FOR
CHANGE**

CENTER FOR HEALTH PROTECTION

DRINKING WATER

The LPHA is in compliance with all program requirements.

For more detailed information, please see the completed program review tool in section 6.

REVIEWER: Tia Skerbeck

RESPONDENTS: Bill Emminger, Scott Kruger

BENTON COUNTY HEALTH DEPARTMENT

COMPLIANCE FINDINGS

**TIMELINE
FOR
CHANGE**

OFFICE OF THE STATE PUBLIC HEALTH DIRECTOR

FISCAL - OFFICE OF FINANCIAL SERVICES

The LPHA is in compliance with all fiscal and WIC fiscal program requirements.

For more detailed information, please see the completed program review tool in section 7.

REVIEWER: David Coleman

RESPONDENT: Morry McClintock

BENTON COUNTY HEALTH DEPARTMENT

COMPLIANCE FINDINGS

**TIMELINE
FOR
CHANGE**

CENTER FOR HEALTH PROTECTION

FOOD, POOL AND LODGING HEALTH & SAFETY

The LPHA is in compliance with all program requirements.

For more detailed information, please see the completed program review tool in section 8.

REVIEWERS: Dave Martin

RESPONDENT: Bill Emminger

BENTON COUNTY HEALTH DEPARTMENT

COMPLIANCE FINDINGS

**TIMELINE
FOR
CHANGE**

CENTER FOR PUBLIC HEALTH PRACTICE

HEALTH SECURITY PREPAREDNESS AND RESPONSE

Benton County Health Department staff are not currently trained for emergency planning and response roles.

- Submit documentation for the completion of the development of staff training administrative policy for organizational emergency preparedness and a training plan relevant for all health services staff.

6/30/15

For more detailed information, please see the completed program review tool in section10.

REVIEWERS: Elizabeth Miglioretto,
Akiko Saito

RESPONDENTS: Brian Cooke, Bill
Emminger

BENTON COUNTY HEALTH DEPARTMENT	
COMPLIANCE FINDINGS	TIMELINE FOR CHANGE
<p data-bbox="186 436 1198 472">CENTER FOR PREVENTION AND HEALTH PROMOTION</p> <p data-bbox="186 520 665 556">HEALTHY COMMUNITIES</p> <p data-bbox="186 604 1079 640">The LPHA is in compliance with all program requirements.</p> <p data-bbox="186 1033 1079 1113">For more detailed information, please see the completed program review tool in section 11.</p>	
REVIEWER: Sabrina Freewynn	RESPONDENT: Charlie Fautin

BENTON COUNTY HEALTH DEPARTMENT	
COMPLIANCE FINDINGS	TIMELINE FOR CHANGE
<p>CENTER FOR PUBLIC HEALTH PRACTICE</p> <p>IMMUNIZATIONS</p> <p>The LPHA is in compliance with all program requirements.</p> <p>For more detailed information, please see the completed program review tool in section 12.</p>	
<p>REVIEWERS: Amanda Timmons and Sydney Running</p>	<p>RESPONDENTS: Cindy Ertle, MaiKia Moua</p>

BENTON COUNTY HEALTH DEPARTMENT	
COMPLIANCE FINDINGS	TIME LINE FOR CHANGE
<p>OFFICE OF THE STATE PUBLIC HEALTH DIRECTOR COMMUNITY LIAISON</p> <p>LABORATORY</p> <p>The LPHA is in compliance with all program requirements.</p> <p>For more detailed information, please see the completed program review tool in section 13.</p>	
REVIEWER: Ronit Zusman	RESPONDENTS: Charlie Fautin, Kristin Bradford MD

BENTON COUNTY HEALTH DEPARTMENT	
COMPLIANCE FINDINGS	TIMELINE FOR CHANGE
<p data-bbox="191 436 1198 472">CENTER FOR PREVENTION AND HEALTH PROMOTION</p> <p data-bbox="191 520 617 556">PERINATAL PROGRAM</p> <p data-bbox="191 604 1079 640">The LPHA is in compliance with all program requirements.</p> <p data-bbox="191 1249 1209 1323">For more detailed information, please see completed review tool in section 14.</p>	
<p data-bbox="191 1333 738 1396">REVIEWERS: Francine Goodrich, Anna Stiefvater</p>	<p data-bbox="824 1333 1404 1438">RESPONDENTS: MiaKia Moua, Jan Liebeskind, Dawn Daniels, Kelly Volkmann, Charlie Fautin</p>

BENTON COUNTY HEALTH DEPARTMENT	
COMPLIANCE FINDINGS	TIMELINE FOR CHANGE
<p data-bbox="191 478 1198 514">CENTER FOR PREVENTION AND HEALTH PROMOTION</p> <p data-bbox="191 562 662 598">REPRODUCTIVE HEALTH</p> <p data-bbox="191 646 1068 682">The LPHA is in compliance with all program requirements</p> <p data-bbox="191 1291 1079 1371">For more detailed information, please see the completed program review tool in section 15.</p>	
REVIEWER: Linda McCaulley	RESPONDENT: Kathryn Weeks

BENTON COUNTY HEALTH DEPARTMENT

COMPLIANCE FINDINGS

**TIMELINE
FOR
CHANGE**

CENTER FOR PUBLIC HEALTH PRACTICE

SEXUALLY TRANSMITTED INFECTIONS (STI)

The LPHA is in compliance with all program requirements.

For more detailed information, please see the completed program review tool in section 16.

REVIEWER: Josh Ferrer

RESPONDENTS: Mary Shaughnessy, Eileen Marma, Chris Gray, Charlie Fautin

BENTON COUNTY HEALTH DEPARTMENT

COMPLIANCE FINDINGS

**TIMELINE
FOR
CHANGE**

CENTER FOR PREVENTION AND HEALTH PROMOTION

TOBACCO PREVENTION AND EDUCATION PROGRAM

The LPHA is in compliance with all program requirements.

For more detailed information, please see the completed program review tool in section 17.

REVIEWER: Sabrina Freewynn

RESPONDENT: Charlie Fautin

BENTON COUNTY HEALTH DEPARTMENT

COMPLIANCE FINDINGS

**TIMELINE
FOR
CHANGE**

CENTER FOR PUBLIC HEALTH PRACTICE

TUBERCULOSIS

The LPHA is in compliance with all program requirements.

For more detailed information, please see the completed program review tool in section 18.

REVIEWER: Heidi Behm

RESPONDENTS: Charlie Fautin,
Mary Shaughnessy, Eileen Marma

BENTON COUNTY HEALTH DEPARTMENT

COMPLIANCE FINDINGS

**TIMELINE
FOR
CHANGE**

CENTER FOR PUBLIC HEALTH PRACTICE

VITAL RECORDS

The Vital Records department is in compliance with all program requirements.

For more detailed information, please see the completed program review tool in section 19.

REVIEWER: Judy A. Shioishi

RESPONDENTS: Mitchell Anderson,
Carol Rouleau, Sheena Selves

BENTON COUNTY HEALTH DEPARTMENT

COMPLIANCE FINDINGS – 2015

**TIMELINE
FOR
CHANGE**

CENTER FOR PREVENTION AND HEALTH PROMOTION

**SPECIAL SUPPLEMENTAL NUTRITION PROGRAM FOR
WOMEN, INFANTS AND CHILDREN (WIC)**

- Assure that all staff providing WIC services have completed required training modules and that completion is documented in TWIST including WIC staff who conduct second nutrition education (Policy 440). May 7, 2015

- Assure that appropriate proofs are requested, provided and correctly documented (Policy 611, 610). May 7, 2015

- Assure that the agency reports all voter registration activity weekly or monthly to the Elections Division (Policy 480). May 7, 2015

- Assure that vouchers are printed according to local procedure when scheduled second nutrition education is missed (Policy 835). May 7, 2015

- Assure that the local agency Nutrition Education plan is implemented (Policy 850). May 7, 2015

- Assure that the WIC personnel summary reflects staff paid by WIC grant (Policy 315). Cited and resolved.

For more detailed information, please see the completed program review tool in section 20.

REVIEWER: Cheryl Alto

RESPONDENT: Kelly Volkmann

BENTON COUNTY HEALTH DEPARTMENT

COMPLIANCE FINDINGS – 2015

**TIMELINE
FOR
CHANGE**

CENTER FOR PREVENTION AND HEALTH PROMOTION

WIC FARM DIRECT NUTRITION PROGRAM (FDNP)

- No findings.

For more detailed information, please see the completed program review tool in section 20.

REVIEWER: Maria Menor and Cheryl Alto

RESPONDENT: Kelly Volkmann

PUBLIC HEALTH DIVISION
Office of the State Public Health Director, Community Liaison
Kate Brown, Governor



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Portland, OR 97232
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FAX: 971-673-1299
TTY: 971-673-0372

March 26, 2015

The Honorable Jay Dixon, Chair
Benton County Board of Commissioners
PO Box 3020
Corvallis, OR 97339-3020

Dear Commissioner Dixon:

The triennial onsite agency review of Benton County Health Department was conducted between February 2 and March 5, 2015. The Oregon Health Authority Public Health Division evaluated county public health programs for compliance with state and federal public health laws and compliance with the Financial Assistance Agreement. The review included the appraisal of approximately 555 separate items in 20 program areas. While there are some areas that need attention, keep in mind the vast majority of findings were positive.

A full report, including the specific timelines for correction, has been sent to Charlie Fautin, Public Health Administrator. Staff in the Office of Community Liaison will work with him to document resolution of the findings.

We think the report will also be of assistance to your public health staff in their continuing efforts to provide quality public health services to your community. Please send a written response within ten days affirming that you will meet the timelines for correcting the compliance findings. Once all the required elements are successfully completed, we will write you a letter to confirm that and close the file for this review.

Our office will contact Charlie and your office to arrange an exit interview to go over the findings and answer any questions. We leave it to the local Board to decide if this meeting of the Local Public Health Authority (LPHA) and the Health Administrator is attended by one or more of the commissioners.

Programs included in the compliance review

Administration	Healthy Communities
Babies First!	Immunizations
Civil Rights	Laboratory
Communicable Disease	Perinatal
Drinking Water	Reproductive Health
Fiscal	Sexually Transmitted Infections
Food, Pool & Lodging, Health and Safety	Tobacco Prevention and Education
Health Officer	Tuberculosis
Health Security, Preparedness and Response	Vital Records
	WIC
	WIC Farm Direct Nutrition Program

COMMENDATIONS

Administration

Benton County Health Department (BCHD) is well organized, has experienced and highly capable leadership and staff, and has developed comprehensive policies and business processes that are easily accessible to the public and the workforce. They have utilized planning processes to articulate a vision of health for the community and to engage staff and the community in taking steps to improve the community's health.

Among BCHD's strategies for population health is a focus on building the capacity and strengthening engagement of community members and developing champions for land use planning and improved built environments for healthy eating and active living. Early efforts were focused on engaging youth leaders in public planning and policy and building leadership and advocacy skills among those populations most affected by health disparities to create a health policy advocacy base. Two major accomplishments in this regard occurred in south Corvallis neighborhoods where Latino and low income residents were engaged in efforts that resulted in the city's activating long dormant plans for the renovation of a neighborhood park and construction of a multi-modal path. The initiative's success was the catalyst for the Corvallis City Council's launching a community engagement task force to learn from and replicate the techniques to engage low income and racial/ethnic community members in the city's government.

BCHD also focused efforts on improving access to fresh fruits and vegetables in a designated food desert. Several strategies have been implemented such as the creation of community gardens in low income housing developments and neighborhood parks. A major accomplishment has been the strong collaborative efforts from minority partners bringing Latino residents to the long established farmers market. The Latino outreach

began with staff-led tours that introduced over half of the Latino participants to the farmers market. In subsequent years, the participants of the first tour furthered their involvement by planning and leading the tours. In an evaluation of the tours, 63% of participants returned to the farmers market and have influenced some farmers to grow vegetables familiar to Latinos. As a result, a new farmers market has been established in the south Corvallis low-income Latino neighborhood.

Another example of innovation at BCHD is the Environmental Health project to increase testing of private wells for nitrates and other groundwater contaminants. A small grant was secured through the Public Health Division's Drinking Water Program to subsidize a limited number of laboratory tests. Volunteers and OSU students provided information to all regulated water systems' operators, conducted on-site visits and follow-up consultations. These volunteers and interns, working under the supervision of Benton County environmental health specialists, drastically reduced the costs of implementation that allowed the grant to pay for more tests than had previously been done. In addition, the program attracted considerable free "earned media" from print and television outlets to expand limited outreach efforts and increase the number of system operators subscribing to these important tests.

Benton County is very fortunate to have engaged and supportive elected officials and a supportive public with a high degree of trust in the health department. One example of this support is a local health and safety levy that provides funding for a half-time department epidemiologist, some FTE for communicable disease nursing and mental health professionals, as well as support for law enforcement and corrections. This levy narrowly passed in 2008, but was renewed by a 60% margin in 2012 partly by leveraging the support of many community partners who benefitted from the health data and community health assessment data produced by the epidemiologist.

Benton County Health Department is in the process of seeking national accreditation from the Public Health Advisory Board. They have filed their application following an arduous process of planning, documentation, and quality assurance activities. The health department is commended for this commitment to assuring the citizens of Benton County benefit from public health services that adhere to rigorous national standards.

Facilities/Civil Rights/Medical Records Confidentiality

Despite its age and severe space limitations, the Benton County Health Department facility presents a functional space that is welcoming to the community and clients. All indoor areas are smoke-free. There is ample accessible parking to accommodate persons with disabilities. The layout of the facility allows people with disabilities to obtain materials and services without assistance. The paths of travel are free of obstruction and wide enough for wheelchairs. Elevators are marked in Braille and controls can be easily reached. Fire alarms and extinguishers are within reach of persons in wheelchairs. Equipment is maintained and calibrated regularly. Emergency response plans are well organized to guide staff in responding to emergencies.

Health promotion interventions are culturally, linguistically and age appropriate. Posters and other written materials are in English and Spanish and are easy to understand.

The county is commended for its comprehensive work to keep up with recent HIPAA changes.

Fiscal

Morry McClintock, Wendy Snodgrass, Kelly Schaffroth, Shelley Behymer and the rest of the business services staff are commended for their time in preparing for the triennial and WIC fiscal reviews on February 24, 2015. Their dedication, knowledge and experience are impressive.

Local Public Health Plan

Benton County has a comprehensive plan that includes Community Health Assessment, Community Health Improvement Plan, Reproductive Health Annual Plan, WIC Nutrition Education Plan, and Public Health Emergency Preparedness Work Plan. The plan demonstrates broad community involvement with more than 300 members contributing their expertise in five public health priorities: housing and transportation, food insecurity, mental and behavioral health, clinical access and obesity.

Laboratory

Kristin Bradford, MD, is the medical director of the community health centers of Benton and Linn counties (FQHC). Dr. Bradford is the director of the Benton County Health Department laboratory and provides overall management and administration of the lab. The lab is well organized, has experienced and highly capable staff and has developed comprehensive policies and business processes.

Maternal and Child Health Programs

The following is a list of noted commendations, identified strengths related to program service delivery, compliance declaration, and chart audit results for the Oregon Mothers Care (OMC), Maternity Case Management (MCM) and Babies First! programs.

Multiple activities have occurred that support the Perinatal and Babies First! programs and BCHD's goal of providing a comprehensive health model of services. A sampling of these activities includes: collaborative work for client services support with the Intercommunity Health Network, CCO and the establishment of the regional HUB that includes Benton, Lincoln and Linn counties. Linn-Benton College is the lead agency with representatives from each noted health department participating as HUB board members.

MaiKia Moua, RN, MPH, Nurse Manager, was hired in December 2014. She brings a wealth of public health experience to her position and is a real asset to the department.

The level of nursing expertise regarding program implementation for MCM, Babies First! and a CaCoon program is excellent. MCH staff nurse, Jan Liebeskind, is a long time employee with excellent public health nursing clinical skills and expertise in nurse based home visiting. She is well known in the community and with other provider agencies that focus on care for women and children. Jan's focus of program expertise is CaCoon, but she is knowledgeable about MCM and Babies First! programs as well. She recently increased her responsibilities to include triaging pediatric clients in the clinics. This is an excellent use of her clinical skills that can and should be included in home visiting services when needed.

The hiring of PHN, Dawn Daniels, in August 2013 has added a highly skilled nurse with maternal child health expertise to the MCH home visit team. Dawn's focus at the time of this triennial review is MCM program services with expansion into Babies First! program coverage.

Community collaboration and partnerships with established area physicians and other community agencies provide services to families with identified needs and risks in maintaining health and development. The BCHD has a well established Oregon Mother's Care program. Walk-in appointments are available.

Immunization

Overall, it is clear that Benton County Health Department works hard to meet the immunization compliance standards. BCHD is congratulated for having vaccine accountability rates of over 95% for 2014. Over 95% of the vaccine doses that the health

department received has been tracked as administered, transferred to another agency, wasted or expired.

Part of the immunization review included discussion of the complexities of running an immunization program and how daunting it can be for a new coordinator. Cindy Ertle does an excellent job meeting all immunization requirements despite working on immunizations only part-time.

Food, Pool and Lodging Health & Safety

Benton County is doing an excellent job of providing environmental health services to the community. The overall inspection rate for licensed facilities is excellent with all program areas at 100% compliance.

The field inspection staff has been state standardized. OHA appreciates that Benton County has chosen to have both their field staff complete this process as it enhances consistency and uniformity statewide.

Healthy Communities

Benton County's Healthy Communities program has demonstrated strong dedication to internal worksite wellness, evident by the health center's robust employee wellness program which has put in place a number of policies and systems supportive of healthy food choices, physical activity opportunities, and self-management of chronic disease. Policies include the healthy meeting and vending policy, lactation accommodation, fragrance-free policy, and a robust benefits package that includes tobacco cessation, reimbursement for Weight Watchers and other health promotion classes available to all county employees.

This work expands into the community as demonstrated by policy and systems change work with Samaritan Health Services. Lebanon Hospital, in particular, has made changes in the food environment to reduce sodium and provide healthy options that benefit employee and client health.

The Healthy Communities program has done excellent work promoting strategies and resources that address tobacco related diseases and support prevention and self-management of chronic conditions through collaboration with the Tobacco Prevention and Education Program. Additionally, Benton County Health Department has been at the crux of cultivating strong tri-county collaboration with neighboring Linn and Lincoln counties and the regional coordinated care organization, IHN-CCO. This regional effort is a model for other counties and programs on how to address public health policy and systems

change in a comprehensive way at a regional level. Most notably, Healthy Communities has worked with their partners during the last year to increase colorectal cancer screening in the county through a statewide educational campaign. This collaborative work resulted in the region's receiving a grant to focus specifically on increasing screening rates in the region through a Fit Test pilot project. This is a significant win for cancer prevention and the Healthy Communities program.

The Healthy Communities program benefits greatly from the strong leadership that exists in the health department and at the county level along with the strong knowledge base and the experience of their staff. Healthy Communities decision-makers and staff demonstrate a strong commitment to furthering social norm changes around tobacco use, nutrition and physical activity.

Tobacco Prevention and Education Program (TPEP)

Benton County's Tobacco Prevention and Education Program has a legacy of promoting policy change for tobacco-free environments as demonstrated most recently by the updated City of Corvallis and Benton County Tobacco Free Ordinances which close Indoor Clean Air Act loopholes and restrict the use of electronic smoking devices in areas where smoking is currently prohibited. Over the last three years, TPEP has successfully passed and supported implementation of numerous city and county ordinances and organizational policies that create tobacco and smoke-free environments in a variety of settings, including community colleges, parks, public school districts, hospitals and health clinics.

The Tobacco Prevention and Education Program continues to develop referral systems that help people receive appropriate support to quit. Lead by knowledgeable staff, TPEP is modeling a successful regional partnership with a coordinated care organization. Benton County, along with Linn and Lincoln counties, is the crux of health transformation efforts as demonstrated by the regional partnership with IHN-CCO to further efforts to create referral systems with contracted hospitals and clinics and explore e-referrals using electronic medical records.

Benton County TPEP's successes can be attributed to commissioners who understand and support tobacco prevention work, the strong leadership that exists in the Health Department, and the knowledge base and experience of the TPEP coordinator. County leadership continues to demonstrate a strong commitment to remaining out in front regarding strategies to change social norms around tobacco use, nutrition, and physical activity in Benton County.

Health Security, Preparedness and Response

Benton County Health Department has an enthusiastic and organized preparedness coordinator with whom it is a pleasure to work. They are well on their way through a major restructure and revision of their emergency preparedness plans and procedures. Leadership appears committed to support improving organizational emergency readiness. The preparedness program has established and maintains good relationships with critical community partners.

WIC

We would like to express our appreciation for the active participation of Kelly Volkmann and the entire Benton County WIC staff in this review process. Their commitment to the provision of quality services and the promotion of improved health outcomes for WIC participants is admirable. Thank you for the opportunity to continue our partnership in serving Oregon families.

COMPLIANCE FINDINGS SUMMARY

Administration

The LPHA must ensure that written performance evaluations are conducted annually or according to county policy.

- As agreed, a written plan for BCHD to catch up on overdue evaluations will be provided within 90 days from date of site visit.

The LPHA must ensure that records retention policy and practice are compliant with the most current rules prescribed by the State Archives. OAR 166-150-0065-0075

- As agreed, a signed updated policy retention schedule will be provided within 90 days from the date of site review.

The LPHA must ensure that there are written policies and procedures for drug dispensing, storage, security and accountability, signed by the health officer. OAR 855-043-0130

- Policies for this section are as follow: Family Planning Pharmacy, Dispensing Medications and Use of Formulary and Drug Control. Agreed that signed and dated policies will be provided within 90 days of date of site visit.

Babies First!

The LPHA is in compliance with all program requirements.

Civil Rights

The LPHA is in compliance with all program requirements.

Communicable Disease

The BBP was not updated annually. Last update was 2011.

Drinking Water

The LPHA is in compliance with all program requirements.

Fiscal

The LPHA is in compliance with all program requirements.

Food, Pool and Lodging Health & Safety

The LPHA is in compliance with all program requirements.

Health Security, Preparedness and Response

Benton County Health Department staff are not currently trained for emergency planning and response roles.

- Submit documentation for the completion of the development of staff training administrative policy for organization emergency preparedness and a training plan relevant for all health services staff.

Healthy Communities

The LPHA is in compliance with all program requirements.

Immunizations

The LPHA is in compliance with all program requirements.

Laboratory

The LPHA is in compliance with all program requirements.

Perinatal

The LPHA is in compliance with all program requirements.

Reproductive Health

The LPHA is in compliance with all program requirements.

Sexually Transmitted Infections

The LPHA is in compliance with all program requirements.

Tobacco Prevention & Education Program

The LPHA is in compliance with all program requirements.

Tuberculosis

The LPHA is in compliance with all program requirements.

Vital Records

The LPHA is in compliance with all program requirements.

WIC

- Assure that all staff providing WIC services have completed required training modules and that completion is documented in TWIST, including WIC staff who conduct second nutrition education. (Policy 440)
- Assure that appropriate proofs are requested, provided and correctly documented. (Policies 611 and 610)
- Assure that the agency reports all voter registration activity weekly or monthly to the Elections Division. (Policy 480)
- Assure that vouchers are printed according to local procedure when scheduled second nutrition education is missed. (Policy 835)
- Assure that the local agency Nutrition Education plan is implemented. (Policy 850)
- Assure that the WIC personnel summary reflects staff paid by WIC grant. (Policy 315)

WIC Farm Direct Nutrition Program (FDNP)

The LPHA is in compliance with all program requirements.

OTHER

Fiscal

Benton County Health Department received federal funds for several program totaling over \$570 thousand, including \$243,831 for the WIC program in fiscal year 2014. It appears that the County Health Department has sufficient internal controls to adequately safeguard assets and to detect and prevent errors in a timely manner. The review indicated a well-run fiscal operation with satisfactory accounting controls, purchasing procedures and attention to detail. The operation is well organized and efficient with a commitment to quality, fairness and accuracy.

Health Officer

Bruce Thomson, MD, has been the Health Officer since 1991. He provides medical direction to Benton County public health and is a liaison to the local medical community, including student health services at Oregon State University. He participates in public and media events to promote health, is involved in preparedness planning and actively participates in the CLHO Health Office Caucus. Dr. Thomson's overall supervision and

dedication to the Benton County Health Department's programs and the community is commended.

Laboratory

Benton County FP/STD Clinic Laboratory is certified under the Clinical Laboratory Improvement Amendments (CLIA) as a Provider Performed Microscopy laboratory. The laboratory director is Kristin Bradford, MD. The CLIA number is 38D0626027, and the laboratory is certified until July 31, 2016. This CLIA certificate covers four sites: the main site providing primary care, family planning and WIC in Corvallis; the second site at East Linn Health Center in Lebanon supports primary care and family planning and two school based health clinics; Monroe Health Center supports primary care, family planning and WIC; and the Lincoln Health Center supports primary care and family planning. The following tests are being performed: urine pregnancy, urine dipstick, whole blood glucose, rapid strep kit, and hemoglobin by Hemocue, fecal occult blood and an HIV test. Wet mounts and urine microscopy are performed by Dr. Bradford. There have been no complaints or issues rose to the CLIA program about this laboratory in the past two years.

Summary

Overall, agency reviewers believe Benton County Health Department is composed of a committed team of health care professionals who deliver quality public health services to the community. We thank you for both your attention to correcting these few compliance findings and for the strong public health work you do for the community.

Sincerely,



Jan Kaplan, MSW, Manager
Community Liaison Office

cc: Mitch Anderson, Health Department Director
Charlie Fautin, Public Health Administrator
Annabelle Jaramillo, Benton County Commissioner
Anne Schuster, Benton County Commissioner