

## **Program Element #44: School Based Health Centers (SBHC)**

### **1. School-Based Health Center (“SBHC”) Services.**

#### **a. Definitions.**

**School-Based Health Center (“SBHC”)** has the meaning given the term in ORS 413.225.

#### **b. Procedural and Operational Requirements.**

- i.** The funds provided under this Agreement for SBHC Services shall only be used to support activities related to planning, oversight, maintenance, administration, operation, and delivery of services within one or more SBHC as required by OHA’s SBHC funding formula.
- ii.** All SBHC Services must be delivered in accordance with OAR 333-028-0220, a copy of which or accessible on the Internet at:

*[Copy and paste this link into your browser’s address bar]*

[http://arcweb.sos.state.or.us/pages/rules/oars\\_300/oar\\_333/333\\_028.html](http://arcweb.sos.state.or.us/pages/rules/oars_300/oar_333/333_028.html)

The 2014 Standards for Certification for SBHC includes administrative, operations and reporting guidance, and minimum standards and/or requirements in the areas of: Certification Process, Sponsoring Agency/Facility, Operations/Staffing, Laboratory/Diagnostic Services, Comprehensive Services, Data Collection/Reporting, and Billing. A copy of the Standards for Certification is available from OHA or accessible on the Internet at:

*[Copy and paste this link into your browser’s address bar]*

<http://public.health.oregon.gov/HealthyPeopleFamilies/Youth/HealthSchool/SchoolBasedHealthCenters/Documents/CertificationStandards2014.pdf>

- iii.** LPHA must provide the oversight and technical assistance so that each SBHC in its jurisdiction meets Certification Requirements as set forth in OAR 333-028-0220..
  - iv.** LPHA shall assure to OHA that all certification documentation and subsequent follow-up items are completed by the requested date(s) in accordance with the OHA’s certification review cycle as set forth in OAR 333-028-0230.
- c. Reporting Obligations and Periodic Reporting Requirements.** In addition to the reporting requirements set forth in Section 8 of Exhibit E of this Agreement, LPHA shall assure that all SBHC’s in its county jurisdiction:
- i.** Submit client encounter data in a form acceptable to OHA and in accordance with the 2014 Standards for Certification at two times during the year, no later than

January 31 for the previous calendar year (July 1 – Dec 31) and no later than July 15th for the preceding service year (July 1 –June 30), and

- ii. Submit annual SBHC Key Performance Measure (KPM) data in a form acceptable to OHA and in accordance with the 2014 Standards for Certification no later than October 1st for the preceding service year (July 1 –June 30). The current list of KPMs can be found at:

*[Copy and paste this link into your browser's address bar]*

<http://public.health.oregon.gov/HealthyPeopleFamilies/Youth/HealthSchool/SchoolBasedHealthCenters/Documents/KPM.pdf>

- iii. Submit annual SBHC financial data via the Program's online Operational Profile in the form acceptable to OHA no later than October 1st for the preceding service year (July 1-June 30).
- iv. Submit annual SBHC hours of operation and staffing via the Program's online Operational Profile in the form acceptable to OHA no later than October 1st for the current service year.
- v. Submit completed annual patient satisfaction survey data no later than June 1st.
- vi. Complete the triennial School-Based Health Alliance SBHC Census Survey. Current SBHC Census Survey timeline and details can be found at <http://www.sbh4all.org/>.

## **2. SBHC Planning Grants (for specific LPHAs in 2015-2017)**

- a. This section is applicable only to LPHAs that have received a Planning Grant from the Oregon Health Authority. LPHAs will be notified if the 2015 Legislature approves and appropriates funds for SBHC Planning Grants or if the SBHC State Program Office has other funds available for SBHC development.
- b. An SBHC Planning Grant provides one-time funds to assist the LPHA in developing a strategic plan for implementing SBHC services in the LPHA county jurisdiction. The following terms and conditions apply if the Authority selects a LPHA to receive a planning grant:
  - i. **Phase I (October 1,2015– June 30, 2016) Strategic Planning**
    - (A) LPHA shall create and implement a collaborative strategic plan in partnership with community agencies in order to develop, implement, and maintain SBHC services to serve school-age children. This plan must have the SBHC sites open, operational and ready for certification by Spring 2017. SBHC certification standards are available from OHA or by using the weblink provided in Section 1.a.ii above.

- (B) LPHA shall participate in monthly technical assistance calls at times mutually agreed to between OHA SBHC Program and LPHA Phase I Planning grantees. In addition each SBHC site may have at least one technical assistance visit by an OHA SBHC Program staff member.
- (C) By July 1, 2016, the LPHA shall submit a final report and line item expenditure report briefly describing its activities and progress to date on the development of SBHC services together with a copy of its strategic plan and proposed implementation budget for Phase II.

**ii. Phase II (July 1, 2016-June 30, 2017) Strategic Planning**

- (A) LPHA shall implement the approved Phase I SBHC strategic plan and have the planned SBHC services operational and ready for certification by Spring 2017. Sites must become certified by June 30, 2017 to be eligible to receive SBHC awards in accordance with the approved funding formula in effect, provided certification standards are maintained and contingent on legislatively adopted budgets. SBHC certification standards are available at:

<http://public.health.oregon.gov/HealthyPeopleFamilies/Youth/HealthSchool/SchoolBasedHealthCenters/Documents/CertificationStandards2014.pdf>

- (B) LPHA shall participate in monthly technical assistance calls at times mutually agreed to between OHA SBHC Program and LPHA Phase II Planning grantees. In addition, each SBHC site may have at least one technical assistance visit by an OHA SBHC Program staff member.

**iii. Advance Phase (October 1, 2015 - June 30, 2016 or July 1, 2016 – June 30, 2017) Strategic Planning**

- (A) LPHA shall create and implement a collaborative strategic plan in partnership with community agencies in order to develop, implement, and maintain SBHC Services to serve school-age children. This plan's target must have the SBHC sites operational and ready for certification by Spring 2016 or Spring 2017. SBHC certification standards are available at:

<http://public.health.oregon.gov/HealthyPeopleFamilies/Youth/HealthSchool/SchoolBasedHealthCenters/Documents/CertificationStandards2014.pdf>

- (B) LPHA shall participate in monthly technical assistance calls at times mutually agreed to between the Authority SBHC Program and Advance Phase Planning grantee. In addition, each SBHC site may have at least one technical assistance visit by an OHASBHC Program staff member.
- (C) LPHA must become certified in by June 30, 2016 or June 30, 2017 to be eligible to receive SBHC awards in accordance with the approved funding formula in effect, provided certification standards are maintained and contingent upon legislatively approved budgets. SBHC certification standards are available at:

<http://public.health.oregon.gov/HealthyPeopleFamilies/Youth/HealthSchool/SchoolBasedHealthCenters/Documents/CertificationStandards2014.pdf>

**3. SBHC Mental Health Expansion Grants (July 1, 2015 – June 30, 2017)**

- a.** This section is applicable only to LPHAs that have received a Mental Health Expansion Grant from the Oregon Health Authority. LPHAs will be notified if the 2015 Legislature approves and appropriates funds for SBHC Mental Health Expansion Grants.
- b.** Funds provided under this Agreement shall be used to support mental health capacity within the school-based health center system by:
  - i.** adding mental health staff or expanding current mental health staff hours, with the ability to collect and report on mental health encounter visits and /or
  - ii.** supporting mental health projects (as defined by grant proposal) within the school-based health center system.
- c.** LPHA shall provide services that are culturally and linguistically appropriate to their target population.
- d.** LPHA shall track data related to mental health encounters as outlined in the SBHC Certification standards. SBHC Certification standards are available at:  
<http://public.health.oregon.gov/HealthyPeopleFamilies/Youth/HealthSchool/SchoolBasedHealthCenters/Documents/CertificationStandards2014.pdf>
- e.** LPHA shall collect data as part of an evaluation for their support project in collaboration with the SPO.
- f.** LPHA shall participate in monthly check-in meetings (via phone or email) with the SPO and submit 3 mid-project reports and a final project report, due December 15, 2015, June 15, 2016, December 15, 2016, and June 15, 2017, respectively.