

**AGENCY REVIEW**

**COOS COUNTY PUBLIC HEALTH**

**March 11 – March 29, 2013**  
**Prepared by**  
**Oregon Health Authority**  
**Public Health Division**

**Laurie Smith, RN, MPH**  
**Public Health Nursing Consultant**

<b>COOS COUNTY PUBLIC HEALTH</b>	
<b>COMPLIANCE FINDINGS</b>	<b>TIMELINE FOR CHANGE</b>
<p><b>CENTER FOR PUBLIC HEALTH PRACTICE</b></p> <p><b>COMMUNITY LIAISON</b></p> <p><b>ADMINISTRATION</b></p> <p>Assure written performance evaluations are conducted annually or according to county policy.</p> <p><b>For more detailed information, please see the completed program review tool in section <u>2</u>.</b></p>	<p>7/1/13</p>
<b>REVIEWER:</b> Laurie Smith	<b>RESPONDENT:</b> Frances Smith, Sherrill Lorenzo

**COOS COUNTY PUBLIC HEALTH**

**COMPLIANCE FINDINGS**

**TIMELINE  
FOR  
CHANGE**

**CENTER FOR PREVENTION AND HEALTH PROMOTION**

**BABIES FIRST!**

The LPHA is in compliance with all program requirements.

**For more detailed information, please see the completed program review tool in section 3.**

**REVIEWER:** Fran Goodrich

**RESPONDENT:** Kathy Cooley and  
MCH Staff members

<b>COOS COUNTY PUBLIC HEALTH</b>	
<b>COMPLIANCE FINDINGS</b>	<b>TIMELINE FOR CHANGE</b>
<p data-bbox="191 436 954 472"><b>CENTER FOR PUBLIC HEALTH PRACTICE</b></p> <p data-bbox="191 520 604 556"><b>COMMUNITY LIAISON</b></p> <p data-bbox="191 604 451 640"><b>CIVIL RIGHTS</b></p> <p data-bbox="191 688 1075 724">The LPHA is in compliance with all program requirements.</p> <p data-bbox="191 1075 1075 1155"><b>For more detailed information, please see the completed program review tool in section 4.</b></p>	
<b>REVIEWER:</b> Laurie Smith	<b>RESPONDENT:</b> Frances Smith

<b>COOS COUNTY PUBLIC HEALTH</b>	
<b>COMPLIANCE FINDINGS</b>	<b>TIMELINE FOR CHANGE</b>
<p><b>CENTER FOR PUBLIC HEALTH PRACTICE</b></p> <p><b>ACUTE AND COMMUNICABLE DISEASE PROGRAM</b></p> <p>The LPHA is in compliance with all program requirements.</p> <p><b>For more detailed information, please see the completed program review tool in section 5.</b></p>	
<b>REVIEWER:</b> June Bancroft	<b>RESPONDENT:</b> Lena Hawtin

<b>COOS COUNTY PUBLIC HEALTH</b>	
<b>COMPLIANCE FINDINGS</b>	<b>TIMELINE FOR CHANGE</b>
<p><b>CENTER FOR HEALTH PROTECTION</b></p> <p><b>DRINKING WATER</b></p> <p>Follow-ups on water system surveys shall be conducted between surveys to verify that all significant deficiencies have been corrected. If deficiencies are not all corrected, ensure water systems are on approved corrective action plans. To achieve compliance with this requirement:</p> <p style="padding-left: 40px;">Contact the following high-priority systems and determine the status of their significant deficiency resolutions. If all deficiencies are not resolved, place the systems on corrective action plans to resolve the remaining deficiencies. Supply documentation to Drinking Water Services.</p> <p style="padding-left: 40px;">Bandon by the Sea RV            Bridge Water District            Rick &amp; Barb's Homestead Bar &amp; Grill            Coos Bay Speedway            Mt. Hood Terrace MHP            Robbins Nest RV Park            Wildwood Estates            Beach Loop RV Village            Boradbent Church System            Lake Bradley Christian Camp            North Bayside Estates-North            Watson Ranch Golf</p> <p><b>For more detailed information, please see the completed program review tool in section <u>6</u>.</b></p>	<p>5/30/13</p>
<b>REVIEWER:</b> Tom Mitchell	<b>RESPONDENT:</b> Rick Hallmark

<b>COOS COUNTY PUBLIC HEALTH</b>	
<b>COMPLIANCE FINDINGS</b>	<b>TIMELINE FOR CHANGE</b>
<p><b>OFFICE OF THE STATE PUBLIC HEALTH DIRECTOR</b></p> <p><b>FISCAL</b></p> <p>The LPHA is in compliance with all program requirements.</p> <p><b>For more detailed information, please see the completed program review tool in section <u>7</u>.</b></p>	
<b>REVIEWER:</b> Marivic Tupaz	<b>RESPONDENT:</b> Sherrill Lorenzo

<b>COOS COUNTY PUBLIC HEALTH</b>	
<b>COMPLIANCE FINDINGS</b>	<b>TIMELINE FOR CHANGE</b>
<p><b>CENTER FOR HEALTH PROTECTION</b></p> <p><b>FOOD, POOL, AND LODGING HEALTH &amp; SAFETY</b></p> <p>All LPHA field staff must comply with minimum requirements of the Field Review protocol. (<a href="#">OAR 333-012-0070(5)</a>). Assure that during food facility inspections the field staff includes the following elements:</p> <ul style="list-style-type: none"> <li>• Take the final cooking temperature of raw animal foods</li> <li>• Ask the person-in-charge (PIC) about probe thermometers such as the availability and use, calibration, and how they clean the thermometer</li> <li>• Ask if the facility does any catering activities</li> <li>• During the menu review, ask if the facility uses any wild mushrooms</li> <li>• The inspector should evaluate patterns and trends when citing violations in order to determine if the PIC has active managerial control of the process or item of concern</li> </ul> <p><b>For more detailed information, please see the completed program review tool in section 8.</b></p>	<p>6/ 28/13</p>
<p><b>REVIEWERS:</b> Dave Martin and Valerie Aliski</p>	<p><b>RESPONDENT:</b> Rick Hallmark</p>



**COOS COUNTY PUBLIC HEALTH**

**COMPLIANCE FINDINGS**

**TIMELINE  
FOR  
CHANGE**

**CENTER FOR PUBLIC HEALTH PRACTICE**

**COMMUNITY LIAISON**

**LABORATORY**

The LPHA must comply with 42 CFR part 493 the Clinical Laboratory Improvement Amendments (CLIA). Assure the following:

- Laboratory process adheres to manufacturer guidelines [42CFR493.1251\(a-c\)](#) Assure current package inserts for all waived tests are readily available.
- A system is in place to identify each individual performing a test. [42CFR493.1283\(4\)](#)
- A system is in place to identify and track all laboratory tests, including pap tests and those sent to a reference laboratory. [42CFR493.1242](#) and [42CFR493.1291\(a\)](#) : Assure the lot number of test is being recorded on the lab log, in case of product recall.

Resolved 3/13

Resolved 3/13

Resolved 3/13

**For more detailed information, please see the completed program review tool in section 11.**

**REVIEWER:** Laurie Smith

**RESPONDENT:** Lena Hawtin

**COOS COUNTY PUBLIC HEALTH**

**COMPLIANCE FINDINGS**

**TIMELINE  
FOR  
CHANGE**

**CENTER FOR PREVENTION AND HEALTH PROMOTION**

**PERINATAL PROGRAM**

The LPHA is in compliance with all program requirements.

**For more detailed information, please see the completed program review tool in section 12.**

**REVIEWER:** Fran Goodrich

**RESPONDENT:** Kathy Cooley and  
MCH Staff members

**COOS COUNTY PUBLIC HEALTH**

**COMPLIANCE FINDINGS**

**TIMELINE  
FOR  
CHANGE**

**CENTER FOR PREVENTION AND HEALTH PROMOTION**

**REPRODUCTIVE HEALTH**

The LPHA is in compliance with all program requirements.

**For more detailed information, please see the completed program review tool in section 13.**

**REVIEWER:** Carol Elliott

**RESPONDENT:** Lena Hawtin

**COOS COUNTY PUBLIC HEALTH**

**COMPLIANCE FINDINGS**

**TIMELINE  
FOR  
CHANGE**

**CENTER FOR PUBLIC HEALTH PRACTICE**

**SEXUALLY TRANSMITTED INFECTIONS (STI)**

The LPHA is in compliance with all program requirements.

**For more detailed information, please see the completed program review tool in section 14.**

**REVIEWER:** Doug Harger

**RESPONDENTS:** Lena Hawtin &  
Frances Smith

<b>COOS COUNTY PUBLIC HEALTH</b>	
<b>COMPLIANCE FINDINGS</b>	<b>TIMELINE FOR CHANGE</b>
<p><b>CENTER FOR PREVENTION AND HEALTH PROMOTION</b></p> <p><b>TOBACCO PREVENTION AND EDUCATION PROGRAM</b></p> <p>The LPHA is in compliance with all program requirements.</p> <p><b>For more detailed information, please see the completed program review tool in section <u>15</u>.</b></p>	
<b>REVIEWER:</b> Kati Moseley	<b>RESPONDENTS:</b> Stephen Brown, Frances Smith

**COOS COUNTY PUBLIC HEALTH**

**COMPLIANCE FINDINGS**

**TIMELINE  
FOR  
CHANGE**

**CENTER FOR PUBLIC HEALTH PRACTICE**

**TUBERCULOSIS**

The LPHA is in compliance with all program requirements.

**For more detailed information, please see the completed program review tool in section 16.**

**REVIEWER:** Heidi Behm

**RESPONDENTS:**

Lena Hawtin, Dr. Tyson, Frances Smith

**COOS COUNTY PUBLIC HEALTH**

**COMPLIANCE FINDINGS**

**TIMELINE  
FOR  
CHANGE**

**CENTER FOR PUBLIC HEALTH PRACTICE**

**VITAL RECORDS**

The LPHA is in compliance with all program requirements.

**For more detailed information, please see the completed program review tool in section 17.**

**REVIEWER:** Judy A. Shioishi

**RESPONDENT:** Frances Smith

**COOS COUNTY PUBLIC HEALTH**

**COMPLIANCE FINDINGS**

**TIMELINE  
FOR  
CHANGE**

**CENTER FOR PREVENTION AND HEALTH PROMOTION**

**SPECIAL SUPPLEMENTAL NUTRITION PROGRAM FOR  
WOMEN, INFANTS AND CHILDREN (WIC)**

- Assure processing standards are met (i.e., eligible applicants are certified within the required timeframe), or temporary extensions are approved by the state WIC program. (Policy 605)
- Assure that diet questionnaires are completed for all infant mid-certification health assessments. *This is a repeat finding from 2009 and 2011.* (Policy 646)
- Assure high-risk participants seen by the WIC Nutritionist have a care plan documented in TWIST. (Policies 661 & 830) *This is a repeat finding from 2005, 2007, 2009 and 2011.*
- Assure a monthly physical inventory will be performed with the actual food instrument (voucher) stock on hand (Policy 500). *This is a repeat finding from 2011.*

June 10, 2013

June 10, 2013

June 10, 2013

June 10, 2013

**For more detailed information, please see the completed program review tool in section 18.**

**REVIEWER:** Mary Rhode

**RESPONDENT:** Phyllis Olson

**COOS COUNTY PUBLIC HEALTH**

**COMPLIANCE FINDINGS**

**TIMELINE  
FOR  
CHANGE**

**CENTER FOR PREVENTION AND HEALTH PROMOTION**

**WIC BREASTFEEDING PEER COUNSELING (BFPC)  
PROGRAM**

- Assure BFPC status reports and activity logs are submitted quarterly. (Program Element #40: WIC Services, 3(c) )

June 10, 2013

**For more detailed information, please see the completed program review tool in section 18.**

**REVIEWERS:**

Mary Rhode and Kelly Sibley

**RESPONDENT:**

Phyllis Olson

**COOS COUNTY PUBLIC HEALTH**

**COMPLIANCE FINDINGS**

**TIMELINE  
FOR  
CHANGE**

**CENTER FOR PREVENTION AND HEALTH PROMOTION**

**WIC FARM DIRECT NUTRITION PROGRAM (FDNP)**

The LPHA is in compliance with all program requirements.

**For more detailed information, please see the completed program review tool in section 18.**

**REVIEWERS:**

Maria Menor and Mary Rhode

**RESPONDENT:**

Phyllis Olson

PUBLIC HEALTH DIVISION  
Center for Public Health Practice, Community Liaison  
John A. Kitzhaber, MD, Governor



800 NE Oregon Street, Suite 930  
Portland, OR 97232  
(971) 673-1222 Voice  
(971) 673-1299 FAX

May 8, 2013

The Honorable John Sweet, Chair  
Coos County Board of Commissioners  
Courthouse  
250 N Baxter  
Coquille, OR 97423

Dear Commissioner Sweet:

The triennial onsite agency review of Coos County Public Health was conducted between March 11 and 29, 2013. The Oregon Health Authority Public Health Division evaluated county public health programs for compliance with state and federal public health laws and compliance with the Financial Assistance Agreement. The review included the appraisal of 939 separate items in 18 program areas. While there are some areas that need attention, keep in mind the vast majority of findings were positive.

A full report, including the specific timelines for correction, has been sent to Nikki Zogg, Public Health Administrator. Community Liaison staff will work with her to document resolution of the findings. We think the report will also be of assistance to your health office staff in their continuing efforts to provide quality public health services to your community.

Please send a written response within ten days affirming that you will meet the timelines for correcting the compliance findings. Once all the required elements are successfully completed, we will write you a letter to confirm that and close the file for this review.

Our office will contact Nikki and your office to arrange an exit interview to go over the findings and answer any questions. We leave it to the local Board to decide if this meeting of the Local Public Health Authority (LPHA) and the Health Administrator is attended by one or more of the commissioners.

**Programs Included in the Compliance Review**

Administration	Immunizations
Babies First!	Laboratory
Civil Rights	Perinatal
Communicable Disease	Reproductive Health
Drinking Water	Sexually Transmitted Infections
Fiscal	Tobacco Prevention & Education
Food, Pool, and Lodging	Tuberculosis
Health and Safety	Vital Records
Health Officer	WIC
	WIC Breastfeeding Peer Counseling
	WIC Farm Direct Nutrition Program

**Compliance Findings Summary**

**Administration**

Assure written performance evaluations are conducted annually or according to county policy.

**Babies First!**

The LPHA is in compliance with all program requirements.

**Civil Rights**

The LPHA is in compliance with all program requirements.

**Communicable Disease**

The LPHA is in compliance with all program requirements.

**Drinking Water**

Follow-ups on water system surveys shall be conducted between surveys to verify that all significant deficiencies have been corrected. If deficiencies are not all corrected, ensure water systems are on approved corrective action plans. To achieve compliance with this requirement:

Contact the following high-priority systems and determine the status of their significant deficiency resolutions. If all deficiencies are not resolved, place the systems on corrective action plans to resolve the remaining deficiencies. Supply documentation to Drinking Water Services.

Bandon by the Sea RV  
Bridge Water District  
Rick & Barb's Homestead Bar & Grill  
Coos Bay Speedway  
Mt. Hood Terrace RV Park  
Robbins Nest RV Park  
Wildwood Estates  
Beach Loop RV Village  
Broadbent Church System  
Lake Bradley Christian Camp  
North Bayside Estates-North  
Watson Ranch Golf

### **Fiscal**

The LPHA is in compliance with all program requirements.

### **Food, Pool and Lodging Health & Safety**

All LPHA field staff must comply with minimum requirements of the Field Review protocol. (OAR 333-012-0070(5)). Assure that during food facility inspections the field staff includes the following elements:

- Take the final cooking temperature of raw animal foods.
- Ask the person-in-charge (PIC) about probe thermometers such as the availability and use, calibration, and how they clean the thermometer.
- Ask if facility does any catering activities.
- During the menu review, ask if the facility uses any wild mushrooms.
- The inspector should evaluate patterns and trends when citing violations in order to determine if the PIC has active managerial control of the process or item of concern.

### **Immunizations**

LPHA must have appropriate refrigeration units and temperature tracking equipment to store vaccine and maintain proper conditions. Assure the following:

- Each vaccine storage unit requires one primary thermometer with a current certificate of calibration. After re-calibration, submit current certificates for  
1) refrigerator thermometer and 2) freezer thermometer.

LPHA must document the date *Vaccine Information Statement* (VIS) was given to patient (per 42 US Code 300aa-25 and 300aa-26).

### **Laboratory**

The LPHA must comply with 42 CFR part 493 the Clinical Laboratory Improvement Amendments (CLIA). Assure the following:

- Laboratory process adheres to manufacturer guidelines. 42 CFR 493.1251(a-c) Assure current package inserts for all waived tests are readily available.
- A system is in place to identify each individual performing a test. 42 CFR 493.1283(4)
- A system is in place to identify and track all laboratory tests, including pap tests and those sent to a reference laboratory. 42 CFR 493.1242 and 42 CFR 493.1291(a): Assure the lot number of test is being recorded on the lab log, in case of product recall.

### **Perinatal**

The LPHA is in compliance with all program requirements.

### **Reproductive Health**

The LPHA is in compliance with all program requirements

### **Sexually Transmitted Infections**

The LPHA is in compliance with all program requirements.

### **Tobacco Prevention & Education Program**

The LPHA is in compliance with all program requirements.

### **Tuberculosis**

The LPHA is in compliance with all program requirements.

### **Vital Records**

The LPHA is in compliance with all program requirements.

### **WIC**

- Assure processing standards are met (i.e., eligible applicants are certified within the required timeframe), or temporary extensions are approved by the state WIC program. (Policy 605)
- Assure that diet questionnaires are completed for all infant mid-certification health assessments. (Policy 646) *This is a repeat finding from 2009 and 2011.*
- Assure high-risk participants seen by the WIC Nutritionist have a care plan documented in TWIST. (Policies 661 and 830) *This is a repeat finding from 2005, 2007, 2009 and 2011.*

- Assure monthly physical inventory will be performed with the actual food instrument (voucher) stock on hand (Policy 500). *This is a repeat finding from 2011.*

#### **WIC Breastfeeding Peer Counseling (BFPC)**

- Assure BFPC status reports and activity logs are submitted quarterly. (Program Element 40: WIC Services, 3(c))

#### **WIC Farm Direct Nutrition Program (FDNP)**

The LPHA is in compliance with all program requirements.

#### **Other**

##### **Fiscal**

Coos County Public Health received Federal funds for several programs totaling \$562,511 including \$ 333,654 for the WIC and WIC Peer Counseling Program for fiscal year 2012. The State General and Other Funds were a source of \$ 267,528 for that period as well. It appears that the County Health Department has sufficient internal controls to adequately safeguard assets, to detect and prevent errors in a timely manner. The operation is well organized and efficient with a commitment to quality, fairness, and accuracy.

##### **Health Officer**

Hugh Tyson, MD has been the health officer since 2007.

##### **HIV Care & Treatment**

These services are provided for county residents by the agency HIV Alliance. The state contracts directly with the HIV Alliance, and reviews the program annually. The most recent review was in June 2012.

##### **Laboratory**

Coos County Public Health Department laboratory is certified under the Clinical Laboratory Improvement Amendments (CLIA) as a Provider Performed Microscopy laboratory. The laboratory director is Hugh Tyson, MD, and the CLIA certificate number is 38D0627065. The CLIA certificate is valid until March 17, 2015 and covers the location at 1975 McPherson, Suite 1, North Bend. The following tests are currently being performed on site: Urine Pregnancy, Urinalysis and Hemoglobin. There have been no complaints or issues related to CLIA in the past three years.

### **Public Health Emergency Preparedness**

This review is done annually (in August) and is not included in this report.

### **School Based Health Centers**

Waterfall Community Health Center is the medical sponsor for two School Based Health Centers in Coos County, at Marshfield High School and Powers School District.

### **Summary**

Overall, agency reviewers believe Coos County Public Health staff is composed of a committed team of professionals who deliver quality public health services to the community. We thank you for both your attention to correcting these few compliance findings and for the strong public health work you do for the community.

Sincerely,



Tom Engle, Manager  
Community Liaison

cc: Melissa Cribbins, Coos County Commissioner  
Bob Main, Coos County Commissioner  
Nikki Zogg, Public Health Administrator