

Program Element # 16: Tribal Tobacco Prevention and Education Program (Tribal TPEP)

1. **Description.** Funds provided under the Financial Assistance Agreement for this Program Element may only be used, in accordance with and subject to the requirements and limitations set forth below, to implement Tobacco Prevention and Education Program (TPEP) activities in the following areas:
 - a. **Facilitation of Community Partnerships:** Accomplish movement toward commercial tobacco-free tribal communities through a coalition or other group dedicated to the pursuit of agreed upon tobacco control objectives. Community partners should include non-governmental entities as well as community leaders.
 - b. **Creating Tobacco-Free Environments:** Promote the adoption of tobacco policies, including voluntary policies in schools, workplaces and public places. Enforce local tobacco-free ordinances and resolutions.
 - c. **Countering Pro-Tobacco Influences:** Reduce the promotion of tobacco on storefronts, in gas stations, at community events and playgrounds in the community. Counter tobacco industry advertising and promotion. Reduce youth access to tobacco products, including working with retailers toward voluntary policies.
 - d. **Promoting Quitting Among Adults and Youth:** Integrate the promotion of the Oregon Tobacco Quit Line and tribal cessation services into other tobacco control activities.
 - e. **Reducing the Burden of Tobacco-Related and Other Chronic Diseases:** Address tobacco use reduction strategies in the broader context of chronic diseases and other risk factors for tobacco-related chronic diseases including cancer, asthma, arthritis, diabetes, cardiovascular disease, and stroke.
2. **Procedural and Operational Requirements**
 - a. Tribe must have on file with the Department an approved Tribal Program Plan no later than June 30 of each year. The Department will supply the required format and current service data for use in completing the plan. Tribe shall implement its TPEP activities in accordance with its approved Tribal Program Plan. Modifications to this plan may only be made with Department approval.
 - b. Tribe must assure that its local tobacco program is staffed at the appropriate level, depending on its level of funding, as specified in the award of funds for this Program Element.
 - c. Tribe must use the funds awarded to Tribe for this Program Element in accordance with its Budget as approved by Department and attached as Attachment 1 to this Program Element and incorporated herein by this reference. Modifications to the budget may only be made with Department approval. Funds awarded for this Program Element may not be used for medical treatment, delivery of cessation services, or other health-related efforts not devoted to tobacco prevention and education or other chronic diseases as determined by Department.

- d. Tribe must attend all TPEP meetings, as reasonably required by Department.
- e. Tribe must comply with Department's TPEP Program Guidelines and Policies.
- f. Tribe must coordinate its TPEP activities and collaborate with other entities receiving TPEP funds or providing TPEP services.
- g. In the event of any omission from, or conflict or inconsistency between, the provisions of the Tribal Program Plan on file at Department, the Budget set forth in Attachment 1 and the provisions of the Agreement and this Program Element, the provisions of the Agreement and this Program Element shall control.

3. Reporting Requirements

Tribe must submit quarterly Tribal Program Plan reports on a schedule to be determined by Department. The reports must include, at a minimum, Tribe's progress during the quarter in completing activities described in the Tribal Program Plan. Tribe must submit the following upon request by Department: outcomes reports that detail quantifiable outcomes of activities and data accumulated from community-based assessments.

4. Performance Measures

A Tribe who completes fewer than 75% of the planned activities in its Tribal Program Plan during the first six months of the fiscal year will be required to submit a revised Tribal Program Plan that ensures the Tribe will meet program requirements. The revised Tribal Program Plan will be subject to Department's approval.

Attachment 1
Budget